



**The Corporation of the Municipality of St.-Charles**  
**MINUTES**  
**Committee of the Whole Meeting**  
**June 1, 2022 at 6:00 PM**  
**Council Chambers (Municipal Office)**

**MEMBERS PRESENT:** Mayor Paul Schoppmann  
Councillor Monica Loftus  
Councillor Paul Branconnier  
Councillor Richard Lemieux  
Councillor Jackie Lafleur

**STAFF PRESENT:** Denis Turcot, Chief Administrative Officer  
Tammy Godden, Clerk  
Pamela McCracken, Director of Finance / Treasurer  
Travis De Benedet, Director of Operations  
Andrea Tarini, Chief Building Official

**PUBLIC PRESENT:** 2

**1.0 MEETING CALLED TO ORDER AND ROLL CALL**

**1.1 Resolution to open the meeting**

**2022-125**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT the Committee of the Whole meeting of June 1, 2022 be opened at 6:00 p.m.

Carried

**2.0 ADOPTION OF AGENDA**

**2.1 Resolution to adopt the agenda**

**2022-126**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting of Council held June 1, 2022 be adopted as presented.

Carried

**3.0 DISCLOSURES OF PECUNIARY INTEREST**

None declared.

**4.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC**

**4.1 Councillor Richard Lemieux - Re: Provincial Election**

Councillor Lemieux wished to remind everyone to vote tomorrow.

**5.0 NOTICE OF MOTIONS**

Nil.

**6.0 CLOSED SESSION**

**6.1 Resolution to enter into closed session**

**2022-127**

**Moved by: Councillor Lafleur**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:01 p.m. this 1st day of June 2022 to discuss:

\_\_\_\_\_ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;

Topic - Union Negotiations

Carried

## **6.2 Resolution to reconvene to open session**

**2022-128**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Committee of the Whole meeting at 6:38 p.m.

Carried

## **6.3 Verbal Report from Mayor Following Closed Session**

Upon reconvening to the open session Mayor Schoppmann advised that direction was given to the Negotiating Committee.

## **7.0 COMMITTEES:**

**7.1 Environmental Services Committee: Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

### ***7.1.1 Report to Council - Casual / Part-Time Landfill Site Attendant***

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to post for the position of a casual / part-time Landfill Site Attendant.

### ***7.1.2 Report to Council - Update - Garbage and Recycling Collection & Tipping Fees By-Law Review***

The Chief Administrative Officer presented the report as provided in the agenda package. The Chief Administrative Officer clarified that the proposed yearly pass for trailer parks would only come into effect on January 1, 2023. Following discussion, Council generally agreed with the proposed changes to the Garbage Collection, Recycling Collection and Tipping Fees By-Law. Council recommended that receipts be issued for all transactions at the landfill site, that all sales be reported to Council and that the yearly pass for trailer parks be levied at a cost of \$150.00 plus \$6.00 per trailer lot. The Chief Administrative Officer will make the necessary changes and the draft By-Law will be brought back to Council.

**7.2 Finance Committee: Chair Councillor Jackie Lafleur / Council**

### ***7.2.1 Report to Council - Procurement Procedure Recommendations***

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to make changes

to the procurement procedures. The Director of Finance / Treasurer will prepare a new By-Law to be brought back to Council.

**7.3 General Government Committee: Chair Councillor Paul Branconnier / Council**

***7.3.1 Report to Council - Request for Support - Univi Sign***

The Clerk presented the report to Council as provided in the agenda package. The Clerk further advised that since preparing the report, there has been clarification received from Univi as to the proposed location of the sign. Univi is proposing that the sign be located on the Canadian Shield property on King Street West, within the village, and not off of Highway 535 near Decosse Road. Following discussion, Council agreed with the location of the sign at the Canadian Shield property on King Street West and directed the Clerk to prepare the letter of support.

**7.4 Health Services Committee: Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

***7.4.1 Public Health Sudbury & Districts unapproved minutes of May 19, 2022***

Council received the Public Health Sudbury & Districts unapproved minutes of May 19, 2022.

**7.5 Parks & Recreation Services Committee: Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

***7.5.1 Quarter Report to Council - Park, Recreation and Facilities Department 2022 1st Quarter***

The Director of Operations presented the report as provided in the agenda package.

***7.5.2 Report to Council - 2022 Soccer Program***

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed to provide the Special Events Committee with one-half of the cost of the purchase of new soccer nets. Council did not agree with the request for the use of one (1) of the changerooms in the arena, as this would require a staff attendant to be on site.

### **7.5.3 Report to Council - Arena Fees Review**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council generally agreed with the proposed changes to the arena fees schedule. Council did recommend the removal of the upcharge for out-of-town organizations / people for a period of one (1) year. The Chief Administrative Officer will make the necessary changes and the By-Law will be brought back to Council.

### **7.6 Planning & Development Committee: Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier**

#### **7.6.1 Report to Council - Revised Property Standards By-Law**

The Chief Building Official presented the report as provided in the agenda package. Following discussion, Council agreed with the recommended changes to the Property Standards By-Law. The Chief Building Official will make the necessary changes and the By-Law will be brought back to Council.

### **7.7 Transportation Services Committee: Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

#### **7.7.1 Quarter Report to Council - Public Work & Environmental Services**

The Director of Operations presented the report as provided in the agenda package.

### **8.0 Sudbury East Municipal Association (SEMA): Mayor Paul Schoppmann / Councillor Richard Lemieux**

#### **8.1 Sudbury East Municipal Association draft minutes of October 28, 2021**

Council received the Sudbury East Municipal Association draft minutes of October 28, 2021.

**9.0 ADJOURNMENT**

**9.1 Resolution to adjourn the meeting**

**2022-129**

**Moved by: Councillor Lafleur**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT the Committee of the Whole meeting of June 1, 2022 be adjourned at 8:39 p.m.

Carried



MAYOR



CLERK