



The Corporation of the Municipality of St.-Charles
MINUTES
Committee of the Whole Meeting
February 1, 2023 at 6:00 PM
Council Chambers (Municipal Office)

MEMBERS PRESENT: Mayor Paul Branconnier
Councillor Julie Laframboise
Councillor Monica Loftus
Councillor Mathieu Pothier
Councillor Joshua Lachance

STAFF PRESENT: Denis Turcot, Chief Administrative Officer
Tammy Godden, Clerk
Andrea Tarini, Chief Building Official
James Bertoia, Fire Chief

GUESTS: Terry Tompkins, Ewehome Inc.

PUBLIC PRESENT: 7

1.0 MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to open the meeting

2023-18

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the Committee of the Whole meeting of February 1, 2023
be opened at 6:00 p.m.

Carried

1.2 Indigenous Land Acknowledgement

Mayor Branconnier delivered the prepared Indigenous Land Acknowledgement.

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2023-19

Moved by: Councillor Laframboise

Seconded by: Councillor Pothier

BE IT RESOLVED THAT the agenda for the Committee of the Whole Meeting held February 1, 2023 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 PRESENTATIONS AND DELEGATIONS

4.1 Ewehome Inc. - Development of North Half of Subdivision

Presenter: Terry Tompkins, TDTompkins Building Consultants

Mr. Tompkins introduced himself to Council and provided Council with a copy of the map of the subdivision which is the topic of his presentation. Mr. Tompkins advised that he is looking to get the process moving for the other section of the subdivision. Mr. Tompkins explained that they are looking for septic systems and wells for the lots on the north half of the subdivision. Mr. Tompkins also advised that they are looking to put the base gravel on Emily Street which would allow access to the north section. They are hoping to have shovels in the ground in the spring. Mr. Tompkins is looking to inquire from Council as to what they would like to see constructed. They are proposing single family homes or single-family homes with an accessory apartment and on the back sixteen (16) lots proposing a four to six (4 – 6) floor apartment building with approximately fifty (50) units for affordable housing. Council thanked Mr. Tompkins for his presentation.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

5.1 Amy Schoppmann – Re: Item 8.3.1 – Private Fundraiser – Hall Discount Request

Ms. Schoppmann advised that she help to organize the fundraiser for the local family who suffered an incredible loss. They raised \$7,240.00 for the family. All the food was donated as well as thirty-two (32) gifts donated that they were able to use to raise additional funds for the family. Ms. Schoppmann advised that they hall was not cleaned from the last event. Also, there was no propane available. Ms. Schoppmann advised that she was disappointed in the lack of support from the office. Ms. Schoppmann is requesting that the Municipality donate the cost of the hall rental for this event.

5.2 Paul Schoppmann – Re: Item 8.3.2 – UNIVI Donation Request

Mr. Schoppmann commented that for International Women’s Day the hall is being donated. Mr. Schoppmann believes that the hall should also be donated for the previous item.

5.3 Councillor Lachance – Private Fundraiser

Councillor Lachance advised that he did attend the fundraiser and commended Ms. Schoppmann for their efforts.

NOTICE OF MOTIONS

Nil.

CLOSED SESSION

7.1 Resolution to enter into closed session

2023-20

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:15 p.m. this 1st day of February, 2023 to discuss:

____ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;
Topic #1 - Canine Control Contract - Issues

Topic #2 - Update on Arena Worker

_____ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;

Topic #1 - Canine Control Contract - Issues

Topic #2 - Update on Arena Worker

_____ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, as authorized under Section 239 (2) (e) of the *Municipal Act, 2001*, as amended;

Topic #1 - Update on All Ongoing Litigation Matters

_____ advice that is subject to solicitor-client privilege, including communications necessary for that purpose, as authorized under Section 239 (2) (f) of the *Municipal Act, 2001*, as amended;

Topic #1 - Update on All Ongoing Litigation Matters

Carried

7.2 Resolution to reconvene to open session

2023-21

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Committee of the Whole Meeting at 8:02 p.m.

Carried

7.3 Verbal Report from Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that direction was given to the Chief Administrative Officer on the matters of Canine Control and the Arena Worker. The Mayor further advised that the report on the Ongoing Litigation Matters was deferred.

COMMITTEES:

8.1 Environmental Services Committee

Chair Councillor Joshua Lachance / Co-Chair Councillor Mathieu Pothier

Nil.

8.2 Finance Committee

Chair Councillor Julie Laframboise / Council

Nil.

8.3 General Government Committee

Chair Mayor Paul Branconnier / Council

8.3.1 Report to Council - Private Fundraiser - Hall Discount Request By: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council provided direction to waive the hall rental fee for this event.

8.3.2 Report to Council - UNIVI Donation Request By: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to provide a \$200.00 donation and the free use of the Community Centre in support of the International Women's Day event.

8.3.3 Report to Council - Request for Declaration of "Event of Municipal Significance" By: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council directed staff to bring back the Policy for Declaration of Event of Municipal Significance.

8.3.4 Report to Council - Correction and Addition to Fees By-Law Schedule By: Denis Turcot, CAO

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommended corrections to be made to the Fees By-Law and the implementation of a rental rate for the kitchen only.

8.3.5 Report to Council - Remuneration By-Law Review
By: Pamela McCracken, Director of Finance / Treasurer

The Treasurer presented the report as provided in the agenda package. Following discussion, Council provided direction to staff that Council remunerations be increased year over year based on Consumer Price Index (CPI) for Ontario and that the remuneration is split 30% for meetings and 70% per diem. Council further directed Council be allotted two (2) missed meeting per year and that any reduction in remuneration for missed meetings would be determined by Council on a case-by-case basis. With respect to travel expenses, Council agreed that the allowance amount for breakfast, lunch and dinner remain the same, receipts must be provided, and that no allowance be allowed if the meal is provided by the hotel or conference. Regarding accommodations, Council provided direction that if required day before and / or day after accommodations will be covered, but not per diem will be paid on those days. Council all agreed that the per diem rate remain the same. In respect of travel time, Council provided direction that compensation should be paid for travel time. Regarding the vehicle allowance, Council provided direction that it substantially remains the same, but if there are more than two (2) vehicles going then the 100% be split between the number of vehicles.

8.4 Health Services Committee

Chair Councillor Monica Loftus / Co-Chair Councillor Julie Laframboise

Nil.

8.5 Parks & Recreation Services Committee

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

8.5.1 Report to Council - March Break Public Skating
By: Travis De Benedet, Director of Operations

The Chief Administrative Officer presented the report as provided in the agenda package. Follow discussion, Council agreed with the recommendation of the Parks and Recreation Committee to shut down the ice plant following the February 26th booking.

**8.5.2 Report to Council - Update on Community Centre Grant
By: Denis Turcot, CAO**

The Chief Administrative Officer presented the report as provided in the agenda package.

8.6 Planning & Development Committee

Chair Councillor Joshua Lachance / Co-Chair Mayor Paul Branconnier

**8.6.1 Quarter Report to Council - Building and By-Law Department 2022 Q4
By: Andrea Tarini, Chief Building Official**

The Chief Building Official presented the report as provided in the agenda package.

**8.6.2 Report to Council - Presentation of Draft Site Plan Control By-Law
By: Andrea Tarini, Chief Building Official**

The Chief Building Official presented the report as provided in the agenda package. Following discussion, Council was in agreement with moving forward with the proposed Site Plan Control By-Law.

8.7 Protection to Persons & Property Committee

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

**8.7.1 Report to Council - 1201 Replacement - Protection to Persons and Property Report and Recommendation
By: James Bertoia, Fire Chief**

The Fire Chief confirmed that a Protection to Persons and Property Committee Meeting proceeded as planned on January 31, 2023. The Fire Chief advised that the Committee's felt that purchasing a new truck was not appropriate at this time because of the cost and financial position of the Municipality as a whole. The Fire Chief went on to advise that the Committee also felt that upgrading the current truck was also not appropriate. The Committee is therefore recommending that the purchase of a used truck be explored at the present time, and we are requesting that Council consider setting an upset limit of pricing to explore. Following discussion, Council requested that the Treasurer work on numbers that would possibly work for limits for the next meeting.

8.8 Social & Family Services Committee

Chair Councillor Monica Loftus / Co-Chair Councillor Mathieu Pothier

Nil.

8.9 Transportation Services Committee

Chair Councillor Julie Laframboise / Co-Chair Councillor Monica Loftus

Nil.

Manitoulin-Sudbury District Services Board (MSDSB)

Councillor Monica Loftus (2024) / Mayor Paul Branconnier (2025 - 2026)

9.1 MSDSB 2022 Third Quarter Activity Report

Council received the Manitoulin-Sudbury District Services Board 2022 Third Quarter Activity Report.

St.-Charles Public Library Board (SCPLB)

Councillor Monica Loftus

Nil.

Sudbury East Planning Board (SEPB)

Mayor Paul Branconnier / Councillor Joshua Lachance

Nil.

Sudbury East Municipal Association (SEMA)

Mayor Paul Branconnier / Councillor Monica Loftus

Nil.

ADJOURNMENT

13.1 Resolution to adjourn the meeting

2023-22

Moved by: Councillor Pothier

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT the Committee of the Whole Meeting of February 1, 2023
be adjourned at 9:49 p.m.

Carried



PAUL BRANCONNIER, MAYOR



TAMMY GODDEN, CLERK