



The Corporation of the Municipality of St.-Charles

MINUTES

Regular Meeting of Council

**February 16, 2022 at 6:00 PM
Electronic Meeting (via Zoom)
St.-Charles, Ontario**

MEMBERS PRESENT: Mayor: Paul Schoppmann
Councillor: Monica Loftus
Councillor: Paul Branconnier
Councillor: Richard Lemieux

MEMBERS ABSENT: Councillor: Jackie Lafleur

ALSO PRESENT: Chief Administrative Officer: Denis Turcot
Clerk: Tammy Godden
Director of Finance / Treasurer: Pamela McCracken
Director of Operations: Travis De Benedet

PUBLIC PRESENT: 3 (electronically)

1.0 MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to open the meeting

2022-33

Moved by: Councillor Branconnier

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:00 p.m. on February 16, 2022.

Carried

Regrets

Councillor Lafleur sent her regrets.

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2022-34

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held February 16, 2022 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 PRESENTATIONS AND DELEGATIONS

4.1 St.-Charles 55+ Connect - Presenters: Gisele Henderson

Ms. Henderson indicated that the Inclusive Community Working Group is looking for support from Council to transition four (4) St.-Charles 55+ Connect programs to the Municipality and support to apply for two (2) grants to continue the programs until March 2023. Ms. Henderson indicated that the Sudbury East Senior Support have advised that with the evolving COVID-19 pandemic, they will not be able to support the additional programs past March 31, 2022, which is the end of the current grant being used for this programming. The original grant was for \$20,000.00 and ends on March 31, 2022. Any unused grant money will need to be returned. Moving forward they are looking to focus on the Hot & Cold Meal Program and the 55+ Connect Line. The other programs include the Information Technology Program and the Indoor and Outdoor Maintenance Program.

The new Inclusive Communities Grant only kicks in September but applications are due March 3rd.

The Hot & Cold Meal Program has been extremely successful. They have been provided around 140 meal per month. The Information Technology Program has not really been able to be promoted as much but is meant more as a referral help line and does not include any home visits. The Indoor & Outdoor Maintenance Program has been researched and developed and is ready for promotion.

Ms. Henderson further indicated that transitioning of the programs over to the Municipality would require staff to administer the program and would become a Committee of the Municipality.

At 6:28 p.m. Councillor Branconnier lost connection to the meeting.

At 6:32 p.m. Councillor Branconnier returned to the meeting.

Following discussion, Council agreed to support the applications for Grant funding.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

(Note - Inquiries of the General Public to be provided to Clerk in writing by 12:00 noon on February 16, 2022)

None.

6.0 NOTICE OF MOTIONS

Nil.

7.0 CLOSED SESSION

Nil.

8.0 ADOPTION OF MINUTES

8.1 Resolution to adopt the minutes of meetings

2022-35

Moved by: Councillor Branconnier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the minutes of the following meetings of Council be adopted as presented:

- Regular Meeting of Council held June 16, 2021
- Regular Meeting of Council held July 21, 2021
- Special Meeting of Council held September 1, 2021
- Committee of the Whole meeting held September 1, 2021
- Special Meeting of Council held September 15, 2021

9.0 CORRESPONDENCE FOR INFORMATION

9.1 Resolution to receive correspondence for information

2022-36

Moved by: Councillor Lemieux

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Letter from Plympton-Wyoming dated January 14, 2022, regarding Fire Safety Measures - Request to Review the Ontario Fire Code Retrofit Section 9.5;
2. Letter from Bracebridge dated January 19, 2022, regarding Support for Muskoka Parry Sound Sexual Assault Services (MPSSAS) Receive Increased and Sustainable Provincial Funding;
3. Email from Shuniah dated January 21, 2022, regarding Resolution Supported - MPAC Province-Wide Assessment;
4. Letter from Brantford dated January 28, 2022, regarding Closing the Revolving Door of Justice - Resolution;
5. Email from from Brantford dated February 8, 2022, regarding Addressing the Revolving Door of Justice;
6. Letter from Ombudsman Ontario dated February 8, 2022, regarding Closed Meeting Complaint;
7. Letter from Bracebridge dated February 2, 2022, regarding Item for Discussion - Joint and Several Liability Reform;
8. Letter from Clearview dated February 9, 2022, regarding Funding Support for Infrastructure Projects - Bridge / Culvert Replacements in Rural Municipalities;
9. Email from South Glengarry dated February 10, 2022, regarding Township of South Glengarry Resolutions; and,
10. Letter from Central Elgin dated January 25, 2022, regarding Joint & Several Liability.

Carried

10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS

10.1 ENVIRONMENTAL SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

Nil.

10.2 FINANCE COMMITTEE

Chair Councillor Jackie Lafleur / Council

10.2.1 Resolution to receive the Cash Disbursement Register for the month of January 2022

2022-37

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT the Cash Disbursement Register for the month of January 2022 be received in the amount of:

- \$154,273.35

Carried

10.2.2 Report to Council - Update - FCM Asset Management Grant

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to approve the Asset Management Consulting Charter from PSD Citywide Inc. and to begin the tender process for the Facility Condition Assessment.

At 6:44 p.m. Councillor Branconnier lost connection to the meeting.

2022-38

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

WHEREAS Council for the Corporation of the Municipality of St.-Charles has received from PSD Citywide Inc. a Project Charter in respect of Asset Management Consulting: Asset Management Strategy and Condition Assessment Program Development;

BE IT RESOLVED THAT the Mayor and Clerk are authorized to execute on behalf of the Corporation of the Municipality of St.-Charles, the Terms and Assumptions of the Project Charter as submitted.

Carried

10.3 GENERAL GOVERNMENT COMMITTEE

Chair Councillor Paul Branconnier / Council

10.3.1 Report to Council - Municipal Officer Printer / Photocopier

At 6:45 p.m. Councillor Branconnier rejoined the meeting.

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to enter into a 60 month lease for a new printer for the municipal office.

2022-39

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to enter into a 60-month lease with Laurentian Business Products for a new Canon Image Runner Advance DX printer / photocopier unit for the municipal office.

Carried

10.3.2 Resolution stemming from January 19, 2022 Regular Meeting of Council re National Childcare Program

2022-40

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the City of St. Catharines, on November 15, 2021, regarding National Childcare Program.

Carried

10.3.3 Report to Council - Ministry for Seniors and Accessibility - Inclusive Community Grant

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to proceed with the grant application.

2022-41

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

WHEREAS the Corporation of the Municipality of St.-Charles received a \$60,000.00 grant from the Ministry for Seniors and Accessibility - Inclusive Community Grants in 2021 to establish various programs for the benefit of seniors and persons in needs;

AND WHEREAS the program was successful in providing a Hot & Cold Meal Program to its residents and Council wishes this program to continue;

BE IT THEREFORE RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles supports an application to the Ministry for Seniors and Accessibility - Inclusive Community Grants for funds to offset the cost of providing this program.

Carried

10.4 HEALTH SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

10.5 PARKS & RECREATION SERVICES COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

10.5.1 Report to Council - Splash Pad Final Location

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council was in agreement that the location of the splash pad will need to be beside the Community Centre.

10.6 PLANNING & DEVELOPMENT COMMITTEE

Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier

Nil.

10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

10.7.1 Canine Control Report for the month of January 2022

Council received the Canine Control Report for the month of January 2022.

10.8 SOCIAL & FAMILY SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

10.9 TRANSPORTATION SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

10.9.1 Report to Council - Purchase of Excavator and Accessories

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to purchase the Link-Belt excavator and accompanying accessories.

2022-42

Moved by: Councillor Branconnier

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles approves the purchase of the Link-Belt excavator and accessories from McDowell Equipment at a cost of \$257,350.00 plus HST using funds from the Modernization Grant.

Carried

11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)

Mayor Paul Schoppmann

11.1 For Discussion - Emails from Manitoulin-Sudbury District Services Board regarding Apportionment Formula Information (Mayor Schoppmann)

Mayor Schoppmann explained from the email from the from the Manitoulin-Sudbury District Services Board that Espanola is looking to pay less in their apportionment amount, which would result in the other members paying more. The Board has suggested that this be sent out to all the Municipal Councils for their input and decision. Following discussion, Council support the recommendation to not support Espanola's request to pay less apportionment funds to MSDSB.

2022-43

Moved by: Councillor Lemieux

Seconded by: Councillor Branconnier

WHEREAS the Town of Espanola has suggested a new cost apportionment formula ("Proposed Formula") for the Manitoulin-Sudbury District Services Board levy;

AND WHEREAS the MSDSB Board is looking for input from the member municipalities;

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles does not consent to a change in the cost apportionment formula from the Current Formula to the Proposed Formula shown in Table 3 of the *Municipal Tax Equity Consultants Inc.*, dated December 20, 2021, for the year 2023.

Carried

12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

Councillor Monica Loftus

Nil.

13.0 SUDBURY EAST PLANNING BOARD (SEPB)

Councillor Jackie Lafleur / Councillor Paul Branconnier

Nil.

14.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)

Mayor Paul Schoppmann / Councillor Richard Lemieux

Nil.

15.0 BY-LAWS

15.1 First and second reading

2022-44

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2022-05 Being a By-Law to Authorize the Use of French Notices, Forms (Other Than Prescribed Forms) and Other Information Provided Under the *Municipal Elections Act*;
- By-Law 2022-06 Being a By-Law to Regulate Municipal Election Signs;
- By-Law 2022-07 Being a By-Law to Enter into a Transfer Payment Agreement with Her Majesty the Queen in Right of Ontario as Represented by the Minister of Municipal Affairs and Housing;
- By-Law 2022-08 Being a By-Law to Enter into a Highway Maintenance Agreement with the Corporation of the Municipality of West Nipissing

Carried

15.2 Third and final reading

2022-45

**Moved by: Councillor Lemieux
Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-05.

Carried

15.3 Third and final reading

2022-46

**Moved by: Councillor Lemieux
Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-06.

Carried

15.4 Third and final reading

2022-47

**Moved by: Councillor Branconnier
Seconded by: Councillor Loftus**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-07.

Carried

15.5 Third and final reading

2022-48

**Moved by: Councillor Lemieux
Seconded by: Councillor Branconnier**

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-08.

Carried

16.0 ADDENDUM (if required and by resolution)

Nil.

17.0 ADJOURNMENT

17.1 Confirmation By-Law

2022-49

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2022-09 Being a By-Law to Confirm the Proceedings of Council at its Committee of the Whole Meeting Held February 2nd, 2022; at its Special Meeting of Council held February 3rd, 2022 at 9:30 a.m.; at its Special Meeting of Council held February 3rd, 2022 at 11:00 a.m.; and at its Regular Meeting of Council held February 16th, 2022

Carried

2022-50

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-09.

Carried

17.2 Resolution to adjourn the meeting

2022-51

Moved by: Councillor Loftus

Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 7:15 p.m. on February 16, 2022.

Carried


PAUL SCHOPPMANN, MAYOR


TAMMY GODDEN, CLERK