



The Corporation of the Municipality of St.-Charles

MINUTES

Regular Meeting of Council

**April 20, 2022 at 6:00 PM
Electronic Meeting (via Zoom)
St.-Charles, Ontario**

MEMBERS PRESENT: Mayor: Paul Schoppmann
Councillor: Monica Loftus
Councillor: Paul Branconnier
Councillor: Richard Lemieux
Councillor: Jackie Lafleur

STAFF PRESENT: Chief Administrative Officer: Denis Turcot
Clerk: Tammy Godden
Director of Finance / Treasurer: Pamela McCracken
Director of Operations: Travis De Benedet
Chief Building Official: Andrea Tarini
Fire Chief: James Bertoia

PUBLIC PRESENT: 3 (electronically)

1.0 MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to open the meeting

2022-78

Moved by: Councillor Lemieux

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on April 20, 2022.

Carried

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2022-79

Moved by: Councillor Lafleur

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held April 20, 2022 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 PRESENTATIONS AND DELEGATIONS

4.1 Mayor Paul Schoppmann - re: Conferences

Mayor Schoppmann advised that the recent Good Roads Conference had over 1500 admissions, so was sold out. Mayor Schoppmann further advised that the upcoming FONOM meeting is also sold out.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

(Note - Inquiries of the General Public to be provided to Clerk in writing by 12:00 noon on April 20, 2022)

Nil.

6.0 NOTICE OF MOTIONS

Nil.

7.0 CLOSED SESSION

7.1 Resolution to enter into closed session

2022-80

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:02 p.m. this 20th day of April, 2022 to discuss:

_____ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, as authorized under Section 239 (2) (e) of the *Municipal Act, 2001*, as amended;

Topic #1 - Update on All Ongoing Litigation Matters

Carried

7.2 Resolution to reconvene to open session

2022-81

Moved by: Councillor Lemieux

Seconded by: Councillor Loftus

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 6:17 p.m.

Carried

7.3 Verbal Report from Mayor Following Closed Session

Upon reconvening to the open session, Mayor Schoppmann advised that report was for information purposes only.

8.0 ADOPTION OF MINUTES

8.1 Resolution to adopt the minutes of meetings

2022-82

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Special Meeting of Council held September 15, 2021
- Regular Meeting of Council held September 15, 2021
- Special Meeting of Council held September 23, 2021
- Committee of the Whole Meeting held October 6, 2021
- Regular Meeting of Council held January 19, 2022

9.0 CORRESPONDENCE FOR INFORMATION

9.1 Resolution to receive correspondence for information

2022-83

Moved by: Councillor Lafleur

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Inspection Notice from Ministry of Northern Development, Mines, Natural Resources and Forestry, regarding Inspection of 2022 - 2023 Annual Work Schedule for Sudbury Forest;
2. Email from Chapple dated March 14, 2022, regarding Resolution Supported - Expansion of Northern Ontario School of Medicine (NOSM);
3. Letter from Barrie dated March 17, 2022, regarding Request to the Province of Ontario for a Plan of Action to Address Joint and Several Liability;
4. Email from Mississippi Mills dated March 17, 2022, regarding Resolution 079-22 Call for Action re: Abandoned Cemeteries;
5. Email from Mississippi Mills dated March 17, 2022, regarding Resolution 080-22 Joint and Several Liability Reform;
6. Letter from Waterloo dated March 23, 2022, regarding Resolution from the City of Waterloo passed March 21st, 2022 re: Ontario Must Build it Right the First Time;
7. Email from Port Colborne dated March 24, 2022, regarding City of Port Colborne Year of the Garden 2022;
8. Letter from Shuniah dated March 24, 2022, regarding Support Resolution - Township of Chapple Support Resolution from Northwestern Ontario Municipal Association (NOMA);
9. Letter from Cunningham Swan dated March 28, 2022, regarding Integrity Commissioner Services - Annual Report - 2021;
10. Letter from Stouffville dated March 28, 2022, regarding Dissolve Ontario Land Tribunal;
11. Letter from Fort Erie dated March 29, 2022, regarding Climate Change Action;
12. Email from Cambridge dated March 31, 2022, regarding City of Cambridge Council - Support for a Moratorium on New Aggregate Operations - March 22, 2022;
13. Email from Georgina dated March 31, 2022, regarding Federal Government Sanctions Imposed on Russia;
14. Letter from Ministry of Municipal Affairs and Housing dated March 31, 2022, regarding More Homes for Everyone Plan;
15. Letter from Ministry of the Solicitor General dated April 1, 2022, regarding Emergency Management;
16. Letter from Ministry of Municipal Affairs and Housing dated April 6, 2022, regarding COVID in Ontario;

17. Letter from Ministry of Agriculture, Food and Rural Affairs dated April 8, 2022, regarding Avian Influenza (H5N1);
18. Memorandum from the Ministry of the Solicitor General dated April 14, 2022, regarding Emergency Preparedness Week 2022;
19. Email from Nature Canada dated April 14, 2022, regarding World Ocean Day, June 8th - Motion for Ocean Protection; and,
20. Letter from Ontario Provincial Police dated April 14, 2022, regarding 2023 Municipal Policing Billing Statement Property Count.

Carried

10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS

10.1 ENVIRONMENTAL SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

10.1.1 Report to Council - 2021 Lagoon Monitoring Report

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council requested that information be provided to residents using the lagoon system encouraging the use of low phosphate detergents and soaps.

10.1.2 Report to Council - Lagoon Concrete Work

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to award the contract for concrete repaid to Garson Pipe Contractors.

2022-84

Moved by: Councillor Lemieux

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT the contract for the repair of concrete in the Transfer Box and Cell Box 2 at the Lagoon be awarded to Garson Pipe Contractors in the amount of \$39,700.00 plus HST;

AND BE IT FURTHER RESOLVED THAT these funds be paid from the Sewer Reserve.

Carried

10.2 FINANCE COMMITTEE

Chair Councillor Jackie Lafleur / Council

10.2.1 Resolution to receive the Cash Disbursement Register for the month of March 2022

2022-85

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT the Cash Disbursement Register for the month of March 2022 be received in the amount of:

- \$584,253.15

Carried

10.2.2 Resolution to approve the 2022 Budget

2022-86

Moved by: Councillor Lemieux

Seconded by: Councillor Lafleur

WHEREAS a balanced budget for 2022 was presented to Council at a Special Meeting on March 23, 2022 with total revenue and expenditures of \$6,259,155.68;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the 2022 Budget.

Carried

10.2.3 Report to Council - SEBBS Vehicle Loan

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to borrow from Reserve for seven (7) years but with interest at 3.99%.

2022-87

Moved by: Councillor Lemieux

Seconded by: Councillor Loftus

WHEREAS Council has previously approved the purchase of a 2022 RAV 4 Hybrid AWD for SEBBS;

AND WHEREAS THE purchase price of the vehicle, including all applicable fees and taxes, is \$45,843.79;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the borrowing of \$41,283.75 from the Public Works Reserve for a term of seven (7) years with interest at the rate of 3.99%.

Carried

10.2.4 Resolution stemming from April 6, 2022 Committee of the Whole Meeting regarding Item 8.2.1 Final Report - Sale of Nepewassi Lake Road Property

2022-88

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

WHEREAS the surplus property municipally known as 1093 Nepewassi Lake Road has been sold;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees that the net proceeds of sale of \$184,782.50 be deposited into the Contingency Reserve.

Carried

10.2.5 Resolution stemming from April 6, 2022 Committee of the Whole regarding Item 8.2.2 Wellness Centre Loan

2022-89

Moved by: Councillor Lemieux

Seconded by: Councillor Branconnier

WHEREAS the loan for the Wellness Centre is up for renewal on May 1, 2022;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to payout the loan with the Caisse Alliance effective May 1, 2022 in the amount of \$64,873.87.

Carried

10.2.6 Resolution stemming from April 6, 2022 Committee of the Whole Meeting regarding Item 8.2.3 Floor Scrubber

2022-90

Moved by: Councillor Lafleur

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to purchase a Global Industrial Walk-Behind Floor Scrubber in the amount of \$4,378.99 plus HST;

AND BE IT FURTHER RESOLVED THAT the Safe Restart Reserve funds will be used for this purchase.

Carried

10.3 GENERAL GOVERNMENT COMMITTEE

Chair Councillor Paul Branconnier / Council

10.3.1 Resolution stemming from April 6, 2022 Committee of the Whole regarding Item 8.3.1 Policy Review - Use of Corporate Resources for Election Purposes

2022-91

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

WHEREAS Council for the Corporation of the Municipality of St.-Charles has read the proposed Use of Corporate Resources for Election Purposes Policy;

AND WHEREAS the Policy has been written to comply with the *Municipal Elections Act*, 1996, S.O. 1996, c. 32, Sched., as amended;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby repeals Policy P-031 by adopting Policy GOV-001 Use of Corporate Resources for Election Purposes Policy as attached.

Carried

10.3.2 Resolution stemming from April 6, 2022 Committee of the Whole Meeting regarding Item 8.3.2 Complaint Policy P-048 Review

2022-92

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

WHEREAS Council for the Corporation of the Municipality of St.-Charles has read the proposed Complaint Policy;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby repeals Policy P-048 by adopting Policy PR-001 Complaint Policy as attached.

Carried

10.4 HEALTH SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

10.5 PARKS & RECREATION SERVICES COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

Nil.

10.6 PLANNING & DEVELOPMENT COMMITTEE

Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier

10.6.1 Quarter Report to Council - Building & By-Law Department 2022 1st Quarter

The Chief Building Official presented the report as provided in the agenda package.

10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

10.7.1 Report to Council - Appointment of Volunteer Firefighters M Belanger & S Roberts

The Fire Chief presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to appoint the two (2) new volunteer firefighters.

2022-93

Moved by: Councillor Lafleur

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby appoints the following members to the St.-Charles Fire Department as volunteer firefighters:

- Mathieu Belanger
- Sandra Roberts

Carried

10.7.2 Report to Council - Community Risk Assessment

The Fire Chief presented the report as provided in the agenda package. The Fire Chief advised that a more in-depth presentation was done at the Protections to Persons and Property Committee meeting on April 8, 2022.

10.7.3 Report to Council - Firefighter Certification & Minimum Standards

The Fire Chief presented the report as provided in the agenda package. The Fire Chief advised that the new legislation actually passed ten (10)

days ago. The Fire Chief further advised that new hires will need to take a Provincial Course for Pumper Operation, and that it can no longer be given in-house.

10.8 SOCIAL & FAMILY SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

10.9 TRANSPORTATION SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

10.9.1 Report to Council - Lake Road and Casimir Road

The Director of Operations presented the report as provided in the agenda package.

11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)

Mayor Paul Schoppmann

Nil.

12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

Councillor Monica Loftus

Nil.

13.0 SUDBURY EAST PLANNING BOARD (SEPB)

Councillor Jackie Lafleur / Councillor Paul Branconnier

Councillor Lafleur advised that KPMG recently presented the audit report for the Sudbury East Planning Board.

14.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)

Mayor Paul Schoppmann / Councillor Richard Lemieux

Nil.

15.0 BY-LAWS

15.1 First and second reading

2022-94

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2022-14 Being a By-Law to Set Tax Ratios for Municipal Purposes for the Year 2022;
- By-Law 2022-15 Being a By-Law to Provide for the Adoption of the Current Estimates and Tax Rates, and to Further Provide for Penalty and Interest in Default Payment Thereof and for the Levy of Other Charges for 2022;
- By-Law 2022-16 Being a By-Law to Establish Sewage Service Rates for 2022; and,
- By-Law 2022-17 Being a By-Law to Amend By-Law 2019-25 Being a By-Law to Establish Rules and Regulations for the St.-Charles Cemetery.

Carried

15.2 Third and final reading

2022-95

Moved by: Councillor Lemieux

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-14.

Carried

15.3 Third and final reading

2022-96

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-15.

Carried

15.4 Third and final reading

2022-97

Moved by: Councillor Lafleur
Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-16.

Carried

15.5 Third and final reading

2022-98

Moved by: Councillor Lafleur
Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-17.

Carried

16.0 ADDENDUM (if required and by resolution)

Nil.

17.0 ADJOURNMENT

17.1 Confirmation By-Law

2022-99

Moved by: Councillor Loftus
Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2022-18, Being a By-Law to Confirm the Proceedings of Council at its Special Meeting of Council Held March 23rd, 2022; at its Committee of the Whole Meeting Held April 6th, 2022; and at its Regular Meeting of Council Held April 20th, 2022

Carried

2022-100

Moved by: Councillor Branconnier
Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-18.

Carried

17.2 Resolution to adjourn the meeting

2022-101

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 7:45 p.m. on April 20, 2022.

Carried



PAUL SCHOPPMANN, MAYOR



TAMMY GODDEN, CLERK