



The Corporation of the Municipality of St.-Charles

MINUTES

Regular Meeting of Council

September 21, 2022 at 6:00 PM

Council Chambers (Municipal Office)

St.-Charles, Ontario

MEMBERS PRESENT: Mayor: Paul Schoppmann
Councillor: Monica Loftus
Councillor: Paul Branconnier
Councillor: Richard Lemieux

MEMBERS ABSENT: Councillor: Jackie Lafleur

STAFF PRESENT: Chief Administrative Officer: Denis Turcot
Clerk: Tammy Godden
Director of Finance / Treasurer: Pamela McCracken
Director of Operations: Travis De Benedet
Chief Building Official: Andrea Tarini

PUBLIC PRESENT: 2

1.0 MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to open the meeting

2022-198

Moved by: Councillor Branconnier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on September 21, 2022.
Carried

Regrets:

Councillor Lafleur sent her regrets.

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2022-199

Moved by: Councillor Lemieux

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held September 21, 2022 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 PRESENTATIONS AND DELEGATIONS

Nil.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

5.1 Suzanne Lafleur – Re: Item 10.9.1 – Resolution stemming from September 7, 2022 Committee of the Whole – Re: Item 8.9.1 – Report to Council – Sale of Surplus Equipment from Public Works and Parks & Recreation

Ms. Lafleur advised that previously Council had declared a number of bicycles as surplus. Ms. Lafleur was inquiring as to where everything is at regarding the disposal of those items

5.2 Mayor Schoppmann – Re: New Business

Mayor Schoppmann advised that there is a new business in town belonging to a Dental Hygienist.

6.0 NOTICE OF MOTIONS

Nil.

7.0 CLOSED SESSION

7.1 Resolution to enter into closed session

2022-200

Moved by: Councillor Branconnier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:02 p.m. this 21st day of September, 2022 to discuss:

_____ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;
Topic: Non-Union / Management Salary Scale - Costing Review

_____ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;
Topic: Non-Union / Management Salary Scale - Costing Review

Carried

7.2 Resolution to adopt the minutes of the following closed session meetings

7.3 Resolution to reconvene to open session

2022-201

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 6:23 p.m.

Carried

7.4 Verbal Report from Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that direction was given to the Chief Administrative Officer.

8.0 ADOPTION OF MINUTES

8.1 Resolution to adopt the minutes of meetings

2022-202

Moved by: Councillor Branconnier

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Regular Meeting of Council held December 1, 2021
- Committee of the Whole meeting held February 2, 2022
- Special Meeting of Council held February 3, 2022 at 9:30 a.m.
- Special Meeting of Council held February 3, 2022 at 11:00 a.m.

Carried

9.0 CORRESPONDENCE FOR INFORMATION

9.1 Resolution to receive correspondence for information

2022-203

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Memo from the Fire Marshal's Public Fire Safety Council dated August 8, 2022, regarding Firefighter Certification;
 2. Copy of a letter from Fauquier-Strickland dated August 9, 2022, regarding Delayed Ontario One Call Locates - Impact on municipalities and development;
 3. Copy of a letter from South Bruce Peninsula dated August 9, 2022, regarding Mandatory Firefighter Certification;
 4. Letter from J.E. Champagne received August 10, 2022;
 5. Copy of a letter from Hanover dated August 12, 2022, regarding Endorsement of Resolution - Physician Shortages in Ontario;
 6. Copy of a letter from Shuniah dated August 19, 2022, regarding Letter of Support - The Town of Aurora - Bill C-233 "Keira's Law";
 7. Email from Marc Serré dated August 29, 2022, regarding Open Letter - Northern Ontario can't afford to lose a seat in the House of Commons;
 8. Copy of Resolution No. 22-08-31-02 from Coleman dated August 31, 2022;
 9. Copy of a letter from Kingsville dated September 1, 2022, regarding Town of Kingsville Council Resolution #336-08292022 in opposition to Bill 3, Strong Mayors, Building Homes Act, 2022;
 10. Copy of a letter from FONOM dated September 5, 2022;
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11. Email from McGarry dated September 14, 2022, regarding Removal of Municipal Councillors under Prescribed Circumstances; and,
12. Notice of Receipt of Complete Application Concerning a Proposed Zone Change to Zoning By-Law 2014-26 for the Municipality of St.-Charles from SEPB dated September 14, 2022, regarding SEPB File No. ZBA 22-14SC.

and directs staff to:

- draft a Resolution in support on items #7 and #9
- respond with a letter on items #4

Carried

10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS

10.1 ENVIRONMENTAL SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

10.1.1 Report to Council - Garbage & Recycling Collection and Tipping Fees By-Law & Disposal of Municipal Assets Policy By: Chief Administrative Officer

The Chief Administrative Officer presented the report as provided in the agenda package. The Chief Administrative Officer confirmed that the previous changes requested by Council have been incorporated into the new By-Law, which include the load limits for free tipping days. The Chief Administrative Officer also recommended that the Disposal of Municipal Assets be adopted as a separate Policy. Following discussion, Council agreed with moving forward with the By-Law and supported the recommendation to adopt Policy FIN-001 Disposal of Municipal Assets Including Items Collected at the Landfill Site Policy with the addition that no member of Council or staff are able to purchase items being disposed of by the Municipality.

2022-204

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

WHEREAS Council for the Corporation of the Municipality of St.-Charles has read the proposed Disposal of Municipal Assets Including Items Collected at the Landfill Site Policy;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adopts Policy FIN-001 Disposal of Municipal Assets Including Items Collected at the Landfill Site Policy as attached;

AND BE IT FURTHER RESOLVED THAT no employee or Council member of the Municipality shall be permitted to purchase items being disposed of by the Municipality;

AND BE IT FURTHER RESOLVED THAT the above provision be added to Policy FIN-001.

Carried

10.2 FINANCE COMMITTEE

Chair Councillor Jackie Lafleur / Council

10.2.1 Resolution to receive the Cash Disbursement Register for the month of August 2022

2022-205

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT the Cash Disbursement Register for the month of August 2022 be received in the amount of:

- \$515,360.83

Carried

**10.2.2 Report to Council - Budget vs Actual - January to June 2022
By: Director of Finance / Treasurer**

The Director of Finance / Treasurer presented the report as provided in the agenda package.

**10.2.3 Report to Council - Tax Adjustments
By: Director of Finance / Treasurer**

The Director of Finance / Treasurer presented the report as provided in the agenda package.

2022-206

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of St.-Charles hereby approves the following application for reduction, cancellation or refund of taxes in accordance with Sections 357/358/359 of the *Municipal Act, 2001*, as amended:

- Roll Number 5204-0000-003-17600-0000 for the reason of razed by fire, demolition or otherwise, as per application.

Carried

2022-207

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of St.-Charles hereby approves the following application for reduction, cancellation or refund of taxes in accordance with Sections 357/358/359 of the *Municipal Act, 2001*, as amended:

- Roll Number 5204-0000-004-05700-0000 for the reason of razed by fire, demolition or otherwise, as per application.

Carried

2022-208

Moved by: Councillor Lemieux

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of St.-Charles hereby approves the following application for reduction, cancellation or refund of taxes in accordance with Sections 357/358/359 of the *Municipal Act, 2001*, as amended:

- Roll Number 5204-0000-003-10200-0000 for the reason of damages and substantially unusable, as per application.

Carried

2022-209

Moved by: Councillor Branconnier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the Council for the Corporation of the Municipality of St.-Charles hereby approves the following application for reduction, cancellation or refund of taxes in accordance with Sections 357/358/359 of the *Municipal Act, 2001*, as amended:

- Roll Number 5204-0000-001-30200-0000 for the reason of razed by fire, demolition or otherwise, as per application.

Carried

**10.2.4 Report to Council - Resident Request - Sewer Charges Write-Off
By: Director of Finance / Treasurer**

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council gave direction to the Director of Finance / Treasurer to reimburse sewer charge for 2021 and 2022 only.

10.3 GENERAL GOVERNMENT COMMITTEE

Chair Councillor Paul Branconnier / Council

10.3.1 Report to Council - Council Laptop Policy By: Chief Administrative Officer

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed that the laptops and any other municipality property will be returned to the Municipality if a member of Council is not re-elected.

10.3.2 Report to Council - 2022 Municipal Elections Joint Compliance Audit Committee By: Clerk

The Clerk presented the report as provided in the agenda package. Following discussion, Council was in agreement with the By-Law as presented.

10.4 HEALTH SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

10.5 PARKS & RECREATION SERVICES COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

10.5.1 Report to Council - Vacant Arena Position By: Chief Administrative Officer

The Chief Administrative Officer commenced by advising that the report in the agenda package is no longer relevant. The Chief Administrative Officer advised that a candidate had been hired to fill the arena position, and that person had started on Monday. Unfortunately, the person was not a good fit and will not be returning to the position. The Chief Administrative Officer advised that they are currently looking at other candidates, but other candidates do not have the refrigeration required for the position, so training will be required. Unfortunately, this is going to leave the position vacant for another two (2) to three (3) weeks. The Chief Administrative Officer did indicate that discussions have commenced with a neighbouring municipality to see if they would be able to offer assistance for a brief period. The ice plant needs to be starts next week. Following discussion, Council gave direction to move forward with interviews as soon as possible to get the position filled.

**10.5.2 Report to Council - Condenser Replacement (Arena)
By: Chief Administrative Officer**

The Director of Operations presented the report as provided in the agenda package as it relates to the impending failure of condenser unit. Following discussion, Council gave direction to move forward with the quote from Metal Air and to proceed to order the condenser unit as soon as possible.

The Chief Administrative Officer presented the report as provided in the agenda package as it relates to how the replacement of the condenser unit will affect the Asset Management Plan and upcoming budgets. The condenser unit had currently only been scheduled for replacement in 2029. The Chief Administrative Officer advised that there are future reports coming to Council regarding the Asset Management Plan.

The Director of Finance / Treasurer requested that Council give direction as to where the funds should be taken from to cover this expense as this item was not budgeted for. The Director of Finance advised that there is currently not enough money in the Parks & Recreation Reserve account which could be short approximately \$25,000.00. Following discussion, Council gave direction to the Director of Finance that the excess funds be taken out of funds received from the sale of surplus property.

10.6 PLANNING & DEVELOPMENT COMMITTEE

Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier

**10.6.1 Resolution stemming from June 29, 2022 Special Meeting of Council
re: Item 9.6.1 - Subdivision Development - Sewer Hook-Up
Exemptions**

2022-210

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

WHEREAS Jean Paul Daoust approached Council with a proposal to install septic systems on specific lots of the subdivision properties that he owns north of King St in the Municipality of St.-Charles due to the exorbitant cost of adding a lift station to the sewer line that he is installing to support his development;

AND WHEREAS the original intent of the Plan of Subdivision was for the connection of all lots to the municipal sewer system;

AND WHEREAS Council deems it beneficial to the ongoing development of the Municipality to encourage housing development of the Subdivision;

AND WHEREAS Council has agreed that the installation of the septic systems on certain properties is acceptable but dependent on approval from Public Health Sudbury and Districts;

BE IT THEREFORE RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles deems that the following properties shall be exempt from connecting to the municipal sewer system:

KING ST	5204000003044180000	DUNNET CON 1 PT LOT 12 M1140; LOT 19 PCL 53M-1140-19
KING ST	5204000003044220000	DUNNET CON 1 PT LOT 12 M1140; LOT 23 PCL 53M-1140-23
KING ST	5204000003044230000	DUNNET CON 1 PT LOT 12 M1140; LOT 24 PCL 53M-1140-24
EMILY ST	5204000003044130000	DUNNET CON 1 PT LOT 12 M1140; LOT 14 PCL 53M-1140-14
EMILY ST	5204000003044140000	DUNNET CON 1 PT LOT 12 M1140; LOT 15 PCL 53M-1140-15

AND BE IT FURTHER RESOLVED THAT, if any future property owner of the above identified properties, wish to connect to the municipal sewer system at a later time, it will be at the property owner's sole cost.

Carried

10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

10.7.1 Resolution stemming from September 7, 2022 Committee of the Whole - Re: Item 8.7.1 - Report to Council - Appointment of Volunteer Firefighter D. Rimmer

2022-211

Moved by: Councillor Branconnier

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby appoints the following member to the St.-Charles Fire Department as a volunteer firefighter:

- David Rimmer

Carried

10.7.2 Canine Control Report for the month of August, 2022

Council received the Canine Control Report for the month of August 2022.

10.8 SOCIAL & FAMILY SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

10.9 TRANSPORTATION SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

10.9.1 Resolution stemming from September 7, 2022 Committee of the Whole - Re: Item 8.9.1 - Report to Council - Sale of Surplus Equipment from Public Works and Parks & Recreation

Mayor Schoppmann requested that the Chief Administrative Officer provide an update of the sale of the bikes. The Chief Administrative Officer advised that they have sat for a long time and require some maintenance before they can be disposed of. Further, due to the labour disruption, staff have not been able to get the maintenance done.

2022-212

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

WHEREAS Council for the Municipality of St.-Charles deems it desirable to declare certain equipment as surplus;

BE IT THEREFORE RESOLVED THAT Council for the Municipality of St.-Charles hereby declares the following as surplus equipment:

- 1993 double axel float trailer (VIN - 2T91D3R09PM007002)
- 1993 International water truck (VIN - 1HTGLAST4MH333332)
- Heating oil tank
- 2003 Kubota zero-turn lawnmower
- Zamboni Model 440 (S/N - 440-5721)

AND BE IT FURTHER RESOLVED THAT this surplus equipment be immediately listed for sale on GovDeals.ca (Government Surplus Sales site).

Carried

**10.9.2 Report to Council - Road Construction Guideline Policy
By: Director of Operations and Chief Building Official**

The Director of Operations presented the report as provided in the agenda package. The Director of Operations indicated that the intent is to have a uniform standard for road construction. Following discussion, Council was in agreement with the draft Policy as presented.

11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)

Mayor Paul Schoppmann

Nil.

12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

Councillor Monica Loftus

12.1 St.-Charles Public Library Board minutes of June 16, 2022

Council received the St.-Charles Public Library Board minutes of June 16, 2022.

13.0 SUDBURY EAST PLANNING BOARD (SEPB)

Councillor Jackie Lafleur / Councillor Paul Branconnier

13.1 Sudbury East Planning Board minutes of April 14, 2022

Council received the Sudbury East Planning Board minutes of April 14, 2022.

13.2 Sudbury East Planning Board minutes of May 19, 2022

Council received the Sudbury East Planning Board minutes of May 19, 2022.

13.3 Sudbury East Planning Board minutes of June 9, 2022

Council received the Sudbury East Planning Board minutes of June 9, 2022.

14.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)

Mayor Paul Schoppmann / Councillor Richard Lemieux

14.1 Sudbury East Municipal Association draft minutes of May 25, 2022

Council received the Sudbury East Municipal Association draft minutes of May 25, 2022.

14.2 Report to Council - SEMA Recommendations re: Federal Voting Boundaries By: Chief Administrative Officer

2022-213

Moved by: Councillor Branconnier

Seconded by: Councillor Lemieux

WHEREAS the proposed Federal Electoral Boundary Commission has proposed to remove one of the electoral ridings from Northern Ontario;

AND WHEREAS the proposed riding of Manitoulin-Nickel Belt would remove the Municipality of St.-Charles from the current Nickel Belt riding;

AND WHEREAS the Commission is not taking into consideration the uniqueness of the Municipality of St.-Charles, including the difficulty in competing for limited amounts of funding. Any changes to the current configuration would exacerbate the situation;

AND WHEREAS the Commission did not take into consideration that the current boundary include a substantial portion of francophone citizens. By removing St.-Charles from Nickel Belt would make it extremely difficult to advocate for our francophone population and would be detrimental for those municipalities being forced into mostly anglophone ridings;

AND WHEREAS the proposal to diminish Northern Ontario's voice in Parliament will have detrimental effect on participatory democracy and regional development as issues in Northern Ontario are significantly different than those in Southern Ontario;

AND WHEREAS the Electoral Commission did not take under consideration that the Courts have rules that representation in Canada's democracy is not based merely on population but on regions of interest and the right of citizens to engage with their elected representative;

AND WHEREAS any changes to electoral boundaries should be based on the principles of maintaining communities of interest within the boundaries that are equitable in terms of culture, language, and geography;

AND WHEREAS SEMA (Sudbury East Municipal Association) has a history of working collaboratively on projects and issues in our current riding. It will be inefficient to separate the work between two (2) Members of Parliament and cause a duplication of work for members of SEMA;

AND WHEREAS the Federal Electoral Boundaries Commission is seeking public input on its proposed riding boundary changes, yet has scheduled only ONE (1) in person consultation in Northern Ontario to be held in Timmins;

AND WHEREAS the Commission should have recognized that the Province of Ontario is in the middle of Municipal Elections;

BE IT THEREFORE RESOLVED THAT the Corporation of the Municipality of St.-Charles calls on the Electoral Boundary Commission to not reduce the number of MPs for Northern Ontario and it respects the current geographical boundaries for those in Nickel Belt;

AND BE IT FURTHER RESOLVED THAT the Commission follow its rules and consider our community interest and identity and the historical pattern of our electoral

district in the province when determining reasonable electoral district boundaries for our community.

Carried

15.0 BY-LAWS

15.1 First and second reading

2022-214

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2022-33 - Being a By-Law to Appoint a Hearing Officer Under the AMPS By-Law
- By-Law 2022-34 - Being a By-Law to Authorize the Execution of a Collective Agreement Between the Corporation of the Municipality of St.-Charles and the Labourers' International Union of North America Local 493
- By-Law 2022-35 - Being a By-Law to Establish and Administer a System for Garbage Collection, Recycling Collection and Tipping Fees
- By-Law 2022-36 - Being a By-Law to Establish the 2022 Municipal Elections Joint Compliance Audit Committee

Carried

15.2 Third and final reading

2022-215

Moved by: Councillor Branconnier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-33.

Carried

15.3 Third and final reading

2022-216

Moved by: Councillor Lemieux

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-34.

Carried

15.4 Third and final reading

2022-217

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-35.

Carried

15.5 Third and final reading

2022-218

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-36.

Carried

16.0 ADDENDUM (if required and by resolution)

Nil.

17.0 ADJOURNMENT

17.1 Confirmation By-Law

2022-219

Moved by: Councillor Lemieux

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2022-37 Being a By-Law to Confirm the Proceedings of Council at its Committee of the Whole Meeting Held September 7th, 2022 and at its Regular Meeting of Council Held September 21st, 2022

Carried

2022-220

Moved by: Councillor Branconnier

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-37.

Carried

17.2 Resolution to adjourn the meeting

2022-221

Moved by: Councillor Lemieux

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 8:35 p.m. on September 21, 2022.

Carried


MAYOR


CLERK