



The Corporation of the Municipality of St.-Charles
2 King Street East, St.-Charles, ON, P0M 2W0

SUMMER JOB OPPORTUNITIES

Youth Recreational Program Coordinator (1)

Summary of Position:

- Plan and implement a variety of summer sport activities for youth within the community.
- Mentor and supervise program participants ensuring their safety and well-being.
- Coordinate with other staff members and volunteers to deliver programs.
- Communicate with parents/Guardians regarding program details and schedules.
- Manage program logistics including scheduling and supplies.

Requirements:

- Be between 15 and 30 years of age at the start of the employment
- Be a Canadian citizen, permanent resident, or person who has been given refugee status
- Have a valid Social Insurance Number at the start of the employment and be legally entitled to work in Canada
- Must be equipped with safety boots
- Must enjoy working outdoors

Skills:

- Knowledge and experience in recreational programming.
- Strong organizational skills

Hours of Work and Remuneration:

- 35 hours per week, as assigned
- \$17.20 per hour

Employment Duration:

- Anticipated start date: June 30th, 2025
- Employment duration of eight (8) weeks

Public Works Youth General Labourer (2)

Summary of Position:

- Perform various tasks such as roadside litter pick-up, weed control, painting, general maintenance, repairs and general groundskeeping
- Will assist Public Works employees with various tasks including maintenance of machinery

Requirements:

- Be between 15 and 30 years of age at the start of the employment
- Be a Canadian citizen, permanent resident, or person who has been given refugee status
- Have a valid Social Insurance Number at the start of the employment and be legally entitled to work in Canada
- Must be equipped with safety boots
- Must enjoy working outdoors

Skills:

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Employment Duration:

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All summer job opportunities are conditional upon availability of funding. All interested applicants must submit their resumes and a cover letter **by 12:00 p.m. on Thursday, June 5th, 2025**, in person, via fax or e-mail to:

Tammy Godden, Clerk
Municipality of St.-Charles
Tel.: 705-867-2032
Fax: 705-867-5789
E-mail: Resumes@stcharlesontario.ca
Website: www.stcharlesontario.ca

We thank all applicants for their interest, however only those being considered for an interview will be contacted.

The Municipality of St.-Charles is an Equal Opportunity Employer in accordance with the *Accessibility for Ontarians with Disabilities Act, 2005* (AODA) and the Human Rights Code. The Municipality will provide accommodations throughout the recruitment, selection and / or the assessment process to applicants with disabilities.



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