



The Corporation of the Municipality of St.-Charles
MINUTES
Committee of the Whole Meeting
October 5, 2022 at 6:00 PM
Council Chambers (Municipal Office)

PRESENT: Mayor Paul Schoppmann
Councillor Monica Loftus
Councillor Paul Branconnier
Councillor Richard Lemieux
Councillor Jackie Lafleur

ALSO PRESENT: Denis Turcot, Chief Administrative Officer
Tammy Godden, Clerk
Pamela McCracken, Director of Finance / Treasurer
Travis De Benedet, Director of Operations

PUBLIC PRESENT: 1

1. MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to open the meeting

2022-222

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT the Committee of the Whole meeting of October 5, 2022
be opened at 6:00 p.m.

Carried

2. ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2022-223

Moved by: Councillor Branconnier

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting of Council held October 5, 2022 be adopted as presented.

Carried

3. DISCLOSURES OF PECUNIARY INTEREST

Mayor Paul Schoppmann – None declared.

Councillor Loftus – Declared a potential direct pecuniary interest in Item 9.5.1 on the agenda as her spouse is James Joudrey.

Councillor Branconnier – None declared.

Councillor Lemieux – None declared.

Councillor Lafleur – None declared.

5. ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

Nil.

6. NOTICE OF MOTIONS

Nil.

7. CLOSED SESSION

Nil.

8. ADOPTION OF MINUTES

8.1 Resolution to adopt the minutes of meetings

2022-224

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Regular Meeting of Council of February 16, 2022
- Committee of the Whole meeting of March 9, 2022

- Regular Meeting of Council of March 16, 2022
- Special Meeting of Council of March 23, 2022
- Committee of the Whole meeting of April 6, 2022
- Regular Meeting of Council of April 20, 2022
- Committee of the Whole meeting May 4, 2022

Carried

9. **COMMITTEES:**

9.1 **Environmental Services Committee: Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

Nil.

9.2 **Finance Committee: Chair Councillor Jackie Lafleur / Council**

9.2.1 *Report to Council - Asset Management Plan Presentation* ***By: Director of Finance / Treasurer***

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council gave direction to staff that the Asset Management Plan should be presented to the new Council members following the election.

9.3 **General Government Committee: Chair Councillor Paul Branconnier / Council**

9.3.1 *Report to Council - Pending Repairs and Capital Works* ***By: Chief Administrative Officer***

The Chief Administrative Officer presented the report as provided in the agenda package. Regarding the repairs to the garage, following discussion, Council agreed with the recommendation and gave direction to repair the three (3) beams in the garage to an upset limit of \$15,000.00. Regarding the LED sign for the Community Centre, Council gave direction to obtain quotes for a sign to be mounted on the building and agreed that due to time sensitivity that the Chief Administrative Officer and the Treasurer be permitted to award contracts and report back to Council.

4. **PRESENTATIONS AND DELEGATIONS**

4.1 **KPMG - Municipal Core Service and Organizational Review** **Presenter - Chas Anselmo, MPA, Executive Director**

Mr. Anselmo advised he got caught in construction twice which is why he was late arriving and apologized for the delay. Mr. Anselmo presented the Municipal Core

Service and Organizational Review as provided in the agenda package. Mr. Anselmo indicated that this is an update on the initial phases of a seven (7) phase approach of the project that have been completed thus far and what is left to be completed as well as timing. Council had several questions relating to the questionnaire and public consultation process. Council thanked Mr. Anselmo for his presentation.

9. COMMITTEES (CONT'D):

9.4 Health Services Committee: Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

9.4.1 *Public Health Sudbury & Districts unapproved minutes of September 15, 2022*

Council received the Public Health Sudbury & Districts unapproved minutes of September 15, 2022.

9.5 Parks & Recreation Services Committee: Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

9.5.1 *Report to Council - Council Review of Hiring Committee Decision By: Chief Administrative Officer*

Councillor Loftus removed herself from the Council desk and did not participate in this agenda discussion.

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council was satisfied with the selection of James Joudrey for the position of Parks and Recreation Coordinator.

Councillor Loftus resumed her position at the Council desk.

9.5.2 *For Discussion - Reports requested but not received*

- ***Canteen Financial Report - Received report for October 4, 2019 to February 22, 2020 (attached)***
- ***Special Events Committee fundraising financial report***
- ***YOPAC / Special Events Committee report on monies raised and submitted to Municipality for splashpad***

The Chief Administrative Officer presented to Council that the Financial Reports are due at the end of every service contract. However, due to the pandemic there was interruption and delay in obtaining the report from the canteen. Reports are to be provided prior to the start of the next season.

The report regarding the \$50,000.00 donation is still outstanding and is required for year-end. Regarding fundraising it has been noticed that there is no policy in place regarding fundraising by any Committee. It had been mentioned previously the idea that no further fundraising to take place until the previous fundraising event had been reported on. Following discussion, Council directed staff to report back to Council at the next meeting with recommendations on plans for the canteen for the upcoming season.

9.6 Planning & Development Committee: Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier
Nil.

9.7 Protection to Persons & Property Committee: Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann
Nil.

9.8 Social & Family Services Committee: Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux
Nil.

9.9 Transportation Services Committee: Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

9.9.1 Report to Council - Bailey Bridge Inspection
By: Travis De Benedet

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council provided direction to staff to move forward with replacing the cribbing on the bridge as soon as practical in 2023.

10. Manitoulin-Sudbury District Services Board (MSDSB): Mayor Paul Schoppmann

10.1 Manitoulin-Sudbury District Services Board minutes of January 27, 2022

Council received the Manitoulin-Sudbury District Services Board minutes of January 27, 2022.

10.2 Manitoulin-Sudbury District Services Board minutes of February 24, 2022

Council received the Manitoulin-Sudbury District Services Board minutes of February 24, 2022.

10.3 Manitoulin-Sudbury District Services Board minutes of March 24, 2022

Council received the Manitoulin-Sudbury District Services Board minutes of March 24, 2022.

10.4 Manitoulin-Sudbury District Services Board minutes of April 28, 2022

Council received the Manitoulin-Sudbury District Services Board minutes of April 28, 2022.

10.5 Manitoulin-Sudbury District Services Board minutes of May 26, 2022

Council received the Manitoulin-Sudbury District Services Board minutes of May 26, 2022.

10.6 Manitoulin-Sudbury District Services Board minutes of June 15, 2022

Council received the Manitoulin-Sudbury District Services Board minutes of June 15, 2022.

10.7 Manitoulin-Sudbury District Services Board 2022 Second Quarter Activity Report

Council received the Manitoulin-Sudbury District Services Board 2022 Second Quarter Activity Report.

11. St.-Charles Public Library Board (SCPLB): Councillor Monica Loftus

Nil.

12. Sudbury East Planning Board (SEPB): Councillor Jackie Lafleur / Councillor Paul Branconnier

Nil.

13. Sudbury East Municipal Association (SEMA): Mayor Paul Schoppmann / Councillor Richard Lemieux

Nil.

14. **ADJOURNMENT**

14.1 **Resolution to adjourn the meeting**

2022-225

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT the Committee of the Whole meeting of October 5, 2022
be adjourned at 8:03 p.m.

Carried


MAYOR


CLERK