



The Corporation of the Municipality of St.-Charles

MINUTES

Regular Meeting of Council

August 10, 2022 at 6:00 PM

Council Chambers (Municipal Office)

St.-Charles, Ontario

MEMBERS PRESENT: Mayor: Paul Schoppmann
Councillor: Monica Loftus
Councillor: Paul Branconnier
Councillor: Jackie Lafleur

MEMBERS ABSENT: Councillor: Richard Lemieux

ALSO PRESENT: Chief Administrative Officer: Denis Turcot
Clerk: Tammy Godden
Director of Finance / Treasurer: Pamela McCracken
Director of Operations: Travis De Benedet

PUBLIC PRESENT: 31

1.0 MEETING CALLED TO ORDER & ROLL CALL

1.1 Resolution to open the meeting

2022-177

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens the Regular Meeting of Council at 6:02 p.m. on August 10, 2022.

Carried

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2.0 ADOPTION OF AGENDA

2.1 Resolution to adopt the agenda

2022-178

Moved by: Councillor Lafleur

Seconded by: Councillor Loftus

BE IT RESOLVED THAT the agenda for the Regular Meeting of Council held August 10, 2022 be adopted as presented.

Carried

3.0 DISCLOSURES OF PECUNIARY INTEREST

None declared.

4.0 PRESENTATIONS AND DELEGATIONS

4.1 Proposed Road Work on Lake Road

Presenter - Bill Brazeau

Mr. Brazeau's presentation to Council was provided in the agenda package. Mr. Brazeau's presentation raised concerns regarding the condition and safety of Lake Road. Mr. Brazeau is seeking a commitment from Council to move forward with solutions to repair the road. Mr. Brazeau indicated that reverting the road back to gravel is not the solution.

5.0 ANNOUNCEMENTS AND INQUIRIES BY COUNCIL AND MEMBERS OF THE GENERAL PUBLIC

5.1 Norm Lajeunesse - Re: Item 10.9.1

Mr. Lajeunesse inquired if there will be an engineering study done.

5.2 Mike McConnell - Re: Item 10.9.1

Mr. McConnell commented that real estate has said this area will be the new Muskoka and he believes that people will not want to purchase expensive homes if they are located on gravel roads and it will damage their vehicles.

5.3 Suzanne Lafleur - Re: Item 10.1.1

Ms. Lafleur inquired if and when the Food Cycler was introduced to the community. If it has not been, then when will it be introduced.

5.4 Suzanne Lafleur - Re: Item 10.3.3

Ms. Lafleur commented regarding the Univi Pickle Ball program needing replacement equipment, that less than 30% of the participants are St.-Charles residents.

6.0 NOTICE OF MOTIONS

Nil.

7.0 CLOSED SESSION

7.1 Resolution to enter into closed session

2022-179

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby opens a closed session at 6:28 p.m. this 10th day of August, 2022 to discuss:

____ personal matters about an identifiable individual, including municipal or local board employees, as authorized under Section 239 (2) (b) of the *Municipal Act, 2001*, as amended;
Topic - Ongoing Union Negotiations - Arena Worker Position

____ labour relations or employee negotiations, as authorized under Section 239 (2) (d) of the *Municipal Act, 2001*, as amended;
Topic - Ongoing Union Negotiations - Arena Worker Position

Carried

7.2 Resolution to reconvene to open session

2022-180

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT having dealt with all matters pertaining to the closed session, we hereby reconvene to the Regular Meeting of Council at 6:53 p.m.

Carried

7.3 Verbal Report from Mayor Following Closed Session

Upon reconvening to the open session, the Mayor reported that direction was given to the Chief Administrative Officer.

8.0 ADOPTION OF MINUTES

Nil.

9.0 CORRESPONDENCE FOR INFORMATION

9.1 Resolution to receive correspondence for information

2022-181

Moved by: Councillor Lafleur

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles receives the following correspondence for information:

1. Inspection Notice from Ministry of Natural Resources and Forestry received July 18, 2022, regarding Inspection of Approved Aerial Herbicide Project Sudbury Forest;
2. Letter from Metis Nipissing Families Inc. dated July 22, 2022, regarding Sponsorship Request - 2022 Metis Rendez-vous; and,
3. Copy of letter from South Bruce Peninsula dated July 22, 2022, regarding Physician Shortages in Ontario.

and directs staff to:

- respond with a letter on items #2 and a donation of \$100.00

Carried

10.0 STANDING COMMITTEE RECOMMENDATIONS/REPORTS - MOTIONS

10.1 ENVIRONMENTAL SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

10.1.1 Report to Council - AgriSpirit Grant & FoodCycler

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council directed the Chief Administrative Officer to canvass residents to try to determine if there is sufficient interest in the item before a final determination is made.

10.2 FINANCE COMMITTEE

Chair Councillor Jackie Lafleur / Council

10.2.1 Quarter Report to Council - Q2 2022 Treasury Department

The Director of Finance / Treasurer presented the report as provided in the agenda package.

10.2.2 Resolution to receive the Cash Disbursement Register for the month of July 2022

2022-182

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT the Cash Disbursement Register for the month of July 2022 be received in the amount of:

- \$331,172.46

Carried

10.3 GENERAL GOVERNMENT COMMITTEE

Chair Councillor Paul Branconnier / Council

10.3.1 Report to Council - "Lame Duck" Period for 2022 Municipal Election

The Clerk presented the report as provided in the agenda package.

10.3.2 Report to Council - Council Desk Upgrades

The Clerk presented the report as provided in the agenda package. Following discussion, Council supported the recommendation for the upgrades to the desk in Council Chambers, but also recommended that the 2nd tier should be on the new section as well.

2022-183

Moved by: Councillor Loftus

Seconded by: Councillor Branconnier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby approves the additional upgrades to be made to the Council desk in the amount of \$2,856.35 plus HST plus any additional cost of the 2nd tier shelf, and that these funds will be paid from the Contingency Reserve.

Carried

10.3.3 Report to Council - Modernization Grant - Municipal Core Service Review

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to award the tender for the Municipal Core Service Review to KPMG LLP.

2022-184

Moved by: Councillor Branconnier

Seconded by: Councillor Lafleur

WHEREAS a Request for Quotation was issued requesting proposals to provide a Municipal Core Service Review;

AND WHEREAS the amount of \$61,056.00 had been allocated in the 2022 Municipal Budget for the completion of the Municipal Core Service Review;

AND WHEREAS Tenders were received from the following:

- KPMG LLP in the amount of \$55,025.00 + HST;
- Maclaren Municipal Consulting Inc. in the amount of \$59,975.00 + HST;
- MNP in the amount of \$59,955.00 + HST; and,
- SOS in the amount of \$58,800.00 + HST;

BE IS RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to award the contract for the Municipal Core Service Review to KPMG LLP in the amount of \$55,025.00 plus HST.

Carried

10.4 HEALTH SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

10.5 PARKS & RECREATION SERVICES COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

10.5.1 Report to Council - Arena Clean-Up

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation of retaining the services of Dr. Clean to perform a deep cleaning of the arena.

2022-185

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby agrees to retain the services of Dr. Clean to perform a deep cleaning of the arena with an upset limit of \$6,000.00 plus HST, which funds will be paid from the Safe Restart Reserve Fund.

Carried

10.5.2 Report to Council - Foodbank - Updates Required

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council directed staff to work with the Foodbank to find suitable location within the arena to operate and store items for the Foodbank.

10.5.3 Report to Council - Update - West Arm Picnic Area

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to recognize the picnic area in the West Arm at "Sawmill Bay Park / Le parc de la baie du moulin a scie".

10.5.4 Report to Council - Univi Programs & Grant

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council agreed with the proposed criteria for free usage of the halls for Univi Programs. Council further agreed to entering into a grant agreement to support Univi and the soccer programs.

10.5.5 Report to Council - Community Centre Renovations

The Chief Administrative Officer presented the report as provided in the agenda package. Following discussion, Council supported the recommendation to award the contract for abatement, spray foam and ceiling reinstatement in the Community Centre to Continental Insulation and that any cost overrun be taken from the accumulated surplus.

2022-186

Moved by: Councillor Loftus
Seconded by: Councillor Lafleur

WHEREAS a Request for Quotation was issued requesting proposals to for abatement, spray foam and ceiling reinstatement in the Community Centre;

AND WHEREAS the amount of \$96,100.00 had been allocated in the 2022 Municipal Budget for the completion of the roof re-insulation;

AND WHEREAS Tenders were received from the following:

- Furoy's Insulation in the amount of \$242,551.00 + HST;
- Corrosion Armor in the amount of \$111, 240.00 + HST (for insulation only);
- Continental Insulation in the amount of \$228,300.00 + HST; and,
- Thermotek in the amount of \$268,950.00 + HST;

BE IS RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles agrees to award the contract for abatement, spray foam and ceiling reinstatement in the Community Centre to Continental Insulation in the amount of \$228,300.00 plus HST.

AND BE IT FURTHER RESOLVED THAT any cost surplus of the project will be paid from the accumulated surplus.

Carried

10.6 PLANNING & DEVELOPMENT COMMITTEE

Chair Councillor Jackie Lafleur / Co-Chair Councillor Paul Branconnier

10.6.1 Quarter Report to Council - Q2 2022 Building & By-Law Department

The Chief Building Official presented the report as provided in the agenda package.

10.7 PROTECTION TO PERSONS & PROPERTY COMMITTEE

Chair Councillor Richard Lemieux / Co-Chair Mayor Paul Schoppmann

10.7.1 Canine Control Report for the month of June 2022

Council received the Canine Control report for the month of June 2022.

10.7.2 Canine Control Report for the month of July 2022

Council received the Canine Control report for the month of July 2022.

10.7.3 Quarter Report to Council - Q2 2022 Fire Department

Council received the 2022 Q2 Fire Department report.

10.8 SOCIAL & FAMILY SERVICES COMMITTEE

Chair Councillor Monica Loftus / Co-Chair Councillor Richard Lemieux

Nil.

10.9 TRANSPORTATION SERVICES COMMITTEE

Chair Councillor Paul Branconnier / Co-Chair Councillor Jackie Lafleur

10.9.1 Report to Council - Lake Road

The Director of Operations presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation for Public Works staff to begin work on the first 1.5 km of Lake Road by removing the chip and tar and laying gravel. Council further directed staff to report back with a full cost analysis and details on an engineering study of Lake Road.

11.0 MANITOULIN-SUDBURY DISTRICT SERVICES BOARD (MSDSB)

Mayor Paul Schoppmann

Nil.

12.0 ST.-CHARLES PUBLIC LIBRARY BOARD (SCPLB)

Councillor Monica Loftus

12.1 Report to Council - Library Memo of Understanding - Amendment

The Director of Finance / Treasurer presented the report as provided in the agenda package. Following discussion, Council agreed with the recommendation to enter into a new Memo of Understanding with the the St.-Charles Public Library.

13.0 SUDBURY EAST PLANNING BOARD (SEPB)

Councillor Jackie Lafleur / Councillor Paul Branconnier

Nil.

14.0 SUDBURY EAST MUNICIPAL ASSOCIATION (SEMA)

Mayor Paul Schoppmann / Councillor Richard Lemieux

Nil.

15.0 BY-LAWS

15.1 First and second reading

2022-187

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Laws:

- By-Law 2022-30 - Being a By-Law to Authorize Delegated Authority During the "Lame Duck Period" of Council During the 2022 Municipal Election
- By-Law 2022-31 - Being a By-Law to Enter into a Funding Agreement with Farm Credit Canada (FCC)

Carried

15.2 Third and final reading

2022-188

Moved by: Councillor Branconnier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-30.

Carried

15.3 Third and final reading

2022-189

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-31.

Carried

16.0 ADDENDUM (if required and by resolution)

Nil.

17.0 ADJOURNMENT

17.1 Confirmation By-Law

2022-190

Moved by: Councillor Branconnier

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives first and second reading to the following By-Law:

- By-Law 2022-32 - Being a By-Law to Confirm the Proceedings of Council at its Special Meeting of Council Held August 2nd, 2022, and at its Regular Meeting of Council Held August 10th, 2022

Carried

2022-191

Moved by: Councillor Loftus

Seconded by: Councillor Lafleur

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby gives third reading to and finally passes By-Law 2022-32.

Carried

17.2 Resolution to adjourn the meeting

2022-192

Moved by: Councillor Branconnier

Seconded by: Councillor Loftus

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby adjourns the Regular Meeting of Council at 9:21 p.m. on August 10, 2022.

Carried


MAYOR


CLERK