



**The Corporation of the Municipality of  
St.-Charles**

**MINUTES  
Special Meeting of  
Council**

6:00 PM on October 27, 2021  
Electronic Meeting (via Zoom)  
St-Charles, Ontario

**MEMBERS PRESENT:** Mayor: Paul Schoppmann  
Councillor: Monica Loftus  
Councillor: Paul Branconnier  
Councillor: Richard Lemieux  
Councillor: Jackie Lafleur

**STAFF PRESENT:** Chief Administrative Officer: Denis Turcot  
Clerk: Tammy Godden  
Director of Finance / Treasurer: Pamela McCracken  
Director of Operations: Travis De Benedet  
Fire Chief: James Bertoia

**GUESTS:** Aide aux Séniors de Sudbury Est / Michelle Belanger,  
Sudbury East Seniors Support Inc. Executive Director

**PUBLIC PRESENT:** 2 (electronically)

**1.0 MEETING CALLED TO ORDER & ROLL CALL**

**1.1 Resolution to open the meeting**

**2021-216**

**Moved by: Councillor Loftus**  
**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Special Meeting of Council at 6:00 p.m. on October 27, 2021.

Carried

## **2.0 ADOPTION OF AGENDA**

### **2.1 Resolution to adopt the agenda**

**2021-217**

**Moved by: Councillor Lemieux**  
**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT the agenda for the Special Meeting of Council held October 27, 2021 be adopted as presented.

Carried

## **3.0 DISCLOSURES OF PECUNIARY INTEREST**

None declared.

## **4.0 PRESENTATIONS AND DELEGATIONS**

### **4.1 Aide aux Séniors de Sudbury Est / Sudbury East Seniors Support Inc. - Presenter: Michelle Bélanger, Executive Director**

Ms. Belanger presented Council with progress report regarding the St.-Charles 55+ Connect program as provided in the agenda package. In addition to the report Ms. Belanger added that the Hot and Cold Meal program is averaging 60 to 65 people per meal. Ms. Belanger also added that the Supplies and Equipment was over budget by \$82.49, but that most of that budget had gone to the purchase of the new stove. Following the presentation, Council wished to thank all the volunteers and were pleased with the success of the program.

## **5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC**

*(Note - Inquiries of the General Public to be provided to Clerk in writing by 12:00 noon on October 27, 2021)*

### **5.1 Councillor Loftus - Re: Remembrance Day**

Councillor Loftus advised that due to the ongoing COVID-19 restrictions, that there would be no formal Remembrance Day service again this year, but that it would proceed similar to last year, in that people could attend on their own but would be asked to maintain social distancing.

## **5.2 Councillor Loftus - Re: Library Newsletter**

Councillor Loftus advised that the Library Board has received a lot of interest in advertising and will now be putting out the newsletter once a month.

## **6.0 NOTICE OF MOTIONS**

Nil.

## **7.0 CLOSED SESSION (if necessary and by resolution)**

### **7.1 Resolution to enter into closed session**

**2021-218**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:20 p.m. this 27th day of October, 2021 to discuss:

\_\_\_\_ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;  
Topic #1 - Fire Chief Annual Review

\_\_\_\_ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;  
Topic #1 - Fire Chief Annual Review

Carried

### **7.2 Resolution to adopt the minutes of closed session meetings**

### **7.3 Resolution to reconvene to open session**

**2021-219**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Special Meeting of Council at 6:32 p.m.

Carried

#### **7.4 Verbal Report from the Mayor Following Closed Session**

Upon reconvening to the open session, the Mayor reported that direction was provided to the Chief Administrative Officer.

#### **8.0 ADOPTION OF MINUTES**

##### **8.1 Resolution to adopt the minutes of meetings**

**2021-220**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Committee of the Whole meeting held March 3, 2021
- Regular Meeting of Council held March 17, 2021
- Special Meeting of Council held March 26, 2021

Carried

#### **9.0 CORRESPONDENCE FOR INFORMATION**

##### **9.1 Resolution to receive correspondence for information**

**2021-221**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Letter from Sarnia dated September 17, 2021, regarding Renovictions;
2. Letter from Shuniah dated September 21, 2021, regarding Support Resolution - 988 Suicide and Crisis Hotline;
3. Letter from Shuniah dated September 21, 2021, regarding Support Resolution - Support Affordable Internet;
4. Letter from FONOM dated September 23, 2021, regarding Municipal Land Transfer Tax;
5. Letter from Manitoulin-Sudbury District Services Board dated September 24, 2021, regarding access to mental health and addiction services;
6. Email from FONOM dated September 29, 2021, regarding Consolidation of Agencies to address the Opioid, Mental Health and Addiction Crisis;

7. Letter from Municipal Affairs and Housing dated September 29, 2021, regarding Expiry of Temporary Regulations Limiting Municipal Authority to Regulate Construction Noise;
8. Letter from Public Health Sudbury & Districts dated September 29, 2021, regarding Public Health Instructions for Owners / Operators;
9. Letter from OPP dated September 30, 2021, regarding Municipal Policing 2022 Annual Billing;
10. Letter from Kingsville dated October 1, 2021, regarding Support of Save Eye Care in Ontario;
11. Letter from Shuniah dated October 4, 2021, regarding Support Resolution - Motion M-84 Anti-hate Crimes and Incidents of Private Member's Bill - C 313 Banning Symbols of Hate Act; and,
12. Letter from Grey Highlands dated October 12, 2021, regarding Lottery Licensing to assist small organizations.

and directs staff to:

- draft a Resolution in support on items 10

Carried

## **10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS**

### **10.1 ENVIRONMENTAL SERVICES COMMITTEE**

**Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

#### **10.1.1 Report to Council - Sewage Pump Replacement at Lift Station**

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to purchase two (2) sewage pumps for the Highway 535 lift station.

**2021-222**

**Moved by: Councillor Branconnier**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the purchase of two (2) new sewage pumps for the lift station on Highway 535 at a cost of \$25,750.66 plus H.S.T., and that such amounts are to be paid out of the sewer reserve account.

Carried

### **10.2 FINANCE COMMITTEE**

**Chair Councillor Jackie Lafleur / Council**

#### **10.2.1 Resolution stemming from Committee of the Whole Meeting of October 6, 2021 - Re: Donation Request**

**2021-223**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles approves a donation to École St-Charles Borromée in the amount of \$200.00.

Carried

**10.2.2 Resolution to receive the Cash Disbursement Register for the month of September 2021**

**2021-224**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT the Cash Disbursement Register for the month of September 2021 be received in the amount of:

- \$382,150.99

Carried

**10.2.3 Report to Council - Asset Management Plan**

The Director of Finance presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to adjust and reapply for the FCM Asset Management Plan Grant to remove consultation help with the Asset Management Plan and replace it with one-on-one training.

**10.3 GENERAL GOVERNMENT COMMITTEE**

**Chair Councillor Paul Branconnier / Council**

**10.3.1 Report to Council - Update - Covid**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation that should staff be required to attend events for the purpose passport verification, they will be paid out of the COVID fund. Council further agreed that Council continue via Zoom for the time being.

**10.3.2 Report to Council - Union Negotiation - Notice of Intent to Bargain**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed that Mayor

Schopppmann and Councillor Loftus form part of the negotiating committee.

**10.3.3 Report to Council - Nepewassi Property - Tenders for Phase I Assessment**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to award the contract for the Phase I Assessment to EXP Services Inc. at a cost of \$4,995.00 plus HST.

**2021-225**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to award the contract for a Phase I Assessment compliant to O. Reg. 153/04 on the property known municipally as 1093 Nepewassi Lake Road, St.-Charles, Ontario, to EXP Services Inc. at a cost of \$4,995.00 plus H.S.T.

Carried

**10.4 HEALTH SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**  
Nil.

**10.5 PARKS & RECREATION SERVICES COMMITTEE**

**Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schopppmann**

**10.5.1 Resolution stemming from Committee of the Whole Meeting of October 6, 2021 - Re: Update - Fitness Centre & Surplus Equipment**

**2021-226**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby declares the following as surplus equipment:

- Apollo 5 (gym equipment)

AND BE IT FURTHER RESOLVED THAT this item be offered for sale at a price of \$1,500.00 as is / where is.

Carried

**10.6 PLANNING & DEVELOPMENT COMMITTEE**

**Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier**  
Nil.

**10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE**

**Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

**10.7.1 Report to Council - New OPP Detachment Board Framework through the *Community Safety and Policing Act, 2019***

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed to appoint Mayor, Paul Schoppmann to the new OPP Detachment Board for Sudbury East for the years 2021 and 2022.

**2021-227**

**Moved by: Councillor Lemieux**  
**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby appoints Paul Schoppmann to the new OPP Detachment Board for Sudbury East for the years 2021 and 2022.

Carried

**10.7.2 Canine Control Report for September 2021**

Council received the Canine Control Report for the month of September 2021. Following discussion, the Chief Administrative Officer advised that he would look into the changes to the Animal Control By-Law as well as the I.D. cards requested by Animal Control.

**10.7.3 Quarter Report to Council - 2021 Q3 Fire Department Report**

The Fire Chief presented the report as provided in the agenda package.

**10.7.4 Report to Council - Fire Department Surplus Equipment**

The Fire Chief presented the report as provided in the agenda package. Following discussion, Council accepted the recommendation to declare certain items as surplus.

**2021-228**

**Moved by: Councillor Lemieux**  
**Seconded by: Councillor Loftus**



BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby declares the following as surplus equipment:

- 20 rolls (1000') of 2 1/2" Double Jacketed Hose
- 15 pairs of Blue Wildland coveralls
- 5 Structural Helmets
- 6 Bunker Gear Suits

AND BE IT FURTHER RESOLVED THAT these items will be donated to Firefighters Without Borders.

Carried

**10.7.5 Report to Council - Project Zero Grant**

The Fire Chief presented the report as provided in the agenda package.

**10.7.6 Report to Council - Resignations of Firefighters P. Frappier & J. Frappier**

The Fire Chief presented the report as provided in the agenda package. Following discussion, Council accepted the recommendation to accept the resignations of Pierre Frappier and Jeannine Frappier as volunteer firefighters with the St.-Charles Fire Department.

**2021-229**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby accepts the resignation of the following members of the St.-Charles Fire Department:

- Pierre Frappier
- Jeannine Frappier

Carried

**10.8 SOCIAL & FAMILY SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**  
**Nil.**

**10.9 TRANSPORTATION SERVICES COMMITTEE**

**Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

**10.9.1 Report to Council - Update - ICIP - Covid Grant for Sidewalks**

The Chief Administrative Officer presented the report as provided in the agenda package.

**10.9.2 Report to Council - Request from Snowmobile Club - Lemieux Creek Road**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to supply a couple of loads of gravel for Lemieux Creek Road.

**11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)**

Mayor Paul Schoppmann  
Nil.

**12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)**

Councillor Monica Loftus  
Nil.

**13.0 SUDBURY EAST PLANNING BOARD (SEPB)**

Councillor Jackie Lafleur / Councillor Paul Branconnier  
Nil.

**14.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)**

Mayor Paul Schoppmann / Councillor Richard Lemieux  
Nil.

**15.0 BY-LAWS**

Nil.

**16.0 ADDENDUM (if required and by resolution)**

Nil.

**17.0 ADJOURNMENT**

**17.1 Confirmation By-law**

**2021-230**

**Moved by: Councillor Branconnier**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2021-25 Being A By-Law To Confirm The Proceedings Of Council At Its Committee Of The Whole Meeting Held October 6th, 2021 And At Its Special Meeting Of Council Held October 27th, 2021.

Carried

**2021-231**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third and final reading to and finally passes By-Law 2021-25.

Carried

**17.2 Resolution to adjourn the meeting**

**2021-232**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Special Meeting of Council at 8:13 p.m. on October 27, 2021.

Carried

  
PAUL SCHOPPMANN, MAYOR

  
TAMMY GODDEN, CLERK