



**The Corporation of the Municipality of St.-Charles**

**MINUTES**

**Regular Meeting of Council**

**October 19, 2022 at 6:00 PM**

**Council Chambers (Municipal Office)**

**St.-Charles, Ontario**

<b>MEMBERS PRESENT:</b>	Mayor:	Paul Schoppmann
	Councillor:	Monica Loftus
	Councillor:	Paul Branconnier
	Councillor:	Jackie Lafleur
<b>MEMBERS ABSENT:</b>	Councillor:	Richard Lemieux
<b>STAFF PRESENT:</b>	Chief Administrative Officer:	Denis Turcot
	Clerk:	Tammy Godden
	Director of Finance / Treasurer:	Pamela McCracken
	Director of Operations:	Travis De Benedet

**PUBLIC PRESENT:** 4

**1.0 MEETING CALLED TO ORDER & ROLL CALL**

**1.1 Resolution to open the meeting**

**2022-229**

**Moved by: Councillor Branconnier**

**Seconded by: Councillor Loftus**

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:01 p.m. on October 19, 2022.**

**Carried**

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**Regrets:**

Councillor Lemieux sent his regrets.

**2.0 ADOPTION OF AGENDA**

**2.1 Resolution to adopt the agenda**

**2022-230**

**Moved by: Councillor Lafleur**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held October 19, 2022 be adopted as presented.

Carried

**3.0 DISCLOSURES OF PECUNIARY INTEREST**

None declared.

**4.0 PRESENTATIONS AND DELEGATIONS**

**4.1 Public Water Access for Island Cottages**

**Presenter: Max Maschke**

Mr. Maschke introduced himself and his wife and advised Council that were appearing on behalf of fellow cottagers on Island B across from Northland Lodge, which is approximately a seven (7) acre island.

Mr. Maschke indicated that they are looking for the Municipality to secure property for parking and access for island cottage owners. Mr. Maschke advised that they have approached the MNR but have been told that only business activities were granted these privileges. Currently they must pay for parking and docking facilities, but these are getting harder to find as the campgrounds are growing and they can only access them during the months they are open, which is typically May to October. Concern is if there is an emergency as emergency services do not come out to the islands.

There appears to be an issue with the MNR mapping as Houle Road is listed as Champagne Road. There is some land that may be accessible off Houle Road. If access to the lake was made available, the island cottagers would be happy to assist with clearing and building.

Mayor Schoppmann did indicate that the Municipality has been granted a Land Use Permit off Highway 535, but this may be too far for them.

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## **5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC**

### **5.1 Suzanne Lafleur – Re: Item 10.5.2 – Report to Council – Arena Canteen**

Ms. Lafleur advised that for Council's information approximately five (5) years ago the power was shut off for the canteen and the lights went out in the wheelchair access washroom so there may be other areas connected to the canteen.

## **6.0 NOTICE OF MOTIONS**

Nil.

## **7.0 CLOSED SESSION**

Nil.

## **8.0 ADOPTION OF MINUTES**

Nil.

## **9.0 CORRESPONDENCE FOR INFORMATION**

### **9.1 Resolution to receive correspondence for information**

**2022-231**

**Moved by: Councillor Branconnier**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Email from Office of the Chief Veterinarian for Ontario dated September 23, 2022, re: Letter from the Chief Veterinarian for Ontario;
  2. Copy of letter from Grey Highlands dated September 26, 2022, re: Grey Highlands Municipal Resolution 2022-571 re: Increased Speeding Fines;
  3. Email from Brad Pothier dated September 28, 2022, re: Severance 371 Pothier Road;
  4. Letter from Ontario Provincial Police dated September 29, 2022;
  5. Email from Manitoulin-Sudbury District Services Board dated October 12, 2022, re: Direct Shelter Subsidy Pamphlet and Program Information;
  6. Copy of letter from Sudbury East Planning Board dated October 13, 2022, regarding Consent Application - SEPB File No. B/34/22/SC; and,
  7. Email from Good Roads dated October 14, 2022, re: GR Bursary.
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Carried

## **10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS**

### **10.1 ENVIRONMENTAL SERVICES COMMITTEE**

**Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

Nil.

### **10.2 FINANCE COMMITTEE**

**Chair Councillor Jackie Lafleur / Council**

#### **10.2.1 Resolution to receive the Cash Disbursement Register for the month of September 2022**

**2022-232**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT the Cash Disbursement Register for the month of September 2022 be received in the amount of:

- \$107,183.01

Carried

### **10.3 GENERAL GOVERNMENT COMMITTEE**

**Chair Councillor Paul Branconnier / Council**

#### **10.3.1 Report to Council - Joint Compliance Audit Committee Member By: Clerk**

**2022-233**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

WHEREAS the Municipalities of French River, Killarney, Markstay-Warren, St.-Charles and West Nipissing have agreed to establish the 2022 Municipal Elections Joint Compliance Audit Committee;

AND WHEREAS each respective municipality must appoint one (1) volunteer member to the said Committee;

BE IT THEREFORE RESOLVED THAT Council for the Municipality of St.-Charles appoints the following member to the 2022 Municipal Elections Joint Compliance Audit

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Committee for the Municipalities of French River, Killarney, Markstay-Warren, St.-Charles and West Nipissing for the term commencing November 15, 2022 and ending November 14, 2026

- Phil Belanger

Carried

**10.3.2 Report to Council - November Council Meetings**  
**By: Clerk**

The Clerk presented the report as provided in the agenda package. Following discussion Council agreed with the recommendation to cancel the November 2, 2022 Committee of the Whole meeting due to the elections.

**10.4 HEALTH SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

Nil.

**10.5 PARKS & RECREATION SERVICES COMMITTEE**

**Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

**10.5.1 Report to Council - Arena Safety Inspection**  
**By: Chief Administrative Officer**

The Chief Administrative Officer presented the report as provided in the agenda package. The Chief Administrative Officer also advised that the Ministry of Labour will also be reviewing our policies and procedures and depending on the results, we may have violations. Following discussion, Council agreed that staff need to work on resolving the critical deficiencies and work the remaining items listed into the 2023 budget and the policies and procedures need to be a priority.

**10.5.2 Report to Council - Arena Canteen**  
**By: Chief Administrative Officer**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to allow Minor Hockey to run the canteen and whatever profit is made can be a donation to Minor Hockey. The only requirement would be that Minor Hockey have liability insurance.

**10.5.3 Report to Council - 2022 Christmas Parade**  
**By: Chief Administrative Officer**

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The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to declare the parade as a community event of municipal significance and approve the parade route. Council further supported the donation \$1,500.00 to Special Events for the purchase of gifts and that Special Events provide a report on items purchased with the donation funds.

**2022-234**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

WHEREAS the Corporation of the Municipality of St.-Charles has authorized the 2022 Christmas Parade to take place on Saturday, December 3rd, 2022 at 6:00 p.m.;

AND WHEREAS Council must establish a prescribed parade route;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles declares the 2022 Christmas Parade as a community event of municipal significance;

AND BE IT FURTHER RESOLVED that Council authorizes the 2022 Christmas parade on the following route:

- Commencing at the St.-Charles Community Centre on Casimir Road
- Right onto Casimir Road
- Left on to King Street East / West
- Right onto Main Street
- Left onto St. Joseph Street
- Left onto Notre Dame Street
- Left onto to King Street East / West
- Right onto Casimir Road
- Ending at the St.-Charles Community Centre on Casimir Road.

Carried

**2022-235**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT the Corporation of the Municipality of St.-Charles approves the donation of \$1,500.00 to the Special Events Committee for the 2022 Christmas Party and Parade for the purchase of gifts;

AND BE IT FURTHER RESOLVED THAT the funds will be paid out of the 2022 Budget surplus, or out of the general reserve if the budget surplus is insufficient;

AND BE IT FURTHER RESOLVED THAT Special Events provide a report to Council on items purchased with donation funds.

Carried

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## **10.6 PLANNING & DEVELOPMENT COMMITTEE**

**Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier**

### **10.6.1 Quarter Report to Council - Building & By-Law Department 3rd Quarter By: Chief Building Official**

Council received the 2022 Third Quarter Report of the Building and By-Law Department.

### **10.6.2 Report to Council - Subdivision Development - Sewer Hook-up Exemptions By: Chief Building Official (CAO will deliver in her absence)**

The Chief Administrative Officer advised that he spoke with the Chief Building Official regarding this report. The Chief Building Official confirmed with the Chief Administrative Officer that this is similar to the previous request that was before Council and the same legal opinion does stand that Council has right to make this decision.

Council permitted Mr. Jean Paul Daoust to address Council. Mr. Daoust every field bed is costing \$23,000.00 so it would be cheaper for him to go with municipal sewers. Mr. Daoust has been advised by his legal counsel that due to the fact that the roads were transferred to the municipality, the Chief Building Official is asking for a huge amount of insurance to allow work to commence on the roads. Mr. Daoust would like the Municipality to transfer the road to him for \$1.00 and then he will transfer them back to us for \$1.00 once they are completed.

The Chief Administrative Officer explained that we had obtained a legal opinion on work to be done on the road. We were advised that it would require an Agreement and insurance.

Following discussion, Council agreed with the recommendation to approve septic systems on the requested parcels. Council further requested that staff obtain a legal opinion regarding the transfer of roads to Mr. Daoust to allow for the construction of the roads.

**2022-236**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

WHEREAS Jean Paul Daoust approached Council with a proposal to install septic systems on specific lots of the subdivision properties that he owns north of King St in the Municipality of St.-Charles due to the exorbitant cost of adding a lift station to the sewer line that he is installing to support his development;

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AND WHEREAS upon further exploration of the property, Mr. Daoust has been advised that blasting rock that is blocking the extension of the sewer line may compromise existing infrastructure;

AND WHEREAS the original intend of the Plan of Subdivision was for the connection of all lots to the municipal sewer system;

AND WHEREAS Council deems it beneficial to the ongoing development of the Municipality to encourage housing development in the subdivision;

AND WHEREAS Council has agreed that the installation of the septic systems on certain properties is acceptable but dependent on approval from Public Health Sudbury and Districts;

BE IT THEREFORE RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles will exempt the following properties from connecting to the municipal sewer system if after further exploration it is determined that any of said properties are better served by a personal septic system than to be connected to the sewer system due to possible effects of blasting on existing infrastructure;

Parkview	520400000304408000	DUNNET CON 1 PT LOT 12 M1140; LOT 19 PCL 53M-1140-9
Parkview	520400000304409000	DUNNET CON 1 PT LOT 12 M1140; LOT 23 PCL 53M-1140-10
Parkview	520400000304410000	DUNNET CON 1 PT LOT 12 M1140; LOT 24 PCL 53M-1140-11
Parkview	520400000304411000	DUNNET CON 1 PT LOT 12 M1140; LOT 14 PCL 53M-1140-12
Emily	520400000304421000	DUNNET CON 1 PT LOT 12 M1140; LOT 15 PCL 53M-1140-13
Parkview	520400000304417000	DUNNET CON 1 PT LOT 12 M1140; LOT 15 PCL 53M-1140-18
Parkview	520400000304420000	DUNNET CON 1 PT LOT 12 M1140; LOT 15 PCL 53M-1140-21
Parkview	520400000304421000	DUNNET CON 1 PT LOT 12 M1140; LOT 15 PCL 53M-1140-22
Parkview	520400000304424000	DUNNET CON 1 PT LOT 12 M1140; LOT 15 PCL 53M-1140-25

AND BE IT FURTHER RESOLVED THAT Council will pass a resolution specific to each property as the need arises, which resolution shall also include the following statement: "AND BE IT FURTHER RESOLVED THAT, if any future property owner of the above identified properties, wish to connect to the municipal sewer system at a later time, it will be at the property owner's sole cost."

Carried



**10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE**

**Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

**10.7.1 Canine Control Report for the month of September 2022**

Council received the Canine Control Report for the month of September 2022.

**10.7.2 Report to Council - New Open Air Burning By-Law**

**By: Clerk**

The Clerk presented the report as provided in the agenda package.

**10.8 SOCIAL & FAMILY SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

Nil.

**10.9 TRANSPORTATION SERVICES COMMITTEE**

**Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

**10.9.1 Report to Council - Public Works - Purchase of Pickup Truck**

**By: Director of Operations**

The Director of Operations presented the report as provided in the agenda package. The Treasurer clarified that the purchase had been budgeted as an amount to be financed, however with the current rates she is recommending that the truck be paid in full. Following discussion, Council supported the recommendation to purchase the 2022 Chevrolet Silverado to be paid out of the Public Works Reserve.

**2022-237**

**Moved by: Councillor Lafleur**

**Seconded by: Councillor Branconnier**

WHEREAS Council has previously approved in the 2022 Budget the amount of \$56,038.00 for the purchase of a new pickup truck for the Public Works Department;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the purchase of a 2022 Chevrolet Silverado Trail Boss from Crosstown Chevrolet at a cost of \$53,358.00 including discounts plus HST;

AND BE IT FURTHER RESOLVED that this amount be paid in full from the Public Works Reserve.

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Carried

### **11.0 MANITOULIN-SADBURY DISTRICT SERVICES BOARD (MSDSB)**

Mayor Paul Schoppmann

Mayor Schoppmann advised that they had a Board meeting today and the Board has approved in principle a municipal levy increase of 2.9%, and the new Board will be approving that in January.

### **12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)**

Councillor Monica Loftus

Nil.

### **13.0 SADBURY EAST PLANNING BOARD (SEPB)**

Councillor Jackie Lafleur / Councillor Paul Branconnier

Nil.

### **14.0 SADBURY EAST MUNICIPAL ASSOCIATION (SEMA)**

Mayor Paul Schoppmann / Councillor Richard Lemieux

Nil.

### **15.0 BY-LAWS**

#### **15.1 First and second reading**

**2022-238**

**Moved by: Councillor Branconnier**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2022-38 - Being a By-Law to Establish Open-Air Burning Procedures and Prescribing Times for Setting Fires, Precautions to be Taken and for Issuing Permits for Burning
- By-Law 2022-39 - Being a By-Law to Amend Zoning By-Law 2014-26, As Amended (Neil Courville)

Carried

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## **15.2 Third and final reading**

**2022-239**

**Moved by: Councillor Lafleur**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-39.

Carried

## **16.0 ADDENDUM (if required and by resolution)**

Nil.

## **17.0 ADJOURNMENT**

### **17.1 Confirmation By-Law**

**2022-240**

**Moved by: Councillor Lafleur**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2022-40 - Being A By-Law To Confirm The Proceedings Of Council At Its Committee of the Whole Meeting held October 5th, 2022, at its Special Meeting of Council held October 19th, 2022, and at its Regular Meeting of Council held October 19th, 2022

Carried

**2022-241**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-40.

Carried

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**17.2 Resolution to adjourn the meeting**


**2022-242**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 7:45 p.m. on October 19, 2022.

Carried

  
MAYOR

  
CLERK