



**The Corporation of the Municipality of St.-Charles**

**MINUTES**

**Regular Meeting of Council**

**March 16, 2022 at 6:00 PM  
Electronic Meeting (via Zoom)  
St.-Charles, Ontario**

**MEMBERS PRESENT:** Mayor: Paul Schoppmann  
Councillor: Monica Loftus  
Councillor: Paul Branconnier  
Councillor: Richard Lemieux  
Councillor: Jackie Lafleur

**ALSO PRESENT:** Chief Administrative Officer: Denis Turcot  
Clerk: Tammy Godden  
Director of Finance / Treasurer: Pamela McCracken  
Chief Building Official: Andrea Tarini  
Director of Operations: Travis De Benedet

**GUESTS:** Jean Paul Daoust

**PUBLIC PRESENT:** 3 (electronically)

**1.0 MEETING CALLED TO ORDER & ROLL CALL**

**1.1 Resolution to open the meeting**

**2022-57**

**Moved by: Councillor Lemieux Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on March 16, 2022.

Carried

## **2.0 ADOPTION OF AGENDA**

### **2.1 Resolution to adopt the agenda**

**2022-58**

**Moved by: Councillor Lemieux Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held March 16, 2022 be adopted as presented.

Carried

## **3.0 DISCLOSURES OF PECUNIARY INTEREST**

None declared.

## **4.0 PRESENTATIONS AND DELEGATIONS**

### **4.1 Proposed Subdivision Development - Jean Paul Daoust**

Mr. Daoust advised Council that he is looking to build a total of 25 houses in the subdivision and he has been working with municipal staff of meet their requirements. Some houses will be single family, some will be rentals and some will be senior housing. Mr. Daoust indicated that he is initially looking to start with the construction of four (4) homes along Bedard Road. He is looking to Council for permission and a guarantee that he can connect these four (4) homes to the municipal sewer system as the sewer lines will have to be brought to this location. Following discussion, the Chief Administrative Officer advised that all Department Heads are currently working on this with a hope of moving forward with housing development in the subdivision.

## **5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC**

*(Note - Inquiries of the General Public to be provided to Clerk in writing by 12:00 noon on March 16, 2022)*

Nil.

## **6.0 NOTICE OF MOTIONS**

Nil.

## **7.0 CLOSED SESSION**

Nil.

## **8.0 ADOPTION OF MINUTES**

Nil.

## **9.0 CORRESPONDENCE FOR INFORMATION**

### **9.1 Resolution to receive correspondence for information**

**2022-59**

**Moved by: Councillor Lemieux Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Letter from Limerick dated January 19, 2022, regarding Gypsy Moth Spraying;
2. Email from Shuniah dated February 11, 2022, regarding Resolution Supported - Expansion of Northern Ontario School of Medicine (NOSM);
3. Letter from Kingsville dated February 22, 2022, regarding Resolution of the Ontario Land Tribunal;
4. Email from East Ferris dated February 23, 2022, regarding North Bay French River Algonquins;
5. Letter from Prince Edward dated February 23, 2022, regarding Renovictions;
6. Letter from Bracebridge dated February 24, 2022, regarding Item for Discussion - Hospital Capital Funding;
7. Letter from Public Health Sudbury & Districts dated February 25, 2022, regarding COVID-19 Response - Reporting and Accountability Monitoring;
8. Letter from Public Health Sudbury & Districts dated February 25, 2022, regarding Public Health Sudbury & Districts COVID-19 Pandemic, risk to resilience;
9. Email from Shuniah dated February 28, 2022, regarding Resolution Supported - Joint and Severable Reform;
10. Email from True802 Wireless Inc. dated March 1, 2022, regarding New Tower - Public Notice;
11. Email from York dated March 2, 2022, regarding Regional Council Decision - Town of Aurora Resolution - Request to Dissolve Ontario Land Tribunal (OLT);
12. Letter from FONOM dated March 3, 2022, regarding Northern Ontario Transportation Task Force;
13. Letter from Ministry of Northern Development, Mines, Natural Resources and Forestry dated March 3, 2022, regarding Seeking input about the use of floating accommodations on waterways over Ontario's public lands;
14. Letter from Lake of Bays dated March 8, 2022, regarding Motion 22-PD-014 regarding Hospital Capital Funding, dated February 24, 2022;

Carried

## **10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS**

### **10.1 ENVIRONMENTAL SERVICES COMMITTEE**

**Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

Nil.

### **10.2 FINANCE COMMITTEE**

**Chair Councillor Jackie Lafleur / Council**

#### **10.2.1 Resolution to receive the Cash Disbursement Register for the month of February 2022**

**2022-60**

**Moved by: Councillor Lafleur Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT the Cash Disbursement Register for the month of February 2022 be received in the amount of:

- \$216,572.22

Carried

#### **10.2.2 Report to Council - Council Remunerations 2021**

The Director of Finance / Treasurer presented the report as provided in the agenda package.

#### **10.2.3 Report to Council - 2022 Draft Budget Presentation**

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to call a Special Meeting on Wednesday, March 23, 2022 at 5:30 p.m. for a review of the 2022 Draft Budget.

#### **10.2.4 Report to Council - Asset Management Coordinator**

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to enter in the Agreement with Northern Ontario Heritage Fund Corporation (NOHFC) to obtain financial assistance for an Asset Management Coordinator intern position.

### **10.2.5 Report to Council - Library MOU Amendment**

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to prepare an amended Memorandum of Understanding for the Library Board's review as it pertains to the transfer of some accounting services from municipal staff to the Library CEO.

## **10.3 GENERAL GOVERNMENT COMMITTEE**

### **Chair Councillor Paul Branconnier / Council**

#### **10.3.1 Report to Council - Lifting COVID Restrictions**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council generally agreed with the recommendation to start in-person Council meeting again as of May 4, 2022, and that masks will be up to the individual.

#### **10.3.2 Report to Council - Update - Amendments to Proposed Drainage Policy**

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to adopt the Municipal Drain Maintenance Policy.

### **2022-61**

#### **Moved by: Councillor Loftus Seconded by: Councillor Lafleur**

WHEREAS Council for the Corporation of the Municipality of St.-Charles has read the proposed Municipal Drain Maintenance Policy;

AND WHEREAS the Policy has been created in order to better serve the public by way of keeping landowners informed of upcoming drain inspections and possible maintenance; involved by providing the opportunity for input and comment; and to be aware of their responsibilities as they relate to drainage maintenance and of the costs associated with drain maintenance by offering policy, guidelines, and options for payment of assessments;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adopts Policy SER-001 Municipal Drain Maintenance Policy.

Carried

## **10.4 HEALTH SERVICES COMMITTEE**

### **Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

Nil.

**10.5 PARKS & RECREATION SERVICES COMMITTEE**

**Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

Nil.

**10.6 PLANNING & DEVELOPMENT COMMITTEE**

**Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier**

Nil.

**10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE**

**Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann**

Nil.

**10.8 SOCIAL & FAMILY SERVICES COMMITTEE**

**Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux**

Nil.

**10.9 TRANSPORTATION SERVICES COMMITTEE**

**Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur**

**10.9.1 Report to Council - Resurfacing of Musky Bay, Hickman and a Portion of Beuparlant Road**

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to award the contract for the resurfacing of Musky Bay, Hickman and portion of Beuparlant Roads to French River Contracting.

**2022-62**

**Moved by: Councillor Lemieux Seconded by: Councillor Loftus**

WHEREAS a Request for Quotation was issued for the laying and spreading of A gravel on Musky Bay Road, Hickman Road and a portion of Beuparlant Road to be completed in 2022;

AND WHEREAS a Tender was received from French River Contracting;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to award the contract for the laying and spreading of A gravel on Musky Bay Road, from Victoria Road to Hickman Road, and on Hickman Road, in the amount of \$88,013.75 plus HST, with the contract being completed between May 2, 2022 and May 13, 2022;

AND BE IT FURTHER RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to award the contract for the laying and spreading of A gravel on Beauparlant Road, from the landfill site up to the forestry road, in the amount of \$56,857.50 plus HST, with the contract being completed between September 6, 2022 and September 12, 2022.

Carried

### **11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)**

Mayor Paul Schoppmann

Nil.

### **12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)**

Councillor Monica Loftus

Nil.

### **13.0 SUDBURY EAST PLANNING BOARD (SEPB)**

Councillor Jackie Lafleur / Councillor Paul Branconnier

Nil.

### **14.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)**

Mayor Paul Schoppmann / Councillor Richard Lemieux

Nil.

### **15.0 BY-LAWS**

#### **15.1 First and second reading**

**2022-63**

**Moved by: Councillor Loftus Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2022-10 Being a By-Law to Authorize Voting by Mail for the 2022 Municipal Election
- By-Law 2022-11 Being a By-Law to Enter into a Conditional Contribution Agreement with Northern Ontario Heritage Fund Corporation
- By-Law 2022-12 Being a By-Law to Enter into an Agreement with K. Smart Associates Limited

Carried

### **15.2 Third and final reading**

**2022-64**

**Moved by: Councillor Branconnier Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-10.

Carried

### **15.3 Third and final reading**

**2022-65**

**Moved by: Councillor Lafleur Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-11.

Carried

### **15.4 Third and final reading**

**2022-66**

**Moved by: Councillor Lemieux Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-12.

Carried

### **16.0 ADDENDUM (if required and by resolution)**

Nil.

### **17.0 ADJOURNMENT**



**17.1 Confirmation By-Law**

**2022-67**

**Moved by: Councillor Lafleur Seconded by: Councillor Lemieux**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2022-13 Being A By-Law To Confirm The Proceedings Of Council At Its Committee of the Whole Meeting Held March 9th, 2022; and at its Regular Meeting of Council Held March 16th, 2022

Carried

**2022-68**

**Moved by: Councillor Branconnier Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-13.

Carried

**17.2 Resolution to adjourn the meeting**

**2022-69**

**Moved by: Councillor Lemieux Seconded by: Councillor Lafleur**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 7:32 p.m. on March 16, 2022.

Carried

  
PAUL SCHOPPMANN, MAYOR

  
TAMMY GODDEN, CLERK