



The Corporation of the Municipality of St.-Charles

MINUTES

Regular Meeting of Council

**January 19, 2022 at 6:00 PM
Electronic Meeting (via Zoom)
St.-Charles, Ontario**

MEMBERS PRESENT:	Mayor:	Paul Schoppmann
	Councillor:	Monica Loftus
	Councillor:	Paul Branconnier
	Councillor:	Richard Lemieux
MEMBERS ABSENT:	Councillor:	Jackie Lafleur
STAFF PRESENT:	Chief Administrative Officer:	Denis Turcot
	Clerk:	Tammy Godden
	Director of Finance / Treasurer:	Pamela McCracken
	Chief Building Official:	Andrea Tarini
	Fire Chief:	James Bertoia
GUESTS:	FoodCycler Municipal Solutions:	Christina Zardo, Manager of Municipal Solutions
PUBLIC PRESENT:	6 (electronically)	

1.0 MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to open the meeting

2022-01

Moved by: Councillor Loftus
Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on January 19, 2022.
Carried

Regrets

Councillor Lafleur sent her regrets.

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2022-02

Moved by: Councillor Branconnier
Seconded by: Councillor Lemieux

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held January 19, 2022 be adopted as presented.
Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 PRESENTATIONS AND DELEGATIONS

4.1 FoodCycler Municipal Solutions - Presenters: Ami Gagné, Project Coordinator and / or Christina Zardo, Manager of Municipal Solutions

Ms. Christina Zardo made a presentation to Council regarding the FoodCycler Municipal Solutions as provided in the agenda package. Council agreed that they were interested in the system and suggested that Ms. Zardo contact staff to provide more information and in particular information relating to relevant grants that may be available.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

(Note - Inquiries of the General Public to be provided to Clerk in writing by 12:00 noon on January 19, 2022)

Nil.

6.0 NOTICE OF MOTIONS

Nil.

7.0 CLOSED SESSION

7.1 Resolution to enter into closed session

2022-03

Moved by: Councillor Lemieux

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:19 p.m. this 19th day of January, 2022 to discuss:

____ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;
Topic - Management Annual Review

____ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;
Topic - Management Annual Review

Carried

7.2 Resolution to adopt the minutes of closed session meetings

7.3 Resolution to reconvene to open session

2022-04

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 7:27 p.m.

Carried

7.4 Verbal Report from Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that it was for information only.

8.0 ADOPTION OF MINUTES

8.1 Resolution to adopt the minutes of meetings

2022-05

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Committee of the Whole meeting held June 2, 2021

Carried

9.0 CORRESPONDENCE FOR INFORMATION

9.1 Resolution to receive correspondence for information

2022-06

Moved by: Councillor Branconnier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Email from Georgina dated November 29, 2021, regarding Plastic Wrap Disposal;
2. Letter from D.S. Dorland Limited dated December 1, 2021, regarding Northern Ontario Property Surveying;
3. Letter from Kitchener dated December 1, 2021, regarding fire safety measures;
4. Letter from Kitchener dated December 1, 2021, regarding conversion therapy;
5. Letter from St. Catharines dated December 1, 2021, regarding National Childcare Program;
6. Letter from Ministry of the Environment, Conservation and Parks dated December 6, 2021, regarding noise prediction methods;
7. Copy of letter from Sudbury East Planning Board dated December 6, 2021, regarding Provisional Consent - SEPB File No. B/54/21/SC;
8. Letter from Penetanguishene Police Services Board dated December 7, 2021, regarding Concerning Rates of Recidivism;
9. Email from Hilton Beach dated December 13, 2021, regarding MPAC Assessment;
10. Letter from Mulmur dated December 13, 2021, regarding Truth and Reconciliation Calls to Action;
11. Letter from Fort Erie dated December 14, 2021, regarding National Childcare Program;
12. Email from Shuniah dated December 15, 2021, regarding City of Kitchener Resolutions;
13. Letter from Tay Valley dated December 15, 2021, regarding Province-Wide Assessment Update;

14. Letter from Ministry of Municipal Affairs and Housing dated December 22, 2021, regarding Extension of Emergency Orders and Provincial Response to the Omicron Variant;
15. Letter from SallyAnn and Henry Longfellow received January 10, 2022, regarding Short-Term Rentals & Zoning;
16. Letter from Mattawa dated January 11, 2022, regarding Stop-Arm Camera Systems; and,
17. Flyer from Government of Canada, regarding 2022 Prime Minister's Awards.

and directs staff to:

- draft a Resolution in support on items 5, 11
- respond with a letter on items 15

Carried

10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS

10.1. ENVIRONMENTAL SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur
Nil.

10.2. FINANCE COMMITTEE

Chair Councillor Jackie Lafleur / Council

10.2.1 Resolution to receive the Cash Disbursement Register for the months of November 2021 and December 2021

2022-07

Moved by: Councillor Lemieux

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT the Cash Disbursement Register for the month of November 2021 be received in the amount of:

- \$262,965.81

AND BE IT FURTHER RESOLVED THAT the Cash Disbursement Register for the month of December 2021 be received in the amount of:

- \$364,990.50

Carried

10.2.2 Report to Council - Treasury Department 2021 4th Quarter

The Director of Finance presented the report as provided in the agenda package.

At 7:47 p.m. Councillor Loftus disconnected from the meeting.

At 7:47 p.m. Councillor Loftus reconnected to the meeting in progress.

10.3. GENERAL GOVERNMENT COMMITTEE

Chair Councillor Paul Branconnier / Council

10.3.1 Report to Council - 2022 Insurance Policy Renewals

Council received the report as provided in the agenda package.

2022-08

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby authorizes the renewal of the Municipal Insurance Policy provided through BrokerLink - J.G. Rivet Brokers Limited, for the period of December 31, 2021 to December 31, 2022, in the amount of \$125,903.00 plus all applicable taxes.

Carried

2022-09

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby authorizes the renewal of the Municipality of St. Charles Fire Department Insurance Policy provided through BrokerLink - J.G. Rivet Brokers Limited, for the period of December 31, 2021 to December 31, 2022, in the amount of \$2,408.00 plus all applicable taxes.

Carried

10.3.2 Report to Council - Arena Maintenance Worker

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation not to layoff the Arena Maintenance Worker and to keep him employed over the winter.

10.3.3 Report to Council - 2022 Summer Students

The Clerk presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to proceed with an application to the Canada Summer Jobs program for four (4) students.

10.4. HEALTH SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

10.4.1 Public Health Sudbury & Districts unapproved minutes of November 18, 2021

Council received the Public Health Sudbury & Districts unapproved minutes of November 18, 2021.

10.5. PARKS & RECREATION SERVICES COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

10.5.1 Report to Council - Proposed Picnic Areas.

The Chief Administrative Officer presented the report as provided in the agenda package. In addition the Chief Administrative Officer indicated that this idea had been a topic of discussion for a very long time and reminded Council of the grant approval for these projects in the approximate amount of \$32,000.00. Following discussion, Council agreed to move forward with the West Arm proposal for now.

10.6. PLANNING & DEVELOPMENT COMMITTEE

Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier

10.6.1 Report to Council - Building & By-Law Department 2021 4th Quarter

The Chief Building Official presented the report as provided in the agenda package.

10.6.2 Report to Council - SEBBS Truck Replacement

The Chief Building Official presented the report as set out in the agenda package. Following discussion, Council supported the recommendation for the purchase of a new or used vehicle up to \$50,000.00.

2022-10

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby authorizes the Treasurer to spend up to \$50,000.00 for the purchase of a

new or used vehicle, which will be financed and paid for through the SEBBS Shared Service Agreement.

Carried

10.6.3 Report to Council - Short-Term Rentals

The Chief Building Officer presented the report as provided in the agenda package. Following discussion, Council generally agreed that the municipality should move forward with the issue of Short Term Rentals and requested additional information regarding how other municipalities are dealing with it.

10.7. PROTECTION TO PERSONS & PROPERTY COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

10.7.1 Report to Council - Fire Department 2021 4th Quarter

The Fire Chief presented the report as provided in the agenda package. Further to the report, the Fire Chief indicated that there will be a number of larger reports to Council coming in the next few months.

10.7.2 Canine Control Report for the month of November 2021

Council received the Canine Control report for the month of November 2021.

10.7.3 Canine Control Report for the month of December 2021

Council received the Canine Control Report for the month of December 2021.

10.8. SOCIAL & FAMILY SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux
Nil.

10.9. TRANSPORTATION SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

10.9.1 Report to Council - Maintenance of Musky Island Road

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the

recommendation to proceed with finalizing the agreement with West Nipissing for the maintenance of Musky Island Road.

10.9.2 Report to Council - Northern Ontario Resource Development Support Fund (NORDS)

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to apply the NORDS funds for year one (1) and part of year (2) to the replacement of the culvert on Beaparlant Road which is estimated at \$120,000.00 to \$140,000.00.

11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)

Mayor Paul Schoppmann
Nil.

12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

Councillor Monica Loftus

12.1 St.-Charles Public Library minutes of November 11, 2021

Council received the St.-Charles Public Library Board minutes of November 11, 2021.

13.0 SUDBURY EAST PLANNING BOARD (SEPB)

Councillor Jackie Lafleur / Councillor Paul Branconnier
Nil.

14.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)

Mayor Paul Schoppmann / Councillor Richard Lemieux
Nil.

15.0 BY-LAWS

15.1 First and second reading

2022-11

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2022-01 Being A By-Law To Authorize Borrowing From Time To Time To Meet Current Expenditures During This Fiscal Year Ending December 31st, 2022;
- By-Law 2022-02 Being A By-Law To Provide For An Interim Tax Levy for the Year 2022;
- By-Law 2022-03 Being A By-Law To Appoint The Committee Of Adjustment For The Corporation Of The Municipality Of St.-Charles;

Carried

15.2 Third and final reading

2022-12

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-01.

Carried

15.3 Third and final reading

2022-13

Moved by: Councillor Branconnier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-02.

Carried

15.4 Third and final reading

2022-14

Moved by: Councillor Lemieux

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-03.

Carried

16.0 ADDENDUM (if required and by resolution)

Nil.

17.0 ADJOURNMENT

17.1 Confirmation By-Law

2022-15

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2022-04 Being A By-Law To Confirm The Proceedings Of Council At Its Regular Meeting Of Council Held January 19th, 2022

Carried

2022-16

Moved by: Councillor Branconnier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-04.

Carried

17.2 Resolution to adjourn the meeting

2022-17

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 9:33 p.m. on January 19, 2022.

Carried



PAUL SCHOPPMANN, MAYOR



TAMMY GODDEN, CLERK