



The Corporation of the Municipality of St.-Charles

MINUTES

Regular Meeting of Council

May 18, 2022 at 6:00 PM

Council Chambers (Municipal Office)

St.-Charles, Ontario

MEMBERS PRESENT: Mayor: Paul Schoppmann
Councillor: Monica Loftus
Councillor: Paul Branconnier
Councillor: Richard Lemieux
Councillor: Jackie Lafleur

STAFF PRESENT: Chief Administrative Officer: Denis Turcot
Clerk: Tammy Godden
Director of Finance / Treasurer: Pamela McCracken

PUBLIC PRESENT: None

1.0 MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to open the meeting

2022-111

Moved by: Councillor Loftus Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on May 18, 2022.

Carried

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2022-112

Moved by: Councillor Lafleur Seconded by: Councillor Lemieux

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held May 18, 2022 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 PRESENTATIONS AND DELEGATIONS

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

5.1 Mayor Paul Schoppmann - Re: Arena Walk Through

Mayor Schoppmann advised that he and Councillor Lemieux did a walk through at the arena to assess if there was place for a clothing exchange. It was felt that there is no feasible area to place clothing.

5.2 Mayor Paul Schoppmann - FONOM Conference

Mayor Schoppmann advised that the FONOM Conference was a complete sell-out and that the leaders debate was a huge success.

6.0 NOTICE OF MOTIONS

Nil.

7.0 CLOSED SESSION

Nil.

8.0 CORRESPONDENCE FOR INFORMATION

8.1 Resolution to receive correspondence for information

2022-113

Moved by: Councillor Loftus Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Letter from Ministry of the Solicitor General dated April 14, 2022, regarding O. Reg. 343/22 Firefighter Certification;
2. Letter from Bracebridge dated April 19, 2022, regarding Item for Discussion - Request for AMO to Review Challenges to Development in Relation to the Ontario Land Tribunal;
3. Copy of letter from Sudbury East Planning Board dated April 20, 2022, regarding Consent and Minor Variance Applications - SEPB File No. B/14/22/SC and A/05/22/SC;
4. Letter from Sudbury East Planning Board dated April 20, 2022, regarding Zoning By-Law Amendment Application - SEPB File No. ZBA 22-09SC;
5. Email from Vaughan dated April 28, 2022, regarding Resolution Supporting Municipal Final Authority for Development Planning;
6. Letter from Arnprior received April 29, 2022, regarding Town of Arnprior Support for Humanitarian Efforts in Ukraine; and,
7. Letter from Ministry of Northern Development, Mines, Natural Resources and Forestry received April 29, 2022, regarding Decision Notice - Proposed Regulation Changes under the Aggregate Resources Act.

Carried

9.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS

9.1 ENVIRONMENTAL SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

9.1.1 Report to Council - Update - Garbage Pick-Up Services with Yves Roy Enterprises

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to pay an additional \$300.00 per month from March 1, 2022 to November 30, 2022 to Yves Roy Enterprises due to an increase in fuel and insurance costs, and that the service will be reassessed in November 2022.

2022-114

Moved by: Councillor Loftus Seconded by: Councillor Lemieux

WHEREAS The Municipality of St.-Charles has a multi-year agreement with Yves Roy Enterprises for the pick-up of garbage and recycling for residents of St.-Charles living South of Markstay in Appleby Township;

AND WHEREAS the cost of insurance and fuel have risen dramatically over the last year;

AND WHEREAS the Municipality wishes to continue this service in the short term until options are explored;

BE IT RESOLVED THAT the base rate for the Yves Roy Enterprises contract for garbage pick up be increased by \$300.00 per month from March 1, 2022 to November 30, 2022 at which time the service will be re-assessed.

Carried

9.2 FINANCE COMMITTEE

Chair Councillor Jackie Lafleur / Council

9.2.1 Resolution Stemming from May 4, 2022 Committee of the Whole Meeting - Re: Item 7.2.1 - Quarter Report to Council - Q1 2022 Treasury Department

2022-115

Moved by: Councillor Branconnier Seconded by: Councillor Lafleur

WHEREAS the 2021 Audit and draft Financial Statements will be presented to Council at the June 15, 2022 Regular Meeting of Council;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles authorizes that the 2021 Audit be presented to Council electronically by way of a virtual presentation.

Carried

9.2.2 Resolution to receive the Cash Disbursement Register for the month of April 2022

2022-116

Moved by: Councillor Lemieux Seconded by: Councillor Loftus

BE IT RESOLVED THAT the Cash Disbursement Register for the month of April 2022 be received in the amount of;

- \$219,828.83

Carried

9.2.3 Report to Council - Clarification of Hall Rental Fees

The Director of Finance / Treasurer presented the report as provided in the agenda package.

Regarding the Daily Rate, following discussion Council agreed that renters should be allowed to go in the day before and the day after for set up and clean up. Council further agreed that the rental fee should be based on the length of the actual event.

Regarding the Security Deposit, following discussion Council indicated that there should be a deposit of 50% of the rental rate, but that it should be a Cleaning Deposit and not a Security Deposit. The deposit would cover additional cleaning required or missing items. Council also agreed that there should be a Key Deposit of perhaps \$20.00 to ensure the return of keys or move to a key fob system.

Council further agreed with the recommendation for staff to leave the hall set up with tables and chairs so as not to increase work required for set up and take down. Council also agreed that the Community Centre should also receive a cleaning from a professional cleaning company.

9.3 GENERAL GOVERNMENT COMMITTEE

Chair Councillor Paul Branconnier / Council

9.3.1 Report to Council - Municipal Office Renovations

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council generally agreed with the recommendation to proceed with the renovations to the Municipal Office and that any cost overrun could be taken from reserves. Council further agreed that while renovations take place Service Ontario would need to close, but that the Municipality must remain open either in an alternate location or by splitting the job and working on only one side of the building at a time. Council did not agree with the recommendation to move permanently move Council Chambers but agreed that future recommendations of either a new building or expansion should be looked into.

9.3.2 Report to Council - Request for Support - Univi Sign

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council generally agreed that they would support the sign, but would prefer it being placed in a different location like at the entrance to the village. The Chief Administrative Officer will make further inquiries.

9.3.3 Report to Council - Declare Land Surplus - Pothier Road

The Chief Administrative Officer presented the report as provided in the agenda package. The Clerk added for clarification that further research had

been done and it was determined that this property had vested to the Municipality. Council supported the recommendation to declare the property as surplus and that it be listed for sale.

2022-117

Moved by: Councillor Branconnier Seconded by: Councillor Loftus

WHEREAS Council deems it desirable to declare certain lands as surplus;

BE IT RESOLVED THAT Council for the Municipality of St.-Charles hereby declares the following property as surplus land:

- APPLEBY CON 3 PT LOT 4 PCL 47981 PART 1 53R11298

AND BE IT FURTHER RESOLVED THAT staff is directed to list the parcel of land for \$44,900.00 plus HST with a local realtor.

Carried

9.4 PROTECTION TO PERSONS & PROPERTY COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

9.4.1 Canine Control Report for the month of April 2022

Council received the Canine Control Report for the month of April 2022.

9.5 TRANSPORTATION SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

9.5.1 Resolution Stemming from May 4, 2022 Committee of the Whole Meeting - Re: Item 7.6.1 - 2022 Calcium Tender Results

2022-118

Moved by: Councillor Loftus Seconded by: Councillor Lemieux

WHEREAS a Request for Quote was issued for the supply and application of liquid calcium chloride (35%) on municipal gravel roads;

AND WHEREAS Tenders were received from Da-Lee Dust Control in the amount of \$48,000.00 plus HST; and from Pollard Highway Products in the amount of \$41,700.00 plus HST;

BE IS RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to award the contract for the supply and application of liquid calcium chloride (35%) to Pollard Highway Products.

Carried

10.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

Councillor Monica Loftus

10.1 St.-Charles Public Library Board minutes of March 10, 2022

Council received the St.-Charles Public Library minutes of March 10, 2022.

11.0 SUDBURY EAST PLANNING BOARD (SEPB)

Councillor Jackie Lafleur / Councillor Paul Branconnier

11.1 Resolutions Stemming from May 4, 2022 Committee of the Whole Meeting - Re: Item 8.1 - 2022 SEPB Apportionment and Draft Financial Statement

2022-119

Moved by: Councillor Branconnier Seconded by: Councillor Lemieux

WHEREAS at its Committee of the Whole Meeting held May 4th, 2022, Council was presented with the Sudbury East Planning Board's 2022 apportionment for the Municipality of St.-Charles and annual Audited Financial Statements;

AND WHEREAS Council deems it desirable to approve the said apportionment;

BE IT THEREFORE RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the Sudbury East Planning Board's 2022 apportionment for the Municipality of St.-Charles in the amount of \$21,912.00.

Carried

2022-120

Moved by: Councillor Loftus Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby receives the Sudbury East Planning Board's 2021 Audited Financial Statements.

Carried

12.0 BY-LAWS

12.1 First and second reading

2022-121

Moved by: Councillor Lemieux Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2022-19 - Being a By-Law to Prohibit and Regulate Noises in the Municipality of St.-Charles

Carried

13.0 ADDENDUM (if required and by resolution)

Nil.

14.0 ADJOURNMENT

14.1 Confirmation By-Law

2022-122

Moved by: Councillor Loftus Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2022-20 - Being A By-Law To Confirm The Proceedings Of Council At Its Committee of the Whole Meeting Held May 4th, 2022; at its Special Meeting of Council Held May 5th, 2022; and at its Regular Meeting of Council Held May 18th, 2022

Carried

2022-123

Moved by: Councillor Loftus Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-20.

Carried

14.2 Resolution to adjourn the meeting

2022-124

Moved by: Councillor Lafleur Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 8:23 p.m. on May 18, 2022.

Carried



MAYOR



CLERK