



**The Corporation of the Municipality of St.-Charles**  
**MINUTES**

**Regular Meeting of Council**

**June 16, 2021 at 6:00 PM**  
**Electronic Meeting (via Zoom)**  
**St.-Charles, Ontario**

**MEMBERS PRESENT:** Mayor: Paul Schoppmann  
Councillor: Monica Loftus  
Councillor: Paul Branconnier  
Councillor: Richard Lemieux  
Councillor: Jackie Lafleur

**STAFF PRESENT:** Chief Administrative Officer: Denis Turcot  
Clerk: Tammy Godden  
Director of Finance / Treasurer: Pamela McCracken  
Director of Operations: Travis De Benedet  
Chief Building Official: Andrea Tarini  
Fire Chief: James Bertoia

**GUESTS:** KPMG Tiffany Cecchetto, CPA,  
CA

**PUBLIC PRESENT:** 5 (electronically)

**1.0 MEETING CALLED TO ORDER & ROLL CALL**

**1.1 Resolution to open the meeting**

**2021-136**

**Moved by: Councillor Loftus**  
**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on June 16, 2021.

Carried

## **2.0 ADOPTION OF AGENDA**

### **2.1 Resolution to adopt the agenda**

**2021-137**

**Moved by: Councillor Lafleur**  
**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held June 16, 2021 be adopted as presented.

Carried

## **3.0 DISCLOSURES OF PECUNIARY INTEREST**

None declared.

## **4.0 PRESENTATIONS AND DELEGATIONS**

### **4.1 KPMG - 2020 Draft Financial Audit** **Presenter: Tiffany Cecchetto, CPA, CA**

Ms. Cecchetto presented Council with the draft 2020 Audited Financial Statement and Year-End Audit Report as provided in the agenda package. Ms. Cecchetto advised that the 2020 Audit resulted in an unqualified or clean audit opinion and in fact the audit has been completed approximately 6 months earlier than last year. Following discussion, Council was satisfied with the presentation of the 2020 Audit results and were prepare to approve same.

## **5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC**

*(Note - Inquiries of the General Public to be provided to Clerk in writing by 12:00 noon on June 16, 2021)*

### **5.1 Councillor Loftus - Re: Beautification Advisory Committee**

Councillor Loftus advised that the Beautification Committee was able to complete the planting around the village last week following COVID protocols and social distancing.

**5.2 Denis Turcot, CAO - Re: Vaccination Clinic**

The Chief Administrative Officer advised that there would be a walk-in vaccination clinic tomorrow between 10:00 a.m. and 2:00 p.m. at the Community Centre.

**5.3 Councillor Branconnier - Re: 55+ Meal Service**

Councillor Branconnier advised that the 55+ Meal Service had their first meal service and they prepared about 40 meals.

**6.0 NOTICE OF MOTIONS**

Nil.

**7.0 CLOSED SESSION**

**7.1 Resolution to enter into closed session**

**2021-138**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:35 p.m. this 16th day of June, 2021 to discuss:

\_\_\_\_\_ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;  
Topic - Community Safety Planning Committee - Citizen Representative

Carried

**7.2 Resolution to reconvene to open session**

**2021-139**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 6:42 p.m.

Carried

### **7.3 Resolution stemming from closed session**

**2021-140**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby appoints Tara Anne Hamilton as the Citizen Representative to the Community Safety Planning Committee for the current term of Council.

Carried

### **8.0 ADOPTION OF MINUTES**

Nil.

### **9.0 CORRESPONDENCE FOR INFORMATION**

#### **9.1 Resolution to receive correspondence for information**

**2021-141**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Copy of letter from McKellar, dated May 17, 2021, regarding Requesting Consideration of Tax Breaks on 2020 CERB Payments;
2. Copy of letter from West Lincoln, dated May 26, 2021, regarding Endorsement of 988 Suicide and Crisis Prevention Hotline Initiative;
3. Copy of letter from Plympton-Wyoming, dated May 27, 2021, regarding support Terrace Bay regarding advocacy for Reform MFIPPA;
4. Email from York, dated May 27, 2021, regarding Timing of Step 1 of the "Provincial Roadmap to Reopen";
5. Copy of letter from Fort Erie, dated June 1, 2021, regarding Support of the Corporation of the Town of Perth's Resolution - Provincial Hospital Funding of Major Capital Equipment;
6. Copy of letter from Fort Erie, dated June 1, 2021, regarding Capital Gains Tax on Primary Residence;
7. Email from Shuniah, dated June 3, 2021, regarding Requesting Tax Relief on CERB Payments;
8. Letter from Enbridge, dated June 10, 2021, regarding Natural Gas Expansion Program; and,
9. Copy of letter from Scugog, dated June 10, 2021, regarding Correspondence received from the Town of Fort Erie regarding Capital Gains tax on Primary Residence.

and directs staff to:

- draft a Resolution in support on items 1 and 7

Carried

## **10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS**

### **10.1 ENVIRONMENTAL SERVICES COMMITTEE**

**Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur  
Nil.**

### **10.2 FINANCE COMMITTEE**

**Chair Councillor Jackie Lafleur / Council**

#### **10.2.1 Resolution to receive the Cash Disbursement Register for the month of May 2021**

**2021-142**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT the Cash Disbursement Register for the month of May 2021 be received in the amount of:

- \$212,084.26

Carried

**At 6:54:51 p.m. Councillor Branconnier lost internet connection and disconnected from the meeting.**

#### **10.2.2 Resolution to approve audited Financial Statements**

**2021-143**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the Audited Financial Statements prepared by KPMG LLP, for the year ending December 31, 2020.

AND BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby receives and accepts the letter prepared by KPMG LLP, dated June 16, 2021.

**10.2.3 Report to Council - Federal Gas Tax Audit - 2020**

The Director of Finance presented the report as provided in the agenda package.

**10.3 GENERAL GOVERNMENT COMMITTEE**

**Chair Councillor Paul Branconnier / Council**

**10.3.1 Report to Council - GICB (Green and Inclusive Community Buildings) Program**

The Chief Administrative Officer presented the report as provided in the agenda package.

At 7:15:20 p.m. Councillor Branconnier reconnected to the meeting in progress.

Following discussion, Council supported the recommendation to make an application for a change room for the splash pad as well as community kitchen / arena hall energy efficiency upgrades

**10.3.2 Resolution stemming from May 19, 2021 Regular Meeting re Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline.**

**2021-144**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Motion passed by the Town of Plymton-Wyoming, on April 14, 2021 regarding Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline.

Carried

**10.3.3 Resolution stemming from May 19, 2021 Regular Meeting regarding Road Management Action on Invasive Phragmites.**

**2021-145**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Town of Fort Erie on April 26, 2021 regarding Road Management Action on Invasive Phragmites.

Carried

**10.3.4 Resolution stemming from May 19, 2021 Regular Meeting regarding National 3-Digit Suicide and Crisis Hotline.**

**2021-146**

**Moved by: Councillor Lafleur**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the City of Barrie on April 26, 2021 regarding National 3-Digit Suicide and Crisis Hotline.

Carried

**10.3.5 Resolution stemming from May 19, 2021 Regular Meeting regarding Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline.**

**2021-147**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Town of Aurora, on April 27, 2021 regarding Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline.

Carried

**10.3.6 Resolution stemming from May 19, 2021 Regular Meeting regarding Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline.**

**2021-148**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Municipality of Grey Highlands, on May 5, 2021 regarding Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline.

Carried

**10.3.7 Resolution stemming from May 19, 2021 Regular Meeting regarding Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline.**

**2021-149**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Township of Burpee and Mills, on May 4, 2021 regarding Support for 988, a 3-Digit Suicide and Crisis Prevention Hotline.

Carried

**10.3.8 Resolution stemming from May 19, 2021 Regular Meeting regarding Road Management Action on Invasive Phragmites.**

**2021-150**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Township of Georgian Bay on May 10, 2021 regarding Road Management Action on Invasive Phragmites.

Carried

**10.4 HEALTH SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

**10.4.1 Public Health Sudbury & District unapproved minutes of May 20, 2021**

Council received the Public Health Sudbury & District unapproved minutes of May 20, 2021.

**10.5 PARKS & RECREATION SERVICES COMMITTEE**

**Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

**10.5.1 Report to Council - Zamboni Purchase**

The Director of Operations presented the report as provided in the agenda package. The Chief Administrative Officer added that any change to the approved grant application would require permission of the government agency. Following discussion, Council supported the recommendation to proceed with the necessary steps to purchase a refurbished Zamboni as opposed to a new Zamboni.

At 7:35:25 p.m. Councillor Lafleur rose from her chair and left the meeting in progress.

**10.5.2 Report to Council - Fitness Centre Upgrades**



The Chief Administrative Officer presented the report as provided in the agenda package.

At 7:44:28 p.m. Councillor Lafleur returned to the meeting in progress. Mayor Schoppmann did state that if anyone needs to step away from the meeting, they should indicate so it can be recorded.

Following discussion, Council agreed with the recommendation to award the project for upgrades to the Fitness Centre to Fitness Check Group.

### **10.5.3 Report to Council - Splash Pad**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council generally agreed that a review committee for the splash pad project should be comprised of Transportation Committee and Parks & Recreation Committee with YOPAC members for guidance and information.

## **10.6 PLANNING & DEVELOPMENT COMMITTEE**

**Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier**

### **10.6.1 Resolution deferred from May 19, 2021 Regular Meeting - SEBBS ZBA Update**

The Chief Building Official advised that park model trailers have specific CSA standards and are more permanent and likely to be a secondary residence.

**2021-151**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles approves amending the current Zoning By-Law Amendment Application to include the addition of Park Model Trailers as an allowable use on Waterfront Commercial Tourist and Commercial Tourist Zones.

Carried

## **10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE**

**Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

### **10.7.1 Canine Control Report for the month of May 2021**

Council received the Canine Control Report for the month of May 2021.

**10.7.2 Report to Council - Surplus Equipment - Old MSA SCBA (Sold)**

Council received the Report to Council regarding Surplus Equipment - Old MSO SCBA (Sold).

**10.8 SOCIAL & FAMILY SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

**10.8.1 Report to Council - Request for Rate Reduction**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to offer the arena hall to the Sudbury Manitoulin Children's Foundation for the purpose of a day camp with no rental fee but a \$30.00 per day fee for cleaning.

**10.9 TRANSPORTATION SERVICES COMMITTEE**

**Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**  
Nil.

**11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)**

Mayor Paul Schoppmann  
Nil.

**12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)**

Councillor Monica Loftus  
Nil.

**13.0 SUDBURY EAST PLANNING BOARD (SEPB)**

Councillor Jackie Lafleur / Councillor Paul Branconnier  
Nil.

**14.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)**

Mayor Paul Schoppmann / Councillor Richard Lemieux  
Nil.

## **15.0 BY-LAWS**

### **15.1 First and second reading**

**2021-152**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2021-17 Being A By-Law To Amend By-Law Number 2021-19 Being A By-Law To Provide For The Adoption Of The Current Estimates and Tax Rates, An To Further Provide For Penalty And Interest In Default Payment Thereof And For The Levy of Other Charges For 2021

Carried

### **15.2 Third and final reading**

**2021-153**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2021-17.

Carried

## **16.0 ADDENDUM (if required and by resolution)**

Nil.

## **17.0 ADJOURNMENT**

### **17.1 Confirmation By-Law**

**2021-154**

**Moved by: Councillor Lafleur**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2021-18 Being A By-Law To Confirm The Proceedings Of Council At Its Committee Of The Whole Meeting Held June 2nd, 2021 And At Its Regular Meeting Of Council Held June 16th, 2021

Carried

**2021-155**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2021-18.

Carried

**17.2 Resolution to adjourn the meeting**

**2021-156**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 8:26 p.m. on June 16, 2021.

Carried

  
PAUL SCHOPPMANN, MAYOR

  
TAMMY GODDEN, CLERK