



The Corporation of the Municipality of St.-Charles

MINUTES

Regular Meeting of Council

December 14, 2022 at 6:00 PM

Council Chambers (Municipal Office)

St.-Charles, Ontario

MEMBERS PRESENT:

Mayor:

Paul Branconnier

Councillor:

Julie Laframboise

Councillor:

Monica Loftus

Councillor:

Mathieu Pothier

Councillor:

Joshua Lachance

STAFF PRESENT:

Chief Administrative Officer:

Denis Turcot

Clerk:

Tammy Godden

PUBLIC PRESENT:

1.0 MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to open the meeting

2022-260

Moved by: Councillor Laframboise

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on December 14, 2022.

Carried

1.2 Indigenous Land Acknowledgement

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2022-261

Moved by: Councillor Loftus

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held December 14, 2022 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

- Councillor Loftus declared a direct pecuniary interest relating to Item 7.1 Part A as it pertains to her spouse but would like to be included in Part B of the discussion
- Councillor Pothier declared a direct pecuniary interest relating to Item 7.1 Part B as the employee in question, Dean, is in a relationship with his sister but would like to be included in Part A of the discussion
- During the closed session, Councillor Laframboise declared a direct pecuniary interest relating to Item 7.2 – Resolution to adopt the minutes of closed session meetings and in particular the dates of June 1, 2022, and June 15, 2022 which relate to Union Negotiations as her husband is a union employee

4.0 PRESENTATIONS AND DELEGATIONS

Nil.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

5.1 Suzanne Lafleur – Re: Item 9.1 – Correspondence for Information

Pertaining to Item 11, the letter from Helene Gingras, Ms. Lafleur asked whether the Special Events Committee going to be charged for the use of the kitchen and hall, and is a permit required for such an event. Ms. Lafleur commented that if a permit was required then organization should pay for the use of the hall and kitchen, and staff should have advised the organization what was expected of them.

6.0 NOTICE OF MOTIONS

Nil.

7.0 CLOSED SESSION

7.1 Resolution to enter into closed session

2022-262

Moved by: Councillor Lachance

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:05 p.m. this 14th day of December, 2022 to discuss:

____ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;
Topic - Arena Employee / Parks & Recreation Coordinator

____ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;
Topic - Arena Employee / Parks & Recreation Coordinator

Carried

7.2 Resolution to adopt the minutes of closed session meetings

7.3 Resolution to reconvene to open session

2022-263

Moved by: Councillor Lachance

Seconded by: Councillor Loftus

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 7:14 p.m.

Carried

7.4 Verbal Report from Mayor Following Closed Session

Upon reconvening to the open session, Mayor Branconnier reported that direction was given to the Chief Administrative Officer regarding the arena employee.

8.0 ADOPTION OF MINUTES

8.1 Resolution to adopt the minutes of meetings

2022-264

Moved by: Councillor Loftus

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Special Meeting of Council held May 5, 2022
- Regular Meeting of Council held May 18, 2022
- Committee of the Whole Meeting held June 1, 2022
- Inaugural Meeting of Council held November 29, 2022

Carried

9.0 CORRESPONDENCE FOR INFORMATION

9.1 Resolution to receive correspondence for information

2022-265

Moved by: Councillor Lachance

Seconded by: Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Email from Office of the Chief Veterinarian for Ontario dated October 17, 2022, regarding Letter from the Deputy Chief Veterinarian for Ontario;
2. Letter from Ministry of Municipal Affairs and Housing dated October 25, 2022;
3. Letter from Canadian Agricultural Partnership dated October 28, 2022;
4. Copy of letter from Warwick dated November 16, 2022, regarding CN Railway Contribution Requirements under the *Drainage Act* and Impacts on Municipal Drain Infrastructure in Ontario;
5. Copy of letter from Norfolk dated November 17, 2022, regarding Bill 23 "*More Homes Built Faster Act, 2022*";
6. Copy of letter from Aurora dated November 23, 2022, regarding Town of Aurora Council Resolution of November 22, 2022; Re: Motion 7.2 - Mayor Mrakas - Opposition to Bill 23, *More Homes Built Faster Act, 2022*;
7. Email from Mississauga dated November 23, 2022, regarding City of Mississauga's Corporate Report and Associated Resolution - Bill 23 "*More Homes Built Faster*";
8. Letter from Toronto dated November 25, 2022, regarding New Business Item 12 - Update on Bill 23 - *More Homes Built Faster Act, 2022* (Ward All);
9. Letter from Watson & Associates Economists Ltd. dated November 29, 2022, regarding *More Homes Built Faster Act*;
10. Copy of letter from Petrolia dated December 1, 2022, regarding Motion Dated September 13, 2022 Regarding Misogyny and Hatred, and Strengthening Powers of the Integrity Commissioner the Ability to Recommend Expulsion of Members of Council;
11. Letter from Helene Gingras, Manager St.-Charles Turbos U-13 Team dated December 6, 2022.

and directs staff to:

- draft a report on items #6, #7 and #8.

Carried

10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS

10.1 ENVIRONMENTAL SERVICES COMMITTEE

Chair Councillor Joshua Lachance / Co-Chair Councillor Mathieu Pothier

10.1.1 Report to Council - Garbage and Recycling Collection in Markstay Area of St.-Charles

Prepared By: Travis De Benedet, Director of Operations

The Director of Operations presented the report as provided in the agenda package. The Chief Administrative Officer did offer that an explanation received from the contractor for the increase in rates is due to insurance costs have almost doubled and the increase in fuel costs. Following discussion, Council provided direction to staff to proceed with the renewal of the contract with Yves Roy Enterprises for the period of fourteen (14) months at a cost of \$16,100.00.

10.2 FINANCE COMMITTEE

Chair Councillor Julie Laframboise / Council

10.2.1 Resolution to receive the Cash Disbursement Register for the months of October and November 2022

Prepared By: Pamela McCracken, Director of Finance / Treasurer

2022-266

Moved by: Councillor Pothier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the Cash Disbursement Register for the month of October 2022 be received in the amount of:

- \$433,110.22;

AND BE IT FURTHER RESOLVED THAT the Cash Disbursement Register for the month of November 2022 be received in the amount of:

- \$553,965.86.

Carried

10.2.2 Report to Council - 2023 Budget Process

Prepared By: Pamela McCracken, Director of Finance / Treasurer

The Director of Finance / Treasurer presented the report as provided in the agenda package. The Director of Finance explained to Council the process that staff and the Treasurer go through to come up with the draft budget numbers.

10.2.3 Report to Council - Tax Adjustments

Prepared By: Pamela McCracken, Director of Finance / Treasurer

The Director of Finance / Treasurer presented the report as provided in the agenda package.

2022-267

Moved by: Councillor Loftus

Seconded by: Councillor Laframboise

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of St.-Charles hereby approves the following application for reduction, cancellation or refund of taxes in accordance with Sections 357/358/359 of the *Municipal Act, 2001*, as amended:

- Roll Number 5204-000-001-23400-0000 for the reason of razed by fire, demolition or otherwise, as per application.

Carried

2022-268

Moved by: Councillor Lachance

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of St.-Charles hereby approves the following application for reduction, cancellation or refund of taxes in accordance with Sections 357/358/359 of the *Municipal Act, 2001*, as amended:

- Roll Number 5204-000-001-19400-0000 for the reason of mobile unit removed, as per application.

Carried

2022-269

Moved by: Councillor Pothier

Seconded by: Councillor Lachance

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of St.-Charles hereby approves the following application for reduction, cancellation or refund of taxes in accordance with Sections 357/358/359 of the *Municipal Act, 2001*, as amended:

- Roll Number 5204-000-003-21300-0000 for the reason of razed by fire, demolition or otherwise, as per application.

Carried

10.2.4 Report to Council - 2021 Financial Indicator Review (FIR)

Prepared By: Pamela McCracken, Director of Finance / Treasurer

The Director of Finance / Treasurer presented the report as provided in the agenda package.

10.2.5 Report to Council - Tax Sale Update

Prepared By: Pamela McCracken, Director of Finance / Treasurer

The Director of Finance / Treasurer presented the report as provided in the agenda package.

10.3 GENERAL GOVERNMENT COMMITTEE

Chair Mayor Paul Branconnier / Council

10.3.1 Report to Council - Requests to Waive Rental Fees

Prepared By: Denis Turcot, Chief Administrative Officer

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to waive any fee to Minor Hockey for the use of the kitchen during the Christmas Party and to waive any fee to the Helping Hands Family Mission for the use of the hall to pack boxes for this event only. Council further requested that staff look into setting up a separate fee to be charged for the use of the kitchen only.

10.3.2 Report to Council - Foodbank Request for Additional Space

Prepared By: Denis Turcot, Chief Administrative Officer

The Chief Administrative Officer presented the report as provided in the agenda package. The Chief Administrative Officer advised that further information was received on this matter on Monday via email. As a result of the email received from Minor Hockey, the request from the Food Bank becomes inconsequential as the two (2) groups have come to an agreement to share the required space in the canteen. The email also confirms that Minor Hockey is agreeing to operate the canteen on the terms as offered by the Municipality. Accordingly, the Chief Administrative Officer advised that the intent of the report provided to Council is withdrawn.

10.4 HEALTH SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Julie Laframboise

10.4.1 Public Health Sudbury & Districts unapproved minutes of October 20, 2022.

Council received the Public Health Sudbury & Districts unapproved minutes of October 20, 2022.

10.4.2 Public Health Sudbury & Districts unapproved minutes of November 10, 2022.

Council received the Public Health Sudbury & Districts unapproved minutes of November 10, 2022.

10.5 PARKS & RECREATION SERVICES COMMITTEE

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

**10.5.1 Report to Council - Ministry of Labour (MOL) and Electrical Safety Authority (ESA) Orders & Costs Incurred During Lame Duck Period
Prepared By: Denis Turcot, Chief Administrative Officer**

The Chief Administrative Officer presented the report as provided in the agenda package. The Chief Administrative Officer advised that as a result of these orders, we must look at all buildings moving forward to ensure that we have a safe work environment for all staff. We have tried to reduce costs as much as possible during the process of rectifying the Ministry of Labour and Electrical Safety Authority Orders issued against the Municipality for the arena.

10.6 PLANNING & DEVELOPMENT COMMITTEE

Chair Councillor Joshua Lachance / Co-Chair Mayor Paul Branconnier

**10.6.1 Report to Council - Municipal Drain - Request for Minor Improvement
Prepared By: Tammy Godden, Clerk**

The Chief Administrative Officer presented the Clerk's report as provided in the agenda package. Following discussion Council supported the recommendation to approve the Request for Drain Minor Improvement on the Lamoureux Drain of Ken Herron.

2022-270

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

WHEREAS a Notice of Request for Drain Minor Improvement on the Lamoureux Drain was received from Ken Herron on November 1, 2022;

AND WHEREAS the work being requested is a minor improvement project;

AND WHEREAS the cost of the improvement is entirely paid for by the Applicant, Ken Herron;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles approves the Request for Drain Minor Improvement on Lamoureux Drain as received, which

includes a new culvert crossing not contained in the original Engineering Report adopted by Municipal By-Law;

AND BE IT FURTHER RESOLVED THAT the Applicant, Ken Herron, must follow all the recommendations contained in the Engineering Report of the Drainage Superintendent as it pertains to culvert sizing and / or other recommendations as the case may be.

Carried

10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE

Chair Councillor Mathieu Pothier / Co-Chair Councillor Joshua Lachance

10.7.1 Report to Council - Caisse Alliance Grant Prepared By: James Bertoia, Fire Chief

The Fire Chief presented the report as provided in the agenda package.

10.7.2 Report to Council - Replacement of Pumper 1201 Prepared By: James Bertoia, Fire Chief

The Fire Chief presented the report as provided in the agenda package. Following discussion Council requested that this matter come back to Council for reconsideration in the new year to allow some time to digest the information. Council further provided direction that if the pumper requires repacking to proceed with it.

10.7.3 Canine Control Report for the month of October 2022

Council received the Canine Control Report for the month of October 2022.

10.7.4 Canine Control Report for the month of November 2022

Council received the Canine Control Report for the month of November 2022.

10.8 SOCIAL & FAMILY SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Mathieu Pothier

Nil.

10.9 TRANSPORTATION SERVICES COMMITTEE

Chair Councillor Julie Laframboise / Co-Chair Councillor Monica Loftus

Nil.

11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)

Councillor Monica Loftus (2024) / Mayor Paul Branconnier (2025 - 2026)

Nil.

12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

Councillor Monica Loftus

12.1 St.-Charles Public Library Board minutes of September 8, 2022

Council received the St.-Charles Public Library Board minutes of September 8, 2022.

13.0 SUDBURY EAST PLANNING BOARD (SEPB)

Mayor Paul Branconnier / Councillor Joshua Lachance

13.1 For Information - Notice of Application for Consent, SEPB File No. B/34/22/SC (David and Susanne Bushey)

Council received the Notice of Application for Consent, SEPB File No. B/34/22/SC of David and Susanne Bushey.

14.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)

Mayor Paul Branconnier / Councillor Monica Loftus

Nil.

15.0 BY-LAWS

15.1 First and second reading

2022-271

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2022-44 Being a By-Law to Appoint a Deputy Mayor for the Corporation of the Municipality of St.-Charles
 - By-Law 2022-45 Being a By-Law to Appoint the Committee of Adjustment for the Corporation of the Municipality of St.-Charles
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- By-Law 2022-46 Being a By-Law to Adopt an Asset Management Plan for the Corporation of the Municipality of St.-Charles

Carried

15.2 Third and final reading

2022-272

Moved by: Councillor Loftus

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-44.

Carried

15.3 Third and final reading

2022-273

Moved by: Councillor Laframboise

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-45.

Carried

15.4 Third and final reading

2022-274

Moved by: Councillor Pothier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-46.

Carried

16.0 ADDENDUM (if required and by resolution)

Nil.

17.0 ADJOURNMENT

17.1 Confirmation By-Law

2022-275

Moved by: Councillor Lachance

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2022-47 Being a By-Law to Confirm the Proceedings of Council at its Special Meeting of Council Held December 7th, 2022; and, at its Regular Meeting Council Held December 14th, 2022

Carried

2022-276

Moved by: Councillor Lachance

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-47.

Carried

17.2 Resolution to adjourn the meeting

2022-277

Moved by: Councillor Laframboise

Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 9:10 p.m. on December 14, 2022.

Carried


PAUL BRANCONNIER, MAYOR


TAMMY GODDEN, CLERK