



The Corporation of the Municipality of St.-Charles
MINUTES
Committee of the Whole Meeting
May 5, 2021 at 6:00 PM
Electronic Meeting (via Zoom)

PRESENT: Mayor Paul Schoppmann
Councillor Monica Loftus
Councillor Paul Branconnier
Councillor Richard Lemieux

ABSENT: Councillor Jackie Lafleur

STAFF PRESENT: Denis Turcot, Chief Administrative Officer
Tammy Godden, Clerk
Pamela McCracken, Director of Finance / Treasurer
Andrea Tarini, Chief Building Official
Travis DeBenedet, Director of Operations
James Bertoia, Fire Chief

PUBLIC PRESENT: 3 (electronically)

MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to open the meeting

2021-110

Moved by: Councillor Lemieux

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the Committee of the Whole meeting of May 5, 2021 be opened at 6:00 p.m.

Carried

ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2021-111

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting of Council held May 5, 2021 be adopted as presented.

Carried

DISCLOSURES OF PECUNIARY INTEREST

None declared.

PRESENTATIONS AND DELEGATIONS

Nil.

ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

(Note - Inquiries of the General Public to be provided to Clerk in writing by 12:00 noon on May 5, 2021)

5.1 Catherine Brisson - Re: Item 8.9.2 (written questions were received and read by the Clerk)

Mr. Brisson provided comments relating to the Roads Policy By-Law / Reclassification of Roads report. Ms. Brisson requested that Council clarify the road classification of Northshore Road as a Class 6. Ms. Brisson questioned how current the data was to support the report prepared by staff. Ms. Brisson advised that there are now at least twenty (20) full-time households on their road. Ms. Brisson requested that Council reconsider the classification of Northshore Road and amend it to a Class 5.

5.2 Alex Gyska - Re: Item 8.9.2 (written questions were received and read by the Clerk)

Mr. Gyska provided comments relating the the Roads Policy By-Law / Reclassification of Roads report. Mr. Gyska indicated he is concerned about

possible degradation of road services on Northshore Road. Mr. Gryska requested that Northshore Road continue to have the same level of road maintenance as in the past.

5.3 Richard Lafleur - Re: Item 8.9.2 (written questions were received and read by the Clerk)

Mr. Lafleur provided comments relating the the Roads Policy By-Law / Reclassification of Roads report. Mr. Lafleur questioned whether property owners where road closures are being considered have been contacted and consulted with. Mr. Lafleur is concerned with the classification of Northshore Road as a Class 6. Mr. Lafleur is also concerned with the effect on emergency services should Northshore Road be a Class 6 road.

5.4 Laurier Labelle- Re: Item 8.9.2 (written questions were received and read by the Clerk)

Mr. Labelle provided comments relating the the Roads Policy By-Law / Reclassification of Roads report. Mr. Labelle expressed that winter maintenance on Northshore Road had been good to date, but requested that it remain at that level.

5.5 Gerry Dignard, Canadian Shield Consultants- Re: Item 8.9.2 (written questions were received and read by the Clerk)

Mr. Dignard provided comments relating the the Roads Policy By-Law / Reclassification of Roads report. Mr. Dignard advised that he was objecting to the reclassification of Dignard Road from seasonal to unmaintained. Mr. Dignard advised that an impact study or consultation process with the property owners would be valuable. Mr. Dignard is concerned that the reclassification will impact future severances for property owners.

NOTICE OF MOTIONS

Nil.

CLOSED SESSION

Nil.

COMMITTEES:

- 8.1. Environmental Services Committee: Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

Note - 2021 Q1 Report included with Public Works at Item 8.9.1. below.

8.2. Finance Committee: Chair Councillor Jackie Lafleur / Council

8.2.1 Report to Council - Tax Notice Warning Letter

The Director of Finance presented the report as provided in the agenda package. The Director of Finance further advised that twenty-two (22) letters were sent out to those property owners in arrears 3+ years.

8.3. General Government Committee: Chair Councillor Paul Branconnier / Council

8.3.1 Report to Council - Request from Resident

The Chief Administrative Officer presented the report as provided in the agenda package. The Chief Administrative Officer further confirmed that work will be done on Notre Dame Park as soon as the ground is firm enough for the equipment. Following discussion, Council was in agreement with the recommendation that Fire Department vehicles are to remain available at all times for emergency services and other Council approved events like the Christmas Parade.

8.3.2 Report to Council - Employee Assistance Program

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to add the Elite EAP Program to the benefits of all five (5) full-time non-union employees at a cost of \$270.00 per year.

8.3.3 Sudbury East Chamber of Commerce minutes of February 2, 2021

Council received the Sudbury East Chamber of Commerce minutes of February 2, 2021.

8.4. Health Services Committee: Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

8.5. Parks & Recreation Services Committee: Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

8.5.1 Quarter Report to Council - Parks, Recreation and Facilities Department 2021 Q1

The Director of Operations presented the report as provided in the agenda package. The Chief Administrative Officer further advised that they are increasing the number of vaccines administered at the clinics and it is likely they will be having weekly vaccine clinics by end of May or June.

8.6. Planning & Development Committee: Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier

8.6.1 Quarter Report to Council - Building Controls and By-Law Department (deferred from April 21, 2021 Regular Meeting of Council)

The Chief Building Official presented the report as provided in the agenda package.

8.6.2 Report to Council - SEBBS Travel Trailer Licensing By-Law Review and ZBA Update

The Chief Building Official presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation of setting the annual trailer licencing fee at \$400.00. Council further supported the recommendation to amend the Zoning By-Law Amendment Application to include the addition of Park Model Trailers as an allowable use on Waterfront Commercial Tourist and Commercial Tourist zones.

8.7. Protection to Persons & Property Committee: Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

Nil.

8.8. Social & Family Services Committee: Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

8.8.1 Report to Council - Proposed Agreement with Aide Aux Senior - Inclusive Community Grant

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to enter into an Agreement with Sudbury East Seniors Support for the purpose of administering the Inclusive Community Grant Program.

8.9. Transportation Services Committee: Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

8.9.1 Quarter Report to Council - Public Works and Environmental Services Department

The Director of Operations presented the report as provided in the agenda package.

8.9.2 Report to Council - Roads Policy By-Law / Reclassification of Roads

Mayor Schoppmann acknowledged receipt of comments received earlier and confirmed that the report to Council was unclear. The Chief Administrative Officer confirmed that the Municipality is currently doing road maintenance above the minimum standard and are simply trying to recognize the road classifications and reflect current practices in a By-Law. The Director of Operations presented the report as provided in the agenda package. The Director of Operations confirmed that there will be no change in the current level of service and that Class 6 roads will continue to be maintained as Class 5 roads. Following discussion, Council was satisfied with the draft By-Law as presented. Council further supported the recommendation to reclassify certain roads provided the proper notices were provided to those affected pursuant to the Notice Policy

Manitoulin-Sudbury District Services Board (MSDSB): Mayor Paul Schoppmann

9.1 Manitoulin-Sudbury District Services Board minutes of February 25, 2021

Council received the Manitoulin-Sudbury District Services Board minutes of February 25, 2021.

St.-Charles Public Library Board (SCPLB): Councillor Monica Loftus

Nil.

Sudbury East Planning Board (SEPB): Councillor Jackie Lafleur / Councillor Paul Branconnier

11.1 Sudbury East Planning Board minutes of December 10, 2020

Council received the Sudbury East Planning Board minutes of December 10, 2020.

11.2 Report to Council - Planning Board 2020 Financial Statement and 2021 Budget

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed there are concerns regarding the level of service and agreed that a letter of concern would be prepared by the Mayor and Clerk to be sent to the Sudbury East Planning Board. Council further requested more details on the Financial Statement and 2021 Budget to be brought back to Council.

Sudbury East Municipal Association (SEMA): Mayor Paul Schoppmann / Councillor Richard Lemieux

12.1 Sudbury East Municipal Association minutes of March 5, 2020

Council received the Sudbury East Municipal Association minutes of March 5, 2020.

12.2 Sudbury East Municipal Association minutes of September 24, 2020

Council received the Sudbury East Municipal Association minutes of September 24, 2020.

12.3 Sudbury East Municipal Association minutes of November 26, 2020

Council received the Sudbury East Municipal Association minutes of November 26, 2020.

ADJOURNMENT

13.1 Resolution to adjourn the meeting

2021-112

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT the Committee of the Whole meeting of May 5, 2021 be adjourned at 8:05 p.m.

Carried


PAUL SCHOPPMANN, MAYOR


TAMMY GODDEN, CLERK