

**THE CORPORATION OF THE MUNICIPALITY  
OF ST.-CHARLES**

**BY-LAW 2023-52**

**BEING A BY-LAW TO REPEAL BY-LAW 2023-07 AND AMEND BY-LAW 2018-44  
(FEES AND CHARGES BY-LAW)**

**WHEREAS** the Corporation of the Municipality of St.-Charles has adopted By-Law 2018-44 being a By-Law to provide for fees charged by the Corporation of the Municipality of St.-Charles;


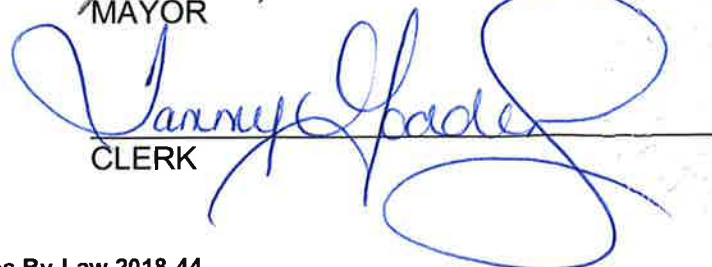
**AND WHEREAS** Schedule "B" Facilities of By-Law 2018-44 was amended on February 15, 2023, by By-Law 2023-07;

**AND WHEREAS** Council deems it necessary to amend this By-Law;

**NOW THEREFORE**, Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

1. That By-Law 2023-07 is repealed in its entirety on January 1, 2024.
2. That **Schedule "B" Facilities** to By-Law 2018-44 is deleted in its entirety and replaced with the Scheduled "B" Facilities list per the attached **Appendix "A"** of this By-Law.
3. That the attached Appendix "A" forms part of this By-Law.
4. That all rates and conditions in the attached Appendix "A" are effective on January 1, 2024.
5. All other rates or conditions in By-Law 2018-44 not amended by this By-Law are deemed to remain in full force and effect.
6. That this By-Law shall come into effect on the day it is passed.

**READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME  
AND FINALLY PASSED IN OPEN COUNCIL THIS 13<sup>TH</sup> DAY OF DECEMBER 2023.**

  
MAYOR  
  
CLERK

APPENDIX "A" TO BY-LAW 2023-52  
**Facilities**

Updated: December 13, 2023

			HST**	Total
Arena Ice Rental	Public Skating (no Shinny allowed)	on a membership basis per each punch cards	0.89	1.00
		single pass for the season	8.85	10.00
		family pass (max of 5) for the season	17.70	20.00
	Shinny	not organized sport	4.42	5.00
	Skate Sharpening		4.42	5.00
	Per Hour	Mon - Fri 4pm - 10pm	105.00	118.65
		Sat - Sun	105.00	118.65
	Qualifying Organizations		10% Discount	
	Daily	8am - 2am	985.00	1,113.05
	Weekend with Cleaning	Friday 4pm to Sunday 10pm	4,191.00	4,735.83
	Weekend without Cleaning	Friday 4pm to Sunday 10pm	2,373.00	2,681.49
	Extra day(s) rental	No cleaning provided, only for set-up or take down, no event activity to take place	185.00	209.05
	Add'l Staffing	for janitorial / mtce duties per hour	55.00	62.15
	Curling	Price per hour	105.00	118.65
		Setup fee	185.00	209.05
	Cancelling	Less than 48 hour notice unless extreme condition	95.00	107.35
Ice pad (no ice)	Per hour	Mon - Fri 8am - 4pm	70.00	79.10
		Mon - Fri 4pm - 2am	92.50	104.53
		Sat - Sun	92.50	104.53
	Daily	8am - 2am	875.00	988.75
		Qualifying Organizations	10% Discount	
	Weekend with Cleaning	Friday 4pm to Sunday 10 pm	2,025.00	2,288.25
	Weekend without Cleaning	Friday 4pm to Sunday 10 pm	1,025.00	1,158.25
	Extra day(s) rental	No cleaning provided, only for set-up or take down, no event activity to take place	75.00	84.75
	Add'l Staffing	for janitorial / mtce duties per hour	55.00	62.15
	Cancelling	Less than 4 weeks notice	95.00	107.35
Arena Hall (includes Mezzanine )	Per hour	Mon - Fri 8am - 4pm	30.00	33.90
		Mon - Fri 4pm - 2am	30.00	33.90
		Sat - Sun	30.00	33.90
	Daily	Mon - Fri 8am - 2am	315.00	355.95
		Sat - Sun	316.00	357.08
	Qualifying Organizations 8am - 2am		10% Discount	
	Weekend	Friday 4pm to Sunday 10pm	545.00	615.85
	Add'l Staffing	for janitorial duties per hour	55.00	62.15
	Cancelling	Less than 4 week notice	95.00	107.35
	Kitchen Only	per hour (minimum of 2 hrs)	25.00	28.25
		per 8 hrs	125.00	141.25
	Extra day(s) rental	No cleaning provided, only for set-up or take down, no event activity to take place	75.00	84.75
	Table Set-up	10 tables and under	50.00	56.50
	Table Set-up	20 tables and under	100.00	113.00
	Table Set-up	30 tables and under	150.00	169.50
	Table Take Down	10 tables and under	50.00	56.50
	Table Take Down	20 tables and under	100.00	113.00
	Table Take Down	30 tables and under	150.00	169.50
	Security Deposit	Applicable to Arena Hall rentals	50% pre tax amount	
Arena Advertising on first come first served	Per SQF / yr.		7.50	8.48
Zamboni	Per side		250.00	282.50
	Front		125.00	141.25

Community Centre (includes kitchen)	Per hour	Mon - Fri 8am - 4pm	50.00	6.50	56.50
		Mon - Fri 4pm - 2am	65.00	8.45	73.45
		Sat - Sun	65.00	8.45	73.45
	Daily	8am - 2am	450.00	58.50	508.50
		Qualifying Organizations	10% Discount		
	Weekend	Friday 4pm to Sunday 10 pm	800.00	104.00	904.00
	Extra day(s) rental	No cleaning provided, only for set-up or take down, no event activity to take place	85.00	11.05	96.05
	Funeral / Wake	Per day	285.00	37.05	322.05
	Cancelling	Less than 4 week notice	95.00	12.35	107.35
	Kitchen Only	per hour (minimum of 2 hrs)	25.00	3.25	28.25
		per 8 hrs	125.00	16.25	141.25
	Bar Rental	Per day	20.00	2.60	22.60
	Audio System	Per day	50.00	6.50	56.50
	Table Set-up	10 tables and under	50.00	6.50	56.50
	Table Set-up	20 tables and under	100.00	13.00	113.00
	Table Set-up	30 tables and under	150.00	19.50	169.50
	Table Take Down	10 tables and under	50.00	6.50	56.50
	Table Take Down	20 tables and under	100.00	13.00	113.00
	Table Take Down	30 tables and under	150.00	19.50	169.50
	Basic Mid Event Cleaning	Empty garbages, restock and full clean of bathrooms and kitchen	275.00	35.75	310.75
	Premium Mid Event Cleaning	Empty garbages, restock and full clean of bathrooms and kitchen, sweep and wash floors, wash and reset table and chairs	550.00	71.50	621.50
	Garbage Clean-up around facility	Per hour	55.00	7.15	62.15
	Municipal Staff Attendant	Per hour, not to be used for event activities	55.00	7.15	62.15
	Security Deposit	Applicable to Community Centre rentals	50% pre tax amount		
Fields: (per ea.)	Per hour	Mon - Fri 8am - 4pm	10.00	1.30	11.30
Baseball Fields		Mon - Fri 4pm - 2am	10.00	1.30	11.30
&		Sat - Sun	10.00	1.30	11.30
Soccer Fields	Daily	8am - 2am	65.00	8.45	73.45
(includes canteen)	Weekend	Friday 4pm to Sunday 10pm	175.00	22.75	197.75
	Garbage Can Collection	Per day	32.50	4.23	36.73
	Municipal Staff Attendant	Per hour, not to be used to event activities	55.00	7.15	62.15
	Add'l Staffing	for janitorial duties per hour	55.00	7.15	62.15
	Cancelling	Less than 24 hour notice unless extreme condition	65.00	8.45	73.45
Fitness Centre	Memberships (16 - 59 yrs. of age)	2 weeks	15.00	1.95	16.95
		1 month	30.00	3.90	33.90
		3 months	75.00	9.75	84.75
		6 months	135.00	17.55	152.55
		1 year	240.00	31.20	271.20
	Memberships (60 yrs. of age +)	2 weeks	13.00	1.69	14.69
		1 month	25.00	3.25	28.25
		3 months	60.00	7.80	67.80
		6 months	105.00	13.65	118.65
		1 year	190.00	24.70	214.70
	Family Pricing (Monthly)	1 member	30.00	3.90	33.90
		2 members	55.00	7.15	62.15
		3 members	70.00	9.10	79.10
		4 members	80.00	10.40	90.40
	Family Pricing (Yearly)	1 member	240.00	31.20	271.20
		2 members	420.00	54.60	474.60
		3 members	640.00	83.20	723.20
	Summer Pricing (16 - 59 yrs. of age)	1 month (effective May, June, July and August)	25.00	3.25	28.25

\*The CAO or Treasurer may reduce rental rates to match the Warren or French River arena rental rate or condition

\*\* Youth events for participants 14 yrs. of age and younger are exempt from HST

**Conditions required to be exempt or pay a nominal fee (direct cost) from rental fees**

- Significant majority of participants are under the age of 18 or over the age of 60 or event is geared toward any vulnerable group
- Event that has a portion of non-residents participating or adults between the age of 18 to 64 could be subject to a nominal
- That any fee charged is reasonable and for the direct delivery of the program itself
- Direct cost may include cost of lighting, staff time during event if required, increase in cleaning time and so on
- That a significant portion of the participants are from the Municipality of St.-Charles
- The event is not for profit
- The event promotes physical activity or mental health wellbeing
- The event is open to all residents in respective age groups
- The event is of general interest.
- That cost to the municipality of maintenance, operation and capital is negligible or not compounding (i.e., lights / hydro use of existing equipment,...)
- Not affiliated with any religious or special interest group
- Any fundraising activity must be for a Council approved purpose
- That all safety equipment required for the specific sport is worn by all participants
- That a certificate of insurance with a minimum of \$1 million dollars is provided. Insurance waivers can be accepted in lieu for low risk activities

*All of the above conditions must be met to qualify for a reduction in rental rate*

*The Municipality reserves the right to amend or discontinue the rental fee reduction at its discretion*

*Municipally sponsored events and associated municipal groups and committees are exempt from the above conditions*