



**The Corporation of the Municipality of St.-Charles**  
**MINUTES**  
**Committee of the Whole Meeting**  
**February 3, 2021 at 6:00 PM**  
**Electronic Meeting (via Zoom)**

**PRESENT:** Mayor Paul Schoppmann  
Councillor Monica Loftus  
Councillor Paul Branconnier  
Councillor Richard Lemieux

**ABSENT:** Councillor Jackie Lafleur

**ALSO PRESENT:** Denis Turcot, Chief Administrative Officer  
Tammy Godden, Clerk  
Pamela McCracken, Director of Finance / Treasurer  
Travis De Benedet, Director of Operations  
Andrea Tarini, Chief Building Official  
James Bertoia, Fire Chief

**PUBLIC PRESENT:** None

**MEETING CALLED TO ORDER AND ROLL CALL**

**1.1 Resolution to open the meeting**

**2021-27**

**Moved by: Councillor Loftus**

**Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT the Committee of the Whole meeting of February 3, 2021 be opened at 6:01 p.m.

Carried

**ADOPTION OF AGENDA**

**2.1 Resolution to adopt the agenda**

**2021-28**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting of Council held February 3, 2021 be adopted as presented.

Carried

**DISCLOSURES OF PECUNIARY INTEREST**

None declared.

**PRESENTATIONS AND DELEGATIONS**

Nil.

**ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC**

*(Note - Inquiries of the General Public to be provided to Clerk in writing by 12:00 noon on February 3, 2021)*

**5.1. Councillor Loftus - Re: ROMA Conference**

Councillor Loftus advised that she recently attended the virtual ROMA Conference. She found it very informative and there were a number of good delegates. She advised they are really pushing for broadband for rural communities.

**NOTICE OF MOTIONS**

Nil.

**CLOSED SESSION**

Nil.

**COMMITTEES:**

**8.6. Planning & Development Committee: Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier**

Council agreed to allow the Chief Building Official to present her reports at the beginning of the agenda as she was also required to present at another Municipality later.

**8.6.2 Report to Council - SEBBS Shared Service Agreement**

The Chief Building Official presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to extend the current SEBBS Shared Service Agreement for a period of one (1) and to the formation of a Committee to work towards the development of a new Shared Service Agreement. Councillor Branconnier agreed to sit on the Committee.

**8.6.1 Report to Council - Building and By-Law Fourth Quarter 2020**

The Chief Building Official presented the report as provided in the agenda package.

**8.1. Environmental Services Committee: Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

Nil.

**8.2. Finance Committee: Chair Councillor Jackie Lafleur / Council**

**8.2.1. Report to Council - Setting Budget Meeting**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed to scheduled the Budget Meeting for Wednesday, February 10, 2021 at 4:00 p.m.

**8.2.1. Report to Council - Asset Management Plan**

The Director of Finance presented the report as provided in the agenda package. Following discussion, Council was not in agreement with the recommendation to hire a third-party consultant to assist with the development of the Asset Management Plan. Council recommended that staff continue to await the decision on the funding application made and see if the Asset Management Plan deadlines are extended.

**8.3. General Government Committee: Chair Councillor Paul Branconnier / Council**

**8.3.1. Report to Council - 2021 Census**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to support the 2021 Census by way of Resolution.

**8.3.1. Report to Council - 2020 Final Tax Bills Privacy Breach**

The Clerk presented the report as provided in the agenda package.

**8.3.2. Report to Council - Lease of Storage Space at Wellness Centre**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council generally agreed that some members would like to view the unit before making a decision on leasing the storage unit.

**8.4. Health Services Committee: Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

Nil.

**8.5. Parks & Recreation Services Committee: Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

**8.5.1. Report to Council - Parks & Recreation Fourth Quarter 2020**

The Director of Operations presented the report as provided in the agenda package. The Chief Administrative Officer also advised that they were also exploring options for mass Covid-19 vaccination sites.

**8.7. Protection to Persons & Property Committee: Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

**8.7.1. Report to Council - Appointment of Volunteer Firefighters - H. Evans and T. Evans**

The Fire Chief presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to appoint H. Evans and T. Evans as probationary firefighters.

**8.7.2. Report to Council - Promotion of Firefighter A. Pilote to Lieutenant**

The Fire Chief presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to promote firefighter A. Pilote to the rank of Lieutenant.

- 8.8. **Social & Family Services Committee: Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

Nil.

- 8.9. **Transportation Services Committee: Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

**8.9.1. *Report to Council - Public Works and Environmental Services Fourth Quarter 2020***

The Director of Operations presented the report as provided in the agenda package.

**8.9.2. *Report to Council - Tendering Results for the Resurfacing of Pothier, Carpenter and Marsim in 2021***

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to award the tender of gravel resurfacing of Pothier Road, Carpenter Road and Marsim Court to French River Contracting for the price of \$138,056.00 + HST to be completed between May 25, 2021 and June 22, 2021.

**Manitoulin-Sudbury District Services Board (MSDSB): Mayor Paul Schoppmann**

Nil.

**St.-Charles Public Library Board (SCPLB): Councillor Monica Loftus**

Nil.

**Sudbury East Planning Board (SEPB): Councillor Jackie Lafleur / Councillor Paul Branconnier**

Nil.

**Sudbury East Municipal Association (SEMA): Mayor Paul Schoppmann / Councillor Richard Lemieux**

Nil.

**ADJOURNMENT**

**13.1 Resolution to adjourn the meeting**

**2021-29**

**Moved by: Councillor Lemieux**

**Seconded by: Councillor Loftus**

BE IT RESOLVED THAT the Committee of the Whole meeting of February 3, 2021  
be adjourned at 7:22 p.m.

Carried

  
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PAUL SCHOPPMANN, MAYOR

  
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TAMMY GODDEN, CLERK