



The Corporation of the Municipality of St.-Charles
MINUTES
Committee of the Whole Meeting
May 4, 2022 at 6:00 PM
Council Chambers (Municipal Office)

MEMBERS PRESENT: Mayor Paul Schoppmann
Councillor Monica Loftus
Councillor Paul Branconnier
Councillor Richard Lemieux

MEMBERS ABSENT: Councillor Jackie Lafleur

STAFF PRESENT: Denis Turcot, Chief Administrative Officer
Tammy Godden, Clerk
Pamela McCracken, Director of Finance / Treasurer
Andrea Tarini, Chief Building Official

PUBLIC PRESENT: None

1.0 MEETING CALLED TO ORDER AND ROLL CALL

1.1 Resolution to open the meeting

2022-102

Moved by: Councillor Lemieux Seconded by: Councillor Loftus

BE IT RESOLVED THAT the Committee of the Whole meeting of May 4, 2022 be opened at 6:00 p.m.

Carried

Regrets

Councillor Lafleur sent her regrets.

2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2022-103

Moved by: Councillor Branconnier Seconded by: Councillor Loftus

BE IT RESOLVED THAT the agenda for the Committee of the Whole meeting of Council held May 4, 2022 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

4.1 Mayor Paul Schoppmann - re: FONOM Conference

Mayor Schoppmann advised that the FONOM Conference with scheduled to start on Monday. The conference is completely sold out. Mayor Schoppmann advised that there will also be a Party Leaders Debate as part of the conference.

5.0 NOTICE OF MOTIONS

Nil.

6.0 CLOSED SESSION

6.1 Resolution to enter into closed session

2022-104

Moved by: Councillor Loftus Seconded by: Councillor Lemieux

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:02 p.m. this 4th day of May, 2022 to discuss:

_____ a proposed or pending acquisition or disposition of land by the municipality or local board, as authorized under Section 239 (2) (c) of the *Municipal Act, 2001*, as amended;

Topic #1 - Sale of Surplus Land

Carried

6.2 Resolution to reconvene to open session

2022-105

Moved by: Councillor Loftus Seconded by: Councillor Branconnier

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Committee of the Whole meeting at 6:14 p.m.

Carried

6.3 Verbal Report from Mayor Following Closed Session

Upon reconvening to open session, Mayor Schoppmann advised that Council will be declaring the land as surplus.

7.0 COMMITTEES:

7.1 Environmental Services Committee: Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

7.1.1 Report to Council - Lagoon Capacity - For Information Only

The Chief Administrative Officer presented the report as provided in the agenda package.

7.1.2 Report to Council - Garbage and Recycling Collection & Tipping Fees By-Law Review

The Chief Administrative Officer presented the report as provided in the agenda package. The Chief Administrative Officer advised that contractors currently pay over \$200.00 for a pass and that cost is generally passed down to the landowner. Following discussion, Council agreed to maintain the summer and winter schedules for the landfill site and to reduce the cost of the contractor pass. Council further agreed that for the purpose of this proposed By-Law, businesses are those who pay commercial taxes. Council further generally agreed to maintain the two (2) free tipping days, and to provide an additional day to new homeowners if the previous owner has already used the two (2) free days. Council did agree that a separate fee for trailer parks based on the number of trailers needs to be implemented. Council also requested that a report be brought to Council regarding the costs associated with the disposal of hazardous waste.

7.2 Finance Committee: Chair Councillor Jackie Lafleur / Council

7.2.1 Quarter Report to Council - Q1 2022 Treasury Department

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation for the presentation of the 2021 Financial Statements on June 15, 2022 and that KPMG be allowed to present via Zoom.

7.2.2 Report to Council - Travel Expense Clarification

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council directed staff not to reimburse for meals or taxi without the presence of a receipt. Council further directed that travel time should be paid to Council by way of a per diem for the day or 1/2 day before, if required, and that employees are also to be paid wages for travel time. Council further directed staff that for the recent OGRA Conference no expenses for Saturday are to be paid, except in this instance only for the motel room.

7.3 General Government Committee: Chair Councillor Paul Branconnier / Council

7.3.1 Report to Council - School Lease - Various Tenants

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council directed staff to commence negotiations with the tenants at the school for new rates for 2023. Council agreed with the recommendation to cover the monthly cost for the alarm system but that the cost should be worked into the new lease amounts.

7.3.2 Report to Council - Request for Space

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation that UNIVI can store the looms at the arena in the interim, but that they will need to find a permanent location. Councillor Lemieux and the Chief Administrative Officer will attend at the arena to see if there is other storage available for the clothing program.

7.3.3 Report to Council - Updated Volunteer Policy

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council directed staff to proceed with the new Policy.

7.3.4 Report to Council - Updated Draft Noise By-Law

The Chief Building Official presented the report as provided in the agenda package. Following discussion, Council directed staff to proceed with the Noise By-Law.

7.4 Parks & Recreation Services Committee: Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

7.4.1 Report to Council - 2022 Summer Activities

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to support the volunteers in proceeding with the Canada Day Celebrations. Staff will continue to work on a Policy for Youth Sports.

7.4.2 Canine Control Report for the month of March 2022

Council received the Canine Control Report for the month of March 2022.

7.5 Protection to Persons & Property Committee: Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

7.5.1 Quarter Report to Council - Q1 2022 Fire Department

The Chief Administrative Officer presented the report as provided in the agenda package.

7.6 Transportation Services Committee: Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

7.6.1 Report to Council - 2022 Calcium Tender Results

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to award the contract for calcium to Pollard Highway Products.

8.0 Sudbury East Planning Board (SEPB): Councillor Jackie Lafleur / Councillor Paul Branconnier

8.1 Report to Council - 2022 SEPB Apportionment and Draft Financial Statement

The Director of Finance / Treasurer presented the report as provided in the agenda package.

8.2 Sudbury East Planning Board minutes of August 12, 2021

Council received the Sudbury East Planning Board minutes of August 12, 2021.

8.3 Sudbury East Planning Board minutes of October 14, 2021

Council received the Sudbury East Planning Board minutes of October 14, 2021.

8.4 Sudbury East Planning Board minutes of December 2, 2021

Council received the Sudbury East Planning Board minutes of December 2, 2021.

8.5 Sudbury East Planning Board minutes of February 10, 2022

Council received the Sudbury East Planning Board minutes of February 10, 2022.

8.6 Sudbury East Planning Board minutes of March 10, 2022

Council received the Sudbury East Planning Board minutes of March 10, 2022.

9.0 ADJOURNMENT

9.1 Resolution to adjourn the meeting

2022-106

Moved by: Councillor Loftus Seconded by: Councillor Lemieux

BE IT RESOLVED THAT the Committee of the Whole meeting of May 4, 2022 be adjourned at 9:10 p.m.

Carried


PAUL SCHOPPMANN, MAYOR


TAMMY GODDEN, CLERK