



The Corporation of the Municipality of St.-Charles

MINUTES

Regular Meeting of Council

**April 21, 2021 at 6:00 PM
Electronic Meeting (via Zoom)
St.-Charles, Ontario**

MEMBERS PRESENT:	Mayor:	Paul Schoppmann
	Councillor:	Monica Loftus
	Councillor:	Paul Branconnier
	Councillor:	Richard Lemieux
	Councillor:	Jackie Lafleur
ALSO PRESENT:	Chief Administrative Officer:	Denis Turcot
	Clerk:	Tammy Godden
	Director of Finance / Treasurer:	Pamela McCracken
	Chief Building Official:	Andrea Tarini
	Fire Chief:	James Bertoia
GUESTS:	Sudbury East Planning Board	Matthew Dumont
PUBLIC PRESENT:	1 (electronically)	

1.0 MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to open the meeting

2021-92

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on April 21, 2021.

Carried

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2021-93

Moved by: Councillor Lemieux

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held April 21, 2021 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

4.0 PRESENTATIONS AND DELEGATIONS

4.1 Delegation by Matthew Dumont, Director of Planning, Sudbury East Planning Board - Regarding Municipal Planning for St.-Charles - Travel trailers on waterfront residential and rural lots.

Ms. Andrea Tarini, Chief Building Official and Mr. Matthew Dumont, Planner with the Sudbury East Planning Board, jointly presented Council with information relative to the proposed Travel Trailer Licensing By-Law and the impact on the Zoning By-Law. It was noted that in previous discussions, Council had agreed to uniformly allow two (2) travel trailers on all properties in the Municipality. Mr. Dumont indicated that from a planning perspective he did not support this and it would require an amendment to the Zoning By-Law. Following discussion, Council agreed that moving forward the intent would be to allow one (1) travel trailer on all properties in the Municipality.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

(Note - Inquiries of the General Public to be provided to Clerk in writing by 12:00 noon on April 21, 2021)

Nil.

6.0 NOTICE OF MOTIONS

**6.1 Motion by Mayor Paul Schoppmann - Proposed Changes to Land Transfer Tax
(originally read in during March 17, 2021 Regular Meeting of Council)
(Resolution deferred during April 7, 2021 Committee of the Whole meeting)**

Council instructed staff to provide this Resolution to FONOM, AMO and all Municipalities.

2021-94

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

WHEREAS Municipalities in Ontario have an infrastructure deficit of \$34 billion dollars;

AND WHEREAS there is extremely limited grant money being received by the provincial and federal governments;

WE THEREFORE ASK that Municipalities be allowed to have a charge applied to all land transfers within their boundaries and that this amount go directly to the Municipality.

Carried

7.0 CLOSED SESSION

7.1 Resolution to enter into closed session

2021-95

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:35 p.m. this 21st day of April 2021 discuss:

____ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;
Topic #1 - Janitor Position

____ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;
Topic #1 - Janitor Position

Carried

7.2 Resolution to reconvene to open session

2021-96

Moved by: Councillor Loftus
Seconded by: Councillor Lafleur

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 6:45 p.m.

Carried

Verbal Report from the Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that information was received and instructions were provided to the Chief Administrative Officer.

8.0 CORRESPONDENCE FOR INFORMATION

8.1 Resolution to receive correspondence for information

2021-97

Moved by: Councillor Lemieux
Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Letter from Cunningham Swan, dated March 4, 2021, regarding Integrity Commissioner Services Annual Report 2020;
2. Email from South Glengarry, dated March 15, 2021, regarding Provincial Vaccine Rollout;
3. Copy of letter from Sudbury East Planning Board, dated March 18, 2021, regarding Minor Variance Application, A/03/21/SC;
4. Email from Muskoka, dated March 18, 2021, regarding Request to Reverse Decision to Close the Ontario Fire College;
5. Email from Ontario Recreation Facilities Association Inc., dated March 19, 2021, regarding Open Letter to ORFA Members and Industry Employers;
6. Email from Plympton-Wyoming, dated March 19, 2021, regarding Colour Coded Capacity Limits;
7. Email from Plympton-Wyoming, dated March 19, 2021, regarding Ontario Fire College;
8. Email from Plympton-Wyoming, dated March 19, 2021, regarding Carbon Tax;
9. Email from Peterborough, dated March 22, 2021, regarding Homelessness, Mental Health and Addiction in Niagara;
10. Email from Fort Erie, dated March 23, 2021, regarding Colour Coded System;
11. Email from Fort Erie, dated March 23, 2021, regarding Cannabis Licencing and Enforcement;
12. Email from Fort Erie, dated March 23, 2021, regarding Lincoln - McNally House Hospice's - End of Life;
13. Email from Edwardsburgh Cardinal, dated March 24, 2021, regarding Closure of Ontario Fire College;

14. Email from Pickle Lake, dated March 25, 2021, regarding Requested Changes to the Municipal Elections Act;
15. Email from Kingsville, dated March 26, 2021, regarding Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms);
16. Letter from Ministry of the Solicitor General, Office of the Fire Marshal and Emergency Management, dated March 30, 2021;
17. Email from Kitchener, dated March 31, 2021, regarding Planning Act Timelines;
18. Email from Caledon, dated April 1, 2021, regarding Ontario Fire College Closure;
19. Email from Caledon, dated April 1, 2021, regarding Support for 988; and,
20. Email from Lake of Bays, dated April 8, 2021, regarding Colour Coded Capacity Limits

Carried

9.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS

9.1. ENVIRONMENTAL SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

Nil.

9.2. FINANCE COMMITTEE

Chair Councillor Jackie Lafleur / Council

9.2.1 Resolution to receive the Cash Disbursement Register for the month of March 2021

Council reviewed the Cash Disbursement Register for the month of March 2021. Council requested the Chief Administrative Officer to obtain a report from the Community Transportation regarding ridership as well as a quarterly report from the Foodbank.

2021-98

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT the Cash Disbursement Register for the month of March 2021 be received in the amount of:

- \$316,766.90

Carried

9.2.2 Quarter Report to Council - Treasury Department 2021 Q1

The Director of Finance presented the report as provided in the agenda package.

9.2.3 Quarter Report to Council - Budget Variance 2021 Q1

9.3. GENERAL GOVERNMENT COMMITTEE

Chair Councillor Paul Branconnier / Council

9.3.1 Report to Council - General Update

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to reopen the Municipal Office and Service Ontario to the public once the Stay at Home Order is lifted.

9.3.2 Report to Council - Department Head Goals

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to add language to the HR-002 Non-Union Personnel Policy regarding annual reviews and goal setting.

9.4. HEALTH SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

9.5. PARKS & RECREATION SERVICES COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

9.5.1 Report to Council - Beautification Advisory Committee Appointment

2021-99

Moved by: Councillor Lafleur

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the following individual be appointed as a member of the St.-Charles Beautification Advisory Committee for the remainder of the 2018 - 2022 Council term:

- Sue Fitzwilliam

Carried

9.6. PLANNING & DEVELOPMENT COMMITTEE

Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier

9.6.1 Quarter Report to Council - Building and By-Law Department 2021 Q1

The Chief Building Official was not available to deliver the report. Council asked that the report be deferred to the next meeting.

9.6.2 Report to Council - Official Plan Update

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council generally agreed that more time was required to review the report from J.L. Richards and would like a delegation from them.

9.7. PROTECTION TO PERSONS & PROPERTY COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

9.7.1 Canine Control Report for the month of March 2021

Council received the Canine Control Report for the month of March 2021.

9.7.2 Resolution stemming from March 3, 2021 Committee of the Whole Meeting regarding Resignation of Firefighter Denholm

2021-100

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby accepts the resignation of the following member of the St.-Charles Fire Department:

- James Denholm

Carried

9.7.3 Resolution stemming from April 7, 2021 Committee of the Whole Meeting regarding Surplus Equipment

2021-101

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby declares the following as surplus equipment:

- Eight (8) MSA SCBA harnesses
- Eight (8) MSA facepieces
- Twenty-five (25) MSA bottles

AND BE IT FURTHER RESOLVED THAT these items be listed for sale GovDeals.com with a reserve bid amount, failing which the equipment will be donated to Fire Fighters Without Borders.

Carried

9.7.4 Resolution stemming from March 3, 2021 Committee of the Whole Meeting regarding Resignation of Firefighter Grandbois

2021-102

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby accepts the resignation of the following member of the St.-Charles Fire Department:

- Robert Grandbois

Carried

9.7.5 Resolution stemming from April 7, 2021 Committee of the Whole Meeting regarding Reinstatement of Firefighter Hilts

2021-103

Moved by: Councillor Lemieux

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the reinstatement of the following member of the St.-Charles Fire Department:

- Rory Hilts

Carried

9.7.6 Resolution stemming from April 7, 2021 Committee of the Whole Meeting regarding Appointment of Volunteer Firefighters

2021-104

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby appoints the following members to the St.-Charles Fire Department as a volunteer firefighters:

- Pierre Frappier
- Jeannine Frappier

Carried

9.7.7 Quarter Report to Council - Fire Department 2021 Q1

The Fire Chief presented the report as provided in the agenda package.

9.7.8 Report to Council - Building Maintenance - Kitchen Renovation

The Fire Chief presented the report as provided in the agenda package.

9.8. SOCIAL & FAMILY SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

9.9. TRANSPORTATION SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

Nil.

10.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)

Mayor Paul Schoppmann

Nil.

11.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

Councillor Monica Loftus

Nil.

12.0 SUDBURY EAST PLANNING BOARD (SEPB)

Councillor Jackie Lafleur / Councillor Paul Branconnier

Nil.

13.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)

Mayor Paul Schoppmann / Councillor Richard Lemieux

Nil.

14.0 BY-LAWS

14.1 First and second reading

2021-105

Moved by: Councillor Lemieux

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

By-Law 2021-13 Being A By-Law To Enter Into A Fire Safety Grant Transfer Payment Agreement With Her Majesty The Queen In Right Of Ontario As Represented By The Office Of The Fire Marshall

Carried

14.2 Third and final reading

2021-106

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2021-13.

Carried

15.0 ADDENDUM (if required and by resolution)

Nil.

16.0 ADJOURNMENT

16.1 Confirmation By-Law

2021-107

Moved by: Councillor Loftus
Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

By-Law 2021-14, Being A By-Law To Confirm The Proceedings Of Council At Its Special Meeting Of Council Held March 26th, 2021, At Its Committee Of The Whole Meeting Held April 7th, 2021, And At Its Regular Meeting Of Council Held April 21st, 2021

Carried

2021-108

Moved by: Councillor Loftus
Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2021-14.

Carried

16.2 Resolution to adjourn the meeting

2021-109

Moved by: Councillor Lafleur
Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 8:24 p.m. on April 21, 2021.

Carried


PAUL SCHOPPMANN, MAYOR


TAMMY GODDEN, CLERK