



**The Corporation of the Municipality of St.-Charles**

**MINUTES**

**Regular Meeting of Council**

**July 21, 2021 at 6:00 PM**

**Electronic Meeting (via Zoom)**

**St.-Charles, Ontario**

<b>MEMBERS PRESENT:</b>	Mayor:	Paul Schoppmann
	Councillor:	Monica Loftus
	Councillor:	Paul Branconnier
	Councillor:	Richard Lemieux
<b>MEMBERS ABSENT:</b>	Councillor:	Jackie Lafleur
<b>STAFF PRESENT:</b>	Chief Administrative Officer:	Denis Turcot
	Clerk:	Tammy Godden
	Direction of Finance / Treasurer:	Pamela McCracken
	Director of Operations:	Travis De Benedet
	Chief Building Official:	Andrea Tarini
<b>GUESTS:</b>	Sudbury Manitoulin Children's Foundation:	Anne Salter
	Sudbury Manitoulin Children's Foundation:	Al Giroux
	Economic Partners:	Sebastien Lagrandeur
<b>PUBLIC PRESENT:</b>	2 (electronically)	

**1.0 MEETING CALLED TO ORDER & ROLL CALL**

**1.1 Resolution to open the meeting**

**2021-157**

**Moved by: Councillor Lemieux  
Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on July 21, 2021.

Carried

### **Regrets**

Councillor Lafleur sent her regrets.

## **2.0 ADOPTION OF AGENDA**

### **2.1 Resolution to adopt the agenda**

**2021-158**

**Moved by: Councillor Lemieux  
Seconded by: Councillor Loftus**

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held July 21, 2021 be adopted as presented.

Carried

## **3.0 DISCLOSURES OF PECUNIARY INTEREST**

None declared.

## **4.0 PRESENTATIONS AND DELEGATIONS**

### **4.1 Sudbury Manitoulin Children's Foundation (Presenters - Anne Salter & Al Giroux) - Summer Camps and new PLAY Program**

Ms. Salter and Mr. Giroux thanked Council for opening their doors to the Sudbury Manitoulin Children's Foundation. Of all the municipalities that the Foundation reached out to St.-Charles was the only one allowing their Roving Day Camps. Ms. Salter and Mr. Giroux presented Council with information on the purpose of the Foundation. The Foundation chose to do the Roving Day Camps as Covid has shut down many of the Foundation's overnight camps. The Day Camps range from 10 - 15 children plus councillors. The Camp is open to children aged 5 - 14 from marginalized homes.

### **4.2 Economic Partners (Presenter - Sébastien Lagrandeur)**

**- Community Investment Initiative for Northern Ontario (CIINO)**

Mr. Lagrandeur is the Regional Economic Development Officer with Economic Partners. Mr. Lagrandeur presented Council with the letter as provided in the agenda package and was looking for Council support to join and contribute in the development of an Investment Response Plan for which Economic Partners had received some FedNor Funding. Mr. Lagrandeur explained that the municipal contributions would likely be split equally between St.-Charles, French River and Markstay-Warren. Mr. Lagrandeur explained that he would require a decision from Council before the end of August.

**5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC**

*(Note - Inquiries of the General Public to be provided to Clerk in writing by 12:00 noon on July 21, 2021)*

**5.1 Paul Schoppmann - Re: Beautification Advisory Committee**

Mayor Schoppmann expressed his thanks to Councillor Loftus and the member of the Beautification Advisory Committee for their work on the flowers and planters.

**6.0 NOTICE OF MOTIONS**

Nil.

**7.0 CLOSED SESSION**

**7.1 Resolution to enter into closed session**

**2021-159**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:22 p.m. this 21st day of July, 2021 to discuss:

\_\_\_\_ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;  
Topic #1 - Clerk and Director of Operation Annual Review  
Topic #2 - Posting for New Position

\_\_\_\_ a proposed or pending acquisition or disposition of land by the municipality or local board, as authorized under Section 239 (2) (c) of the *Municipal Act, 2001*, as amended;  
Topic #1 - Nepewassi Property Update

\_\_\_\_\_ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;

Topic #1 - Clerk and Director of Operation Annual Review

Topic #2 - Posting for New Position

\_\_\_\_\_ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, as authorized under Section 239 (2) (e) of the *Municipal Act, 2001*, as amended;

Topic #1 - Update - Litigation re Property Transferred in Error

\_\_\_\_\_ advice that is subject to solicitor-client privilege, including communications necessary for that purpose, as authorized under Section 239 (2) (f) of the *Municipal Act, 2001*, as amended;

Topic #1 - Nepewassi Property Update

Topic #2 - Update - Litigation re Property Transferred in Error

Carried

## **7.2 Resolution to reconvene to open session**

**2021-160**

**Moved by: Councillor Branconnier**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 7:22 p.m.

Carried

### **Verbal Report from the Mayor Following Closed Session**

Upon reconvening to the open session, the Mayor reported that information was received and directions was provided to the Chief Administrative Officer and Clerk.

## **8.0 CORRESPONDENCE FOR INFORMATION**

### **8.1 Resolution to receive correspondence for information**

**2021-161**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Letter from St. Catharines, dated June 11, 2021, regarding Lyme Disease Awareness Month;
2. Letter from Plympton-Wyoming, dated June 18, 2021, regarding Capital Gains Tax on Primary Residence;

3. Letter from Plympton-Wyoming, dated June 18, 2021, regarding Support for Fire Departments;
4. Letter from Fort Erie, dated June 22, 2021, regarding Support of the City of St. Catharines Resolution - Lyme Disease Awareness Month;
5. Letter from Fort Erie, dated June 22, 2021, regarding Licensing of Cannabis Operations - Previously Operating Illegally;
6. Letter from Welland, dated June 22, 2021, regarding Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative;
7. Letter from Tay Valley, dated June 23, 2021, regarding Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative;
8. Letter from Port Colborne, dated June 25, 2021, regarding Capital Gains Tax on Primary Residence;
9. Letter from Frontenac, dated June 29, 2021, regarding Support for Town of Fort Erie Resolution regarding Capital Gains Tax exemptions on Primary Residences;
10. Email from Mississauga, dated July 7, 2021, regarding Canada Day;
11. Letter from Solicitor General, dated July 8, 2021, regarding pet safety in hot weather;
12. Letter from Kitchener, dated July 12, 2021, regarding rising cost of building materials;
13. Letter from Kitchener, dated July 12, 2021, regarding Bill C-313 Banning Symbols of Hate Act;
14. Letter from Chepple, dated July 13, 2021, regarding disaster relief for farmers in Rainy River District;
15. Letter from La Vallee, dated July 15, 2021, regarding support for Municipal Land Transfer Tax; and,
16. Letter from Loyalist, dated July 15, 2021, regarding support for Municipal Land Transfer Tax.

Carried

## **9.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS**

### **9.1. ENVIRONMENTAL SERVICES COMMITTEE**

**Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

#### **9.1.1. Report to Council - Musky Island Road Garbage Issue**

The Chief Administrative Officer and the Director of Operations jointly presented Council with the report as provided in the agenda package. Following discussion, Council agreed that the Municipality will collect the garbage in Musky Island Road area until a more permanent solution can be reached.

### **9.2. FINANCE COMMITTEE**

**Chair Councillor Jackie Lafleur / Council**

**9.2.1. Quarter Report to Council - Treasury Department**

The Director of Finance presented the report as provided in the agenda package.

**9.2.2. Resolution to receive the Cash Disbursement Register for the month of June 2021**

**2021-162**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT the Cash Disbursement Register for the month of June 2021 be received in the amount of:

- \$458,615.88

Carried

**9.2.3. Report to Council - Tax Notice Warning Letters**

The Director of Finance presented the report as provided in the agenda package.

**9.3. GENERAL GOVERNMENT COMMITTEE**

**Chair Councillor Paul Branconnier / Council**

**9.3.1. Resolution stemming from June 16, 2021 Regular Meeting re Requesting Consideration of Tax Breaks on 2020 CERB Payments**

**2021-163**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Township of McKellar, on May 11, 2021 regarding Requesting Consideration of Tax Breaks on 2020 CERB Payments.

Carried

**9.3.2. Report to Council - Posting for New Position**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to adopt the job description for the position of Janitor / Labourer / Landfill Site Attendant. Council further supported the

recommendation to promote Rick Lloyd to the position of Janitor / Labourer / Landfill Site Attendant.

**2021-164**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IS RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles adopts the job description of Janitor / Labourer / Landfill Site Attendant as attached.

Carried

**2021-165**

**Moved by: Councillor Branconnier**

**Seconded by: Councillor Loftus**

WHEREAS an internal posting for the position of Janitor / Labourer / Landfill Site Attendant was circulated among the full-time and part-time employees of the Municipality of St.-Charles;

AND WHEREAS Council has received a qualified candidate for position;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby promotes Richard Lloyd to the full-time position of Janitor / Labourer / Landfill Site Attendant, to take effect on July 26, 2021.

Carried

### **9.3.3. Report to Council - Canada Community Revitalization Fund**

The Chief Administrative Officer presented Council with the report as provided in the agenda package. Following discussion, Council supported the recommendation to submit an application tot the Canada Community Revitalization Fund for upgrades to the Community Centre.

**2021-166**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

WHEREAS the Canada Community Revitalization Fund is taking applications;

AND WHEREAS the St.-Charles Community Center is a key center of community life in St.-Charles, adjacent to the horse ring and baseball fields hosting many events from the annual Baseball Tournament, funerals, weddings, special events including various associations dinners, Canada Day activities, the St-Charles Firefighter Association annual fish fry and many more events;

BE IT RESOLVED THAT Council for the Corporation of the Municipality St.-Charles supports the submission to the Canada Community Revitalization Fund to apply for funding to upgrade the St.-Charles Community Center in order to be more inclusive, reduce operating costs and support and encourage more community events.

Carried

**9.4. HEALTH SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

**9.4.1. Report to Council - Community Transportation Grant**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council generally agreed that a public presentation of the van should be arranged.

**9.5. PARKS & RECREATION SERVICES COMMITTEE**

**Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

**9.5.1. Report to Council - Arena Stove**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to extend the propane line to the upstairs kitchen area.

**9.5.2. Report to Council - Update - Splash Pad Tenders**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to schedule a Parks and Recreation Committee meeting with public invitation as soon as possible.

**9.6. PLANNING & DEVELOPMENT COMMITTEE**

**Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier**

**9.6.1. Quarter Report to Council - Building and By-Law Department**

The Chief Building Official presented the report as provided in the agenda package.

**9.7. PROTECTION TO PERSONS & PROPERTY COMMITTEE**

**Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**



**9.7.1. Report to Council - Canine Control Report of June 2021**

Council received the Canine Control report for the month of June 2021.

**9.8. SOCIAL & FAMILY SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

**9.8.1. Report to Council - Foodbank**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to allow the Foodbank to continue operations out of the arena.

**9.9. TRANSPORTATION SERVICES COMMITTEE**

**Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

**9.9.1. Report to Council - Streetlight Policy**

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to implement a Streetlight Policy. Council further agreed that an account be created for streetlights for budget purposes.

**9.9.2. Report to Council - Musky Bay Road Resurfacing - Highway 535 to Casimir Road**

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to move up the resurfacing of Musky Bay Road to the fall of 2021 and to proceed with requesting tenders for same.

**10.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)**

Mayor Paul Schoppmann  
Nil.

**11.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)**

Councillor Monica Loftus

**11.1 St.-Charles Public Library Board minutes of December 10, 2020**

Council received the St.-Charles Public Library Board minutes of December 10, 2020.

**12.0 SUDBURY EAST PLANNING BOARD (SEPB)**

Councillor Jackie Lafleur / Councillor Paul Branconnier  
Nil.

**13.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)**

Mayor Paul Schoppmann / Councillor Richard Lemieux  
Nil.

**14.0 BY-LAWS**

Nil.

**15.0 ADDENDUM (if required and by resolution)**

Nil.

**16.0 ADJOURNMENT**

**16.1 Confirmation By-Law**

**2021-167**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2021-19 Being A By-Law To Confirm The Proceedings Of Council At Its Regular Meeting of Council Held July 21st, 2021

Carried

**2021-168**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2021-19.

Carried

**16.2 Resolution to adjourn the meeting**

**2021-169**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 9:12 p.m. on July 21, 2021.

Carried

  
PAUL SCHOPPMANN, MAYOR

  
TAMMY GODDEN, CLERK