



**The Corporation of the Municipality of St.-Charles**

# **MINUTES**

## **Regular Meeting of Council**

**February 15, 2023 at 6:00 PM**

**Council Chambers (Municipal Office)**

**St.-Charles, Ontario**

<b>MEMBERS PRESENT:</b>	Mayor:	Paul Branconnier
	Councillor:	Julie Laframboise
	Councillor:	Monica Loftus
	Councillor:	Mathieu Pothier
	Councillor:	Joshua Lachance
<b>STAFF PRESENT:</b>	Chief Administrative Officer:	Denis Turcot
	Clerk:	Tammy Godden
	Director of Finance / Treasurer:	Pamela McCracken
<b>PUBLIC PRESENT:</b>	2	

### **1.0 MEETING CALLED TO ORDER & ROLL CALL**

#### **1.1 Resolution to open the meeting**

**2023-23**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lachance**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on February 15, 2023.

Carried

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## **1.2 Indigenous Land Acknowledgment**

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgement.

## **2.0 ADOPTION OF AGENDA**

### **2.1 Resolution to adopt the agenda**

**2023-25**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held February 15, 2023 be adopted as presented.

Carried

## **3.0 DISCLOSURES OF PECUNIARY INTEREST**

None declared.

## **4.0 PRESENTATIONS AND DELEGATIONS**

Nil.

## **5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC**

### **5.1 Suzanne Lafleur – Re: Item 9.1.1 – Letter from Cunningham Swan dated December 20, 2022, Regarding Complaint Pursuant to the Code of Conduct – Councillor Monica Loftus and Re: Item 10.3.2 – Resolution Stemming from January 18, 2023 Regular Meeting of Council – Item 10.3.4 Integrity Commissioner – Code of Conduct Complaint**

Ms. Lafleur advised that Council has now set precedent that it is okay for a member of Council to break the Code of Conduct, in that the Integrity Commissioner found that the member breached Section 6.5.3 once and 6.5.5 twice. Ms. Lafleur asked how ratepayers can be confident that Council will hold individual Council members accountable for wrongdoings in the future when it has disregarded the recommendations of the Integrity Commissioner.

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## 5.2 Councillor Pothier – St.-Charles Family Tournament

Councillor Pothier advised that the St.-Charles Family Tournament took place this past weekend. Only a couple of hiccups, but everyone generally had a good time and was well received.

## 5.3 Councillor Lachance – St.-Charles Family Tournament

Councillor Lachance advised that he attended the Family Tournament and there was a lot of people from the community that attended, and participation was high.

## 5.4 Mayor Branconnier – Winter Carnival

Mayor Branconnier just wanted to let the public know that there will be a Winter Carnival this upcoming weekend.

## 6.0 NOTICE OF MOTIONS

Nil.

## 7.0 CLOSED SESSION

### 7.1 Resolution to enter into closed session

**2023-26**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lachance**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:06 p.m. this 15th day of February 2023 to discuss:

\_\_\_\_\_ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, as authorized under Section 239 (2) (e) of the *Municipal Act, 2001*, as amended;

Topic - Update on Ongoing Litigation Matters

\_\_\_\_\_ advice that is subject to solicitor-client privilege, including communications necessary for that purpose, as authorized under Section 239 (2) (f) of the *Municipal Act, 2001*, as amended;

Topic - Update on Ongoing Litigation Matters

Carried

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## **7.2 Resolution to reconvene to open session**

**2023-27**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 6:37 p.m.

Carried

## **7.3 Verbal Report from Mayor Following Closed Session**

Upon reconvening to the open session, the Mayor reported that Council was updated on all litigation matters.

## **8.0 ADOPTION OF MINUTES**

### **8.1 Resolution to adopt the minutes of meetings**

**2023-28**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Regular Meeting of Council held June 15, 2022
- Special Meeting of Council held June 29, 2022

Carried

## **9.0 CORRESPONDENCE FOR INFORMATION**

### **9.1 Resolution to receive correspondence for information**

**2023-29**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lachance**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Letter from Cunningham Swan dated December 20, 2022, regarding Complain Pursuant to the Code of Conduct - Councillor Monica Loftus;
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2. Letter from University of Guelph dated January 18, 2023, regarding Letter of Information and Invitation to Participate in a Research Study;
3. Email from Manitoulin-Sudbury District Services Board dated January 20, 2023, regarding Manitoulin-Sudbury DSB Final 2023 Apportionment;
4. Copy of a letter from Petrolia dated January 25, 2023;
5. Copy of a letter from Sudbury East Planning Board dated January 30, 2023, regarding Consent Application - SEPB File No. B/08/23/SC;
6. Copy of a letter from Sudbury East Planning Board dated January 31, 2023, regarding Consent Application - SEPB File No. B/06-07/23/SC;
7. Copy of a letter from Sudbury East Planning Board dated January 31, 2023, regarding Consent Application - SEPB File No. B/14-15/23/SC; and,
8. Copy of a letter from Brantford dated February 3, 2023.

Carried

## **10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS**

### **10.1 ENVIRONMENTAL SERVICES COMMITTEE**

**Chair Councillor Joshua Lachance / Co-Chair Councillor Mathieu Pothier**

Nil.

### **10.2 FINANCE COMMITTEE**

**Chair Councillor Julie Laframboise / Council**

#### **10.2.1 Resolution to receive the Cash Disbursement Register for the month of January 2023**

**2023-30**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT the Cash Disbursement Register for the month of January 2023 be received in the amount of:

- \$395,763.16

Carried

### **10.3 GENERAL GOVERNMENT COMMITTEE**

**Chair Mayor Paul Branconnier / Council**

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**10.3.1 Resolution stemming from January 18, 2023 Regular Meeting of Council - Item 10.3.2 Disposition of Tower Located at 40 Casimir Rd (Public Works Yard)**

**2023-31**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Loftus**

WHEREAS Council for the Municipality of St.-Charles deems it desirable to declare certain items and / or equipment as surplus;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles declares the following as surplus:

1. Trylon Titan self-support tower, seventy-two (72) feet high; and,
2. 10' x 10' stick frame shed with steel cladding.

AND BE IT FURTHER RESOLVED THAT the Chief Administrative Officer is directed to negotiate an agreement with True 802 Wireless for the disposal of these items.

Carried

**10.3.2 Resolution stemming from January 18, 2023 Regular Meeting of Council - Item 10.3.4 Integrity Commissioner - Code of Conduct Complaint**

**2023-32**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Pothier**

WHEREAS Council for the Municipality of St.-Charles has reviewed the report of the Integrity Commissioner, dated December 20, 2022;

AND WHEREAS Council has considered the recommendation of the Integrity Commissioner to suspend the pay of the Member for a period of fifteen (15) days;

BE IT THEREFORE RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees that they will not suspend the pay of Councillor Loftus for a period of fifteen (15) days.

Carried

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**10.3.3 Resolution stemming from February 1, 2023 Committee of the Whole Meeting - Item 8.3.1 Private Fundraiser - Hall Discount Request**

**2023-33**

**Moved by: Councillor Lachance**

**Seconded by: Councillor Laframboise**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to waive the rental fee of the St.-Charles Community Centre on January 27, 2023 for the private fundraiser spaghetti dinner held in support of the Collins-Bouchard family.

Carried

**10.3.4 Resolution stemming from February 1, 2023 Committee of the Whole Meeting - Item 8.3.2 Univi Donation Request**

**2023-34**

**Moved by: Councillor Pothier**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to waive the rental fee of the St.-Charles Community Centre on March 9, 2023 for the Centre de Santé Univi Health Centre International Women's Day;

AND BE IT FURTHER RESOLVED THAT Council agrees to support the event by making a donation of \$200.00.

Carried

**10.3.5 Report to Council - FCM Agreement**

**By: Pamela McCracken, Director of Finance / Treasurer**

The Director of Finance / Treasurer presented the report as provided in the agenda package.

**10.4 HEALTH SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Julie Laframboise**

Nil.

**10.5 PARKS & RECREATION SERVICES COMMITTEE**

**Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance**

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**10.5.1 Report to Council - Family Day Activities**  
**By: Tammy Godden, Clerk**

The Clerk presented the report as provided in the agenda package.

**10.5.2 Report to Council - Beautification Advisory Committee Members**  
**By: Tammy Godden, Clerk**

The Clerk presented the report as provided in the agenda package. Following discussion, Council support the appointment of members to the Beautification Advisory Committee for the 2022 – 2026 Council term.

**2023-35**

**Moved by: Councillor Laframboise**  
**Seconded by: Councillor Lachance**

BE IT RESOLVED THAT the following individuals be appointed as members of the Beautification Advisory Committee for the 2022 - 2026 Council term:

- Monica Loftus (Council Member)
- Mathieu Pothier (Council Member)
- Elaine Tremblay
- Doriane Brunet
- Richard Lemieux
- Sue Fitzwilliam
- Angele Poitras

Carried

**10.6 PLANNING & DEVELOPMENT COMMITTEE**

**Chair Councillor Joshua Lachance / Co-Chair Mayor Paul Branconnier**

Nil.

**10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE**

**Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance**

**10.7.1 Canine Control Report for the month of January 2023**

Council received the Canine Control Report for the month of January 2023. The Clerk did advise that the ongoing issue with the vicious dog has now been resolved with the assistance of Pet Save.

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**10.7.2 Report to Council - Closure of Noelville OPP Station - Request for Support**

**By: Denis Turcot, CAO**

Mayor, Paul Branconnier, spoke on the report as provided in the agenda package. Following discussion, Council supported the recommendation of a support Resolution against the closure of the Noelville OPP Detachment office.

**2023-36**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Pothier**

WHEREAS it is imperative to retain the OPP Detachment in Noelville to continue to provide safe communities in the Sudbury-East area being the municipalities of French River, Killarney, St.-Charles, Markstay-Warren and the Dokis First Nations;

AND WHEREAS all residents and visitors must have a sense of security knowing that when needed, OPP officers are available in less than thirty (30) minutes;

AND WHEREAS the closure of the Noelville Detachment would create severe hardship to all its residents and visitors in all four (4) municipalities and the Dokis First Nations;

AND WHEREAS residents and visitors in Sudbury-East deserve and expect equitable access to a reliable, timely and efficient police response;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the petition to the Legislative Assembly of Ontario to direct the Ministry of the Solicitor General and the Ontario Provincial Police to continue in having the Ontario Provincial Police officers report to an operational detachment located in Noelville, Ontario.

Carried

**10.7.3 Report to Council - Fire Department Pumper Options**

**By: Pamela McCracken, Director of Finance / Treasurer**

The Director of Finance / Treasurer presented the report as provided in the agenda package. The Director of Finance further advised that following the submission of this report the Fire Chief requested that she provided information on a further option. This option is to keep the current truck for another two (2) years and not perform the repairs and upgrades to it and hope that it lasts, put all of that into reserve and then purchase a new truck in 2025, it results in a budget increase of \$46,595.00 and interest of \$178,000.00. This is very comparable to Option 6 in the report provided. This was based on an \$800,000.00 in two (2) years. Following discussion, Council agreed that the consideration of a purchase of a fire truck would be considered with the entire Budget when it is presented to Council.

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## **10.8 SOCIAL & FAMILY SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Mathieu Pothier**

Nil.

## **10.9 TRANSPORTATION SERVICES COMMITTEE**

**Chair Councillor Julie Laframboise / Co-Chair Councillor Monica Loftus**

### **10.9.1 Report to Council - Replacement of Sidewalk Sander By: Denis Turcot, CAO**

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to purchase a sidewalk sanding machine with an upset limit of \$6,000.00. Council also recommended that staff attempt to negotiate an extended warranty on the new unit and a reduction of the rental fees currently being paid.

**2023-37**

**Moved by: Councillor Pothier**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby authorizes the purchase of a sidewalk sanding machine with an upset limit of \$6,000.00.

Carried

## **11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)**

Councillor Monica Loftus (2024) / Mayor Paul Branconnier (2025 - 2026)

Nil.

## **12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)**

Councillor Monica Loftus

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**12.1 Report to Council - St.-Charles Public Library Board Members  
By: Tammy Godden, Clerk**

The Clerk presented the report as provided in the agenda package. Following discussion, Council support the appointment of members to the St.-Charles Public Library Board for the 2022 – 2026 Council term.

**2023-38**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT the following individuals be appointed as members of the St.-Charles Public Library Board for the 2022 - 2026 Council term:

- Sheila Mehes
- Suzanne Dzimidowicz
- Monique Kadlec
- Ron Morck

Carried

**13.0 SADBURY EAST PLANNING BOARD (SEPB)**

Mayor Paul Branconnier / Councillor Joshua Lachance

Nil.

**14.0 SADBURY EAST MUNICIPAL ASSOCIATION (SEMA)**

Mayor Paul Branconnier / Councillor Monica Loftus

Nil.

**15.0 BY-LAWS**

**15.1 First and second reading**

**2023-39**

**Moved by: Councillor Pothier**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

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- By-Law 2023-05 Rating By-Law Being a By-Law Imposing Special Annual Drainage Rates Upon Land in Respect of Which Money is Borrowed Under the Tile Drainage Act
- By-Law 2023-06 Being a By-Law to Enter into a Grant Agreement with Federation of Canadian Municipalities
- By-Law 2023-07 Being a By-Law to Repeal By-Law 2022-26 and Amend By-Law 2018-44 (Fees and Charges By-Law)
- By-Law 2023-08 Being a By-Law to Establish Remuneration and Expenses for Members of Council

Carried

## 15.2 Third and final reading

**2023-40**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Lachance**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2023-05.

Carried

## 15.3 Third and final reading

**2023-41**

**Moved by: Councillor Pothier**

**Seconded by: Councillor Laframboise**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2023-06.

Carried

## 15.4 Third and final reading

**2023-42**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2023-07.

Carried

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**15.5 Third and final reading**

**2023-43**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2023-08.

Carried

**15.6 Third and final reading**

**2023-44**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lachance**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-19.

Carried

**15.7 Third and final reading**

**2023-45**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Laframboise**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-38.

Carried

**16.0 ADDENDUM (if required and by resolution)**

Nil.

**17.0 ADJOURNMENT**

**17.1 Confirmation By-Law**

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**2023-46**

**Moved by: Councillor Lachance**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2023-09 Being a By-Law to Confirm the Proceedings of Council at its Committee of the Whole Meeting Held February 1st, 2023, and at its Regular Meeting of Council Held February 15th, 2023

Carried

**2023-47**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Lachance**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2023-09.

Carried

**17.2 Resolution to adjourn the meeting**

**2023-48**

**Moved by: Councillor Laframboise**

**Seconded by: Councillor Pothier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 8:16 p.m. on February 15, 2023.

Carried

  
PAUL BRANCONNIER, MAYOR

  
TAMMY GODDEN, CLERK