THE CORPORATION OF THE MUNICIPALITY OF ST.-CHARLES

BY-LAW 2023-39

BEING A BY-LAW TO AMEND BY-LAW 2022-27 (AMPS BY-LAW)

WHEREAS the Corporation of the Municipality of St.-Charles has adopted By-Law 2022-27 being a By-Law to implement an Administrative Monetary Penalty System in the Municipality of St.-Charles;

AND WHEREAS Council deems it necessary to amend this By-Law;

NOW THEREFORE, Council for the Corporation of the Municipality of St.-Charles hereby enacts as follows:

- 1. THAT Schedule "A" Designated By-Laws, Short Form Wording and Administrative Penalties to By-Law 2022-27, previously deleted in its entirety by By-Law 2023-33, be replaced with the Schedule "A" Designated By-Laws, Short Form Wording and Administrative Penalties list per the attached Appendix "A" of this By-Law.
- 2. THAT all other provisions of By-Law 2022-27 not amended by this By-Law, remain in full force and effect.
- 3. THAT this By-Law replaces and repeals By-Law 2023-33 and all other By-Laws on the same subject matter which are inconsistent with this By-Law are hereby repealed.
- 4. THAT this By-Law shall come into effect on the day it is passed.

READ A FIRST TIME AND CONSIDERED READ A SECOND AND THIRD TIME AND FINALLY PASSED IN OPEN COUNCIL THIS 20TH DAY OF SEPTEMBER 2023.

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CLERK

APPENDIX "A" TO BY-LAW 2023-39

BY-LAW 2022-27 – AMPS BY-LAW

SCHEDULE "A"

DESIGNATED BY-LAWS, SHORT FORM WORDING AND ADMINISTRATIVE PENALTIES

- 1. For the purposes of Section 2 of this By-Law, Column 1 in the following Table lists the provisions in the Designated By-Law identified in the Schedule, as amended.
- 2. Column 2 in the following Table sets out the short form wording to be used in a Penalty Notice for the contravention of the designated provisions listed in Column 1.
- 3. Column 3 in the following Table sets out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 1.

LIST OF DESIGNATED BY-LAWS			
APPENDIX	BY-LAW	DATE ADDED	
1	Clean Yard By-Law 2018-56	July 20, 2022	
2	Property Standards By-Law 2022-22	July 20, 2022	
3	Noise By-Law 2022-19	July 20, 2022	
4	Open Air Burning By-Law 2022-38	August 9, 2023	
5	Responsible Animal Ownership By-Law 2023-38	September 20, 2023	

SCHEDULE "A" Appendix 1

Designated By-Law Provisions for Clean Yard By-Law 2018-56

TABLE 1: BY-LAW NO. 2018-56 - BEING A BY-LAW TO PROVIDE FOR THE MAINTENANCE OF LAND (CLEAN YARD BY-LAW) WITHIN THE MUNICIPALITY OF ST.-CHARLES

ITEM	COLUMN 1 – DESIGNATED BY-LAW & SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 ADMINISTRATIVE PENALTY
1	Section 2(a)	Fail to maintain and keep trimmed their lawns, hedges, and bushes.	\$80.00
2	Section 2(b)	Throw / place / deposit waste material / refuse on private property without the written consent of the property owner / occupant.	\$350.00
3	Section 2(c)	Throw / place / deposit waste material / refuse on Municipal property without the written consent from the Municipality.	\$350.00
4	Section 2(d)	Throw / place / deposit snow / ice on property without the written consent of the property owner / occupant.	\$150.00
5	Section 2(e)	Fail to maintain residential land free from dead / diseased / decayed / damaged trees.	\$250.00
6	Section 2(f)	Fail to maintain residential land free from injurious insects / rodents / vermin / termites.	\$150.00
7	Section 3(a)	Fail to maintain land free from inoperative/ unlicensed vehicles, boats, trailers, aircraft, or mechanical equipment.	\$450.00
8	Section 3(b)	Keeping / maintaining an illegal wrecking yard and or salvage operation.	\$450.00
9	Section 3(d)	Store a vehicle / boat / trailer / recreational vehicle on an area not properly surfaced/	\$350.00

		covered.	
10	Section 4(a)	Fail to maintain land free from domestic waste.	\$350.00
11	Section 4(b)	Fail to maintain land free from industrial waste.	\$450.00
12	Section 4(c)	Using any land or structure within the municipality for dumping or disposing of Domestic Waste or Industrial Waste.	\$500.00
13	Section 5(a)	Fail to maintain land free from standing water.	\$150.00

SCHEDULE "A" Appendix 2

Designated By-Law Provisions for Property Standards By-Law 2022-22

TABLE 2: BY-LAW NO. 2022-22- BEING A BY-LAW TO PROVIDE STANDARDS FOR THE MAINTENANCE AND OCCUPANCY OF PROPERTY IN THE MUNICIPALITY OF ST.-CHARLES

ITEM	COLUMN 1 – DESIGNATED BY-LAW & SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 ADMINISTRATIVE PENALTY
1	Section 2.01 (a)	Failing to repair with sufficient materials.	\$200.00
2	Section 2.01 (b)	Failing to conform to legislation.	\$100.00
3	Section 2.02 (1)	Failing to keep yard free of rubbish.	\$100.00
4	Section 2.02 (2)	Failing to keep yard free of machinery.	\$450.00
5	Section 2.02 (3)	Failing to cut grass or weeds.	\$100.00
6	Section 2.02 (4)	Fail to remove dilapidated structure.	\$100.00
7	Section 2.02 (5)	Fail to remove pests.	\$150.00
8	Section 2.02 (6)	Fail to cap wells.	\$150.00
9	Section 2.02 (7)	Fail to fill in abandoned well.	\$150.00
10	Section 2.02 (8)	Fail to remove damaged growth.	\$150.00

11	Section 2.03 (1)	Fail to prevent ponding of storm water.	\$150.00
12	Section 2.03 (2)	Fail to prevent erosion of soil.	\$150.00
13	Section 2.03 (3)	Fail to prevent water from entering basements.	\$150.00
14	Section 2.03 (4)	Fail to prevent unsightly appearance.	\$150.00
15	Section 2.03 (5)	Fail to keep free of garbage.	\$150.00
16	Section 2.03 (6)	Fail to keep free of ruts and holes.	\$150.00
17	Section 2.03 (7)	Fail to provide safe passage.	\$150.00
18	Section 2.03 (8)	Fail to prevent a nuisance to other properties.	\$150.00
19	Section 2.04	Fail to discharge sewage into an approved system.	\$150.00
20	Section 2.05	Discharging sewage onto the ground.	\$150.00
21	Section 2.06	Improper drainage from a roof.	\$150.00
22	Section 2.07	Improper drainage of storm and pumped water – erosion.	\$150.00
23	Section 2.08	Improper drainage of storm and pumped water – municipal sanitary system.	\$150.00
24	Section 2.09	Failing to maintain eavestroughs and downspouts.	\$150.00
25	Section 2.10	Improper drainage onto downstream properties.	\$150.00

26	Section 2.11	Blocking a drainage area or swale.	\$150.00
27	Section 2.12	Discharging water onto sidewalks or stairs	\$150.00
28	Section 2.15	Failing to keep parking area in good repair.	\$150.00
29	Section 2.16	Failing to keep passage safe.	\$150.00
30	Section 2.17	Failing to maintain accessory structures.	\$150.00
31	Section 2.18	Failing to maintain cladding in good repair.	\$150.00
32	Section 2.19	Posting unauthorized signs, slogans, or defacement.	\$150.00
33	Section 2.20 (1)	Failing to clear garbage or refuse from a damaged building.	\$150.00
34	Section 2.20 (2)	Failing to properly support a damaged building.	\$150.00
35	Section 2.20 (3)	Failing to turn off services on a damaged building.	\$150.00
36	Section 2.20 (4)	Failing to prevent further damage on a damaged building.	\$150.00
37	Section 2.20 (5)	Failing to secure a damaged building.	\$150.00
38	Section 2.20 (6)	Failing to demolish a damaged building.	\$150.00
39	Section 2.21	Failing to repair a damaged building before occupying.	\$150.00
40	Section 2.22	Failing to clear damaged building.	\$150.00

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41	Section 2.23	Failing to provide sufficient number of garbage receptacles.	\$150.00
42	Section 2.24	Failing to place garbage in a container.	\$150.00
43	Section 2.25	Failing to screen garbage storage.	\$150.00
44	Section 2.26	Light installed more than 9.0 m above finished grade.	\$150.00
45	Section 2.27	Failing to direct exterior light downward.	\$150.00
46	Section 2.28	Improper compost heap.	\$150.00
47	Section 3.01 (1)	Failing to maintain rental property in a clean and safe condition.	\$150.00
48	Section 3.01 (2)	Failing to remove garbage regularly.	\$150.00
49	Section 3.01 (3)	Failing to keep building clean.	\$150.00
50	Section 3.02 (1)	Failing to prevent insect or animal infestation – rental properties.	\$150.00
51	Section 3.02 (2)	Failing to seal openings – rental properties.	\$150.00
52	Section 3.02 (3)	Failing to maintain a structural sound building – rental properties.	\$150.00
53	Section 3.02 (4)	Improperly secured cladding – rental properties.	\$150.00
54	Section 3.02 (5)	Failing to maintain building foundation – rental properties.	\$150.00
55	Section 3.02 (6)	Failing to maintain windows and doors – rental properties.	\$150.00

56	Section 3.02 (7)	Failing to provide locking systems – rental properties.	\$150.00
57	Section 3.02 (8)	Failing to provide an entrance – rental properties.	\$150.00
58	Section 3.02 (9)	Failing to provide a voice communication unit where required – rental properties.	\$150.00
59	Section 3.02 (10)	Failing to prevent windows from opening – rental properties.	\$150.00
60	Section 3.02 (11)	Failing to provide a weather tight roof – rental properties.	\$150.00
61	Section 3.02 (12)	Failing to maintain eaves and gutters in good repair – rental properties.	\$150.00
62	Section 3.02 (13)	Failing to repair holes or cracks – interior – rental properties.	\$150.00
63	Section 3.02 (14)	Failing to provide safe floor – rental properties.	\$150.00
64	Section 3.02 (15)	Failing to provide proper flooring – rental properties.	\$150.00
65	Section 3.02 (16)	Failing to repair holes or cracks – exterior of rental properties.	\$150.00
66	Section 3.02 (17)	Failing to repair stairs – rental properties.	\$150.00
67	Section 3.02 (18)	Failing to provide proper guardrails – rental properties.	\$150.00
68	Section 3.02 (19)	Failing to provide proper handrails – rental properties.	\$150.00
69	Section 3.02 (22)	Failing to provide a kitchen in a dwelling – rental properties.	\$150.00
70	Section 3.02 (23)	Failing to provide toilet and bathroom facilities in a dwelling – rental properties.	\$150.00

71	Section 3.02 (24)	Failing to provide a lock on toilet and bathroom facilities – rental properties.	\$150.00
72	Section 3.02 (25)	Failing to provide appropriate entrance to a shared bathroom facility – rental properties.	\$150.00
73	Section 3.02 (26)	Failing to provide hot and cold water – rental properties.	\$150.00
74	Section 3.02 (27)	Failing to provide potable water – rental properties.	\$150.00
75	Section 3.02 (28)	Failing to maintain plumbing – rental properties.	\$150.00
76	Section 3.02 (29)	Failing to provide proper traps – rental properties.	\$150.00
77	Section 3.02 (30)	Failing to provide appropriate surfaces – rental properties.	\$150.00
78	Section 3.02 (31)	Failing to connect to electrical supply system – rental properties.	\$150.00
79	Section 3.02 (32)	Failing to maintain electrical components – rental properties.	\$150.00
80	Section 3.02 (33)	Failing to provide electrical outlets – rental properties.	\$150.00
81	Section 3.02 (34)	Failing to provide lighting – rental properties.	\$150.00
82	Section 3.02 (35)	Failing to provide sufficient illumination – rental properties.	\$150.00
83	Section 3.02 (36)	Failing to provide heating system – rental properties.	\$150.00
84	Section 3.02 (37)	Improper installation of fuel burning appliances – rental properties.	\$150.00
85	Section 3.02 (38)	Failing to maintain safe fuel receptacle – rental properties.	\$150.00

Section 3.02 (39) Failing to seal dwelling from smoke, fumes and gasses fuel burning appliances – rental properties. Section 3.02 (40) Failing to properly vent fuel burning appliances—rental properties. Section 3.02 (41) Failing to properly install a chimney, smoke pipe, flue, or vents — rental properties. Section 3.02 (42) Failing to properly maintain a chimney, smoke pipe, flue, or vents — rental properties. Section 3.02 (43) Failing to provide required fire alarm and detection system — rental properties. Section 3.02 (44) Failing to provide required smoke and CO monitors — rental properties. Section 3.02 (44) Failing to provide unobstructed egress — s150.00 monitors — rental properties. Section 3.02 (46) Blocking required egress — rental properties. Section 3.02 (47) Failing to provide required natural light — s150.00 properties. Section 3.02 (48) Failing to provide required ventilation in living spaces — rental properties. Section 3.02 (49) Failing to provide required ventilation in living spaces — rental properties. Section 3.02 (50) Failing to maintain ventilation systems — rental properties. Section 3.02 (51) Failing to maintain elevating devices in good working order — rental properties. Section 3.02 (52) Over occupancy of a dwelling — rental properties. Section 3.02 (53) Failing to provide minimum sized bedroom in a rental unit — rental properties.				
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Section 3.02 (49) Failing to maintain ventilation systems – rental properties. \$150.00	94	Section 3.02 (47)		\$150.00
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97 enclosed spaces – rental properties. Section 3.02 (51) Failing to maintain elevating devices in good working order – rental properties. Section 3.02 (52) Over occupancy of a dwelling – rental properties. Section 3.02 (53) Failing to provide minimum sized bedroom \$150.00	96	Section 3.02 (49)	_	\$150.00
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\	99	Section 3.02 (52)	, ,	\$150.00
	100	Section 3.02 (53)		\$150.00

101	Section 3.02 (54)	Failing to provide a safe basement dwelling unit – rental properties.	\$150.00
102	Section 3.02 (55)	Failing to provide connection to utilities – rental properties.	\$150.00
103	Section 4.01 (1)	Failing to maintain vacant land	\$150.00
104	Section 4.01 (2)	Failing to maintain vacant buildings in a clean safe manner.	\$150.00
105	Section 4.01 (3)	Failing to secure vacant buildings.	\$150.00
106	Section 5.01 (1)	Improper or unsightly storage – nonresidential property.	\$150.00
107	Section 5.01 (2)	Failing to maintain structural soundness in all building – nonresidential property.	\$150.00
108	Section 5.01 (3)	Failing to maintain outside cladding – nonresidential properties.	\$150.00
109	Section 5.01 (4)	Failing to provide appropriate lighting that does not effect neighboring properties.	\$150.00

SCHEDULE "A" Appendix 3

Designated By-Law Provisions for Noise By-Law 2022-19

TABLE 3: BY-LAW NO. 2022-19 - BEING A BY-LAW TO PROHIBIT AND REGULATE NOISES IN			
THE M	OUNICIPALITY OF STC COLUMN 1 - DESIGNATED BY- LAW & SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 ADMINISTRATIVE PENALTY
1	Section 3.1 Sch A (1)	Operating or allowing the operation of an auditory signaling device.	\$125.00
2	Section 3.1 Sch A (2)	Causing or allowing excessive noise made by a human.	\$125.00
3	Section 3.1 Sch A (3)	Causing or allowing prohibited racing.	\$200.00
4	Section 3.1 Sch A (4)	Causing or allowing the operation of an engine without muffling device.	\$125.00
5	Section 3.1 Sch A (5)	Causing or allowing noise from a motorized vehicle or part.	\$125.00
6	Section 3.1 Sch A (6)	Causing or allowing excessive noise from idling	\$125.00
7	Section 3.1 Sch A (7)	Causing or allowing the use of an electronic audio device during prohibited hours.	\$125.00
8	Section 3.1 Sch A (8)	Use or allow the use of generators excessively	\$125.00
9	Section 3.1 Sch A (9)	Allowing persistent noise from a domestic animal	\$125.00
10	Section 3.1 Sch A (10)	Causing or allowing excessive noise while repairing machinery.	\$125.00

11	Section 3.1 Sch A (11)	Causing or allowing excessive noise from any manufacturing industry.	\$300.00
12	Section 3.1 Sch A (12)	Causing or allowing excessive noise from a model, toy, or drone.	\$85.00
13	Section 3.1 Sch A (13)	Causing or allowing noise from a construction operation.	\$300.00
14	Section 3.1 Sch A (14)	Causing or allowing noise operating a domestic tool or device.	\$85.00
15	Section 3.1 Sch A (15)	Loading or delivering items outside of allowed hours	\$85.00
16	Section 3.1 Sch A (16)	Causing or allowing the discharge of a firearm.	\$300.00
17	Section 3.1 Sch A (17)	Causing or allowing the discharge of fireworks when prohibited.	\$300.00
18	Section 3.1 Sch A (18)	Causing or allowing unusual noise.	\$300.00

SCHEDULE "A" Appendix 4

Designated By-Law Provisions for Open Air Burning By-Law 2022-38

TABLE 4: BY-LAW NO. 2022-38 - BEING A BY-LAW TO ESTABLISH OPEN-AIR BURNING PROCEDURES AND PRESCRIBING TIMES FOR SETTING FIRES, PRECAUTIONS TO BE TAKEN AND FOR ISSUING PERMITS FOR BURNING

ITEM	COLUMN 1 – DESIGNATED BY-LAW & SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 ADMINISTRATIVE PENALTY
1	Section 5.1	Set, Permit, and / or Allow a fire other than a campfire.	\$150.00
2	Section 5.2	Set, Permit, and / or Allow a campfire to exceed prescribed size.	\$150.00
3	Section 5.3	Use and / or Allow the use of a non approved permanent or portable stove.	\$150.00
4	Section 5.4	Set, Permit, and / or Allow a fire during restricted hours.	\$150.00
5	Section 5.5	Set, Permit, and / or Allow an unauthorized fire on municipal land without permission.	\$250.00
6	Section 5.6	Set, Permit, and / or Allow a fire that affects visibility on a highway.	\$250.00
7	Section 5.7	Set, Permit, and / or Allow a fire without owner's permission.	\$150.00
8	Section 5.8	Burn waste – cause, permit, and / or allow excessive smoke or fumes.	\$150.00
9	Section 5.9	Set, Permit, and / or Allow a fire under unsafe conditions.	\$250.00
10	Section 5.10	Fail to provide extinguishment equipment.	\$250.00

11	Section 5.11	Improper minimum safe distance utilized.	\$150.00
12	Section 5.12	Improper minimum safe distance utilized for fire larger than 1 cubic metre.	\$150.00
13	Section 5.13	Set and / or Permit a fire causing damage to property.	\$250.00
14	Section 5.13	Set and / or Permit a fire causing injury to people.	\$250.00
15	Section 5.14	Set, Permit, and / or Allow a fire in high wind.	\$250.00
16	Section 5.15	Leave a fire unattended.	\$250.00
17	Section 5.16	Set, Permit, and / or Allow a nuisance fire.	\$150.00°
18	Section 5.17	Refuse to extinguish a fire when directed.	\$250.00
19	Section 5.18	Set, Permit, and / or Allow a fire or campfire in a Restricted Fire Zone.	\$250.00
20	Section 5.19	Set, Permit, and / or Allow a fire to be set without a permit	\$150.00
21	Section 5.19.1	Fail to have a permit on site of fire.	\$150.00
22	Section 5.19.2	Fail to produce a permit at site of fire.	\$150.00
23	Section 5.20	Set, Permit, and / or Allow burning of land clearing piles / windrows closer than prescribed distance.	\$350.00
24	Section 5.20	Set, Permit, and / or Allow burning of land clearing piles / windrows greater than the prescribed length.	\$350.00
25	Section 5.21	Detonation of Fireworks or Firecrackers during a Fire Ban or in a Restricted Fire Zone	\$450.00

26	Section 5.22	Set, Permit, and / or Allow the ignition or release of flying lanterns	\$450.00
27	Section 11.3	Hinder or obstruct an officer.	\$450.00

SCHEDULE "A" Appendix 5

Designated By-Law Provisions for Responsible Animal Ownership By-Law 2023-38

TABLE 5: BY-LAW 2023-38 BEING A BY-LAW TO REGULATE, LICENCE AND CONTROL ALL ANIMALS IN THE MUNICIPALITY OF STCHARLES			
ITEM	COLUMN 1 – DESIGNATED BY-LAW SECTION	COLUMN 2 – SHORT FORM WORDING	COLUMN 3 – ADMINISTRATIV E PENALTY
1	Section 3.1	Fail to license a dog	\$100.00
2	Section 3.6	Fail to keep a tag fixed to a dog while off premises	\$50.00
3	Section 3.16	Keep more than 3 dogs	\$100.00
4	Section 3.17	Keep more than 3 cats	\$75.00
5	Section 4.1 (a)	Fail to provide a clean and sanitary environment for an animal	\$200.00
6	Section 4.1 (b)	Fail to provide appropriate care, food, water, shelter, or physical activity to an animal	\$200.00
7	Section 4.1 (c)	Fail to provide necessary veterinary care to an animal	\$200.00
8	Section 4.3	Improperly hitch tie or fasten an animal	\$200.00
9	Section 4.4	Fail to provide an animal with proper ventilation	\$200.00
10	Section 4.5	Improperly transport an animal	\$200.00
11	Section 4.7	Improperly muzzle a dog	\$200.00
12	Section 4.8	Neglect, abuse torment or punish an animal	\$300.00
13	Section 4.9	Cause or allow the abandonment of an animal	\$300.00
14	Section 4.10	Cause or allow a dog in heat to be unattended	\$150.00
15	Section 5.1	Operate a kennel without a license	\$500.00
16	Section 5.9 (m)	Fail to maintain a kennel in a clean and sanitary condition	\$300.00
17	Section 5.9 (n)	Fail to remove waste from a kennel in a timely fashion	\$300.00
18	Section 6.1	Permit livestock to run at large	\$150.00
19	Section 6.2	Permit a dog to run at large	\$100.00

20	Section 7.4	Unlawfully unlock, unlatch, or open a vehicle or cage containing seized animal	\$300.00
21	Section 8.1	Fail to remove feces left by an animal	\$100.00
22	Section 8.2	Fail to possess necessary equipment to remove feces	\$75.00
23	Section 8.3	Fail to remove feces from own property / dwelling in a timely manner	\$100.00
24	Section 8.5	Fail to remove feces left by a horse	\$100.00
25	Section 9.1	Keep or permit to be kept a prohibited animal	\$400.00
26	Section 9.2	Keep livestock in an area not zoned for agricultural use	\$300.00
27	Section 9.4	Fail to keep an insect, arachnid or squamate in an escape proof enclosure	\$100.00
28	Section 9.5	Fail to keep a lagomorph, marsupial or rodent in a suitable enclosure	\$100.00
29	Section 10.1	Permit a dog to attack or bite	\$300.00
30	Section 10.2	Permit a dog to menace or harass	\$150.00
31	Section 10.5 (a)	Fail to muzzle a vicious dog	\$200.00
32	Section 10.5 (b)	Fail to keep a vicious dog under control	\$400.00
33	Section 10.6	Fail to properly contain a vicious dog in a vehicle	\$200.00
34	Section 10.9	Fail to notify the municipality of a change of ownership or residence of a vicious dog	\$150.00
35	Section 10.10	Fail to notify the municipality of the death of a vicious dog	\$75.00
36	Section 10.13	Fail to notify a kennel owner that a dog is designated as vicious	\$150.00
37	Section 10.15	Operate a kennel containing a vicious dog	\$300.00
38	Section 12.3	Hinder or obstruct an officer	\$600.00