

**THE CORPORATION OF THE MUNICIPALITY  
OF ST.-CHARLES**

**BY-LAW 2018-44**

**BEING A BY-LAW TO PROVIDE FOR FEES CHARGED BY THE CORPORATION OF  
THE MUNICIPALITY OF ST.-CHARLES**

**WHEREAS** the Corporation of the Municipality of St.-Charles charges various fees for licenses, permits and services offered by the Corporation;

**AND WHEREAS** Sections 390 to 400 of the *Municipal Act*, S.O. 2001, c. 25 and Regulation 244/02 gives authority for a municipality to impose fees and charges;

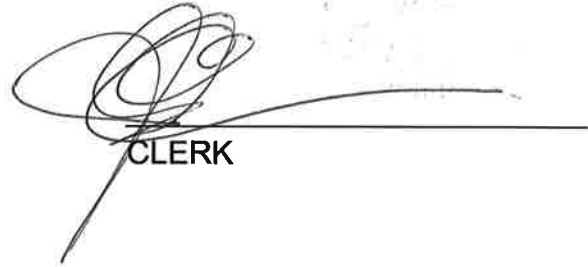
**AND WHEREAS** the Corporation deems it advisable to create a comprehensive by-law to provide for the charging of fees.

**NOW THEREFORE THE COUNCIL FOR THE CORPORATION OF THE  
MUNICIPALITY OF ST.-CHARLES HEREBY ENACTS AS FOLLOWS:**

1. THAT user fees are hereby established for municipal services or activities as set out in the Schedules listed below and as attached hereto and forming part of this By-law:
  - Schedule A – Administration / Financial
  - Schedule B – Facilities
  - Schedule C – Transportation and Environmental Services
  - Schedule D – Animal Control
  - Schedule E – Qualifying Organizations
2. THAT all user fees for municipal services are subject to provincial and/or federal taxes, as applicable.
3. THAT the fees provided in the schedules contained within for this by-law shall be charged for licenses, permits and services listed.
4. THAT this by-law may be cited as the "Fees and Charges By-law".
5. THAT if the provisions of this by-law conflict with any other by-law of the Corporation heretofore passed then the provisions of this by-law shall prevail.
6. THAT By-law 2018-40 and all by-laws inconsistent with this by-law are hereby repealed.
7. THAT this by-law shall come into force and take effect on the date of passage.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED IN OPEN COUNCIL THIS 19<sup>TH</sup> DAY OF SEPTEMBER 2018.**

  
Deputy MAYOR

  
CLERK

**SCHEDULE "A" TO BY-LAW 2018-44  
FEES AND CHARGES BY-LAW**

**ADMINISTRATION / FINANCIAL**

					HST	Total	
Lottery Licences	Bingo	% of prize value		3%	-	NA	
	Raffles	% of prize value		3%	-	NA	
	Break Open Tickets	Per box		20.00	-	20.00	
Photocopies	Single Sided	8.5 x 11 Sheet	per page	0.31	0.04	0.35	
	Double Sided	8.5 x 11 Sheet	per page	0.40	0.05	0.45	
	Single Sided	8.5 x 14 sheet	per page	0.35	0.05	0.40	
	Double Sided	8.5 x 14 sheet	per page	0.44	0.06	0.50	
	Single Sided	11 x 17 sheet	per page	0.40	0.05	0.45	
	Double Sided	11 x 17 sheet	per page	0.53	0.07	0.60	
	Color	Add	per side	0.09	0.01	0.10	
	Laminating		per page	3.01	0.39	3.40	
	Scanning ans sending via email	Municipal documents forwarded to residents			Free	-	-
	Discounts	Qualifying Organizations			10%		
Electronic copies	of municipal by-laws / resolutions via email			Free	-	-	
Fax	Local			3.01	0.39	3.40	
	Long Distance			3.98	0.52	4.50	
	Receive Fax	per page		0.31	0.04	0.35	
	Discounts	Qualifying Organizations			10%		
Other	Commissionner	or certified copy		15.04	0.52	17.00	
	Tax certificates			30.00	-	30.00	
	Tax Bill reprint	or tax receipt reprint		5.00	-	5.00	
	Property Search			50.00	-	50.00	
	NSF Cheques			30.00	-	30.00	
	FOI requests			5.00	-	5.00	
	FOI information	per 15 minutes (includes e-copies)		5.00	-	5.00	
FOI information	free documents						

**SCHEDULE "B" TO BY-LAW 2018-44  
FEES AND CHARGES BY-LAW**

**FACILITIES**

				HST	Total		
Arena Ice Rental	Public Skating	on a membership basis	per each punch cards	2.65	0.35	3.00	
			single pass	for the season	22.12	2.88	25.00
			family pass Max of 5	for the season	44.25	5.75	50.00
		Skate Sharpening		4.42	0.58	5.00	
	Per hour	Mon-Fri	8am -4pm *				
		Only opened for schools with 1 week notice		39.82	5.18	45.00	
		Mon-Fri	4pm-10pm	84.07	10.93	95.00	
		Sat-Sun		84.07	10.93	95.00	
		Youth (under 18) and seniors (over 65)		66.37	8.63	75.00	
	Weekend	Friday 4pm to Sunday 10pm		1,946.90	253.10	2,200.00	
	Curling	Price per hour		90.00	11.70	101.70	
Cancelling	Less than 48 hour notice unless extreme condition		84.07	10.93	95.00		
Upcharges	Non-local organizations / people		15%				
Ice pad (no ice)	Per hour	Mon-Fri	8am -4pm	39.82	5.18	45.00	
		Mon-Fri	4pm-2am	48.67	6.33	55.00	
		Sat-Sun		48.67	6.33	55.00	
	Daily	8am -2am		349.56	45.44	395.00	
		Qualifying Organisations / Youth	8am -2am	278.76	36.24	315.00	
	Weekend	Friday 4pm to Sunday 10 pm Includes 10 hours of janitorial / mtce duties		884.96	115.04	1,000.00	
	Add'l Staffing	for janitorial / mtce duties per hour		35.00			
	Discounts (only one can be used - not stackable)	Youth (under 18) and seniors (over 65)		10%			
		90% of users must be within the age category Qualifying Organisations		10%			
	Cancelling	Less than 4 week notice		79.65	10.35	90.00	
	Upcharges	Non-local organizations / people		15%			
Arena Hall (includes Mezanine )	Per hour	Mon-Fri	8am -4pm	19.91	2.59	22.50	
		Mon-Fri	4pm-2am	24.34	3.16	27.50	
		Sat-Sun		24.34	3.16	27.50	
	Daily	8am -2am		203.54	26.46	230.00	
		Qualifying Organizations / Youth	8am -2am	163.72	21.28	185.00	
	Weekend	Friday 4pm to Sunday 10 pm Includes 10 hours of janitorial / mtce duties		442.48	57.52	500.00	
	Add'l Staffing	for janitorial duties per hour		35.00			
	Cancelling	Less than 4 week notice		79.65	10.35	90.00	
	Upcharges	Non-local organizations / people		15%			
	Security Deposit	Applicable to Arena Hall rentals		100.00			
	Arena Hall Use	Groups/organizations renting ice for more than 3 consecutive hours		Free	-	-	

				HST	Total	
Arena Advertising on first come first served basis	Per SQF / yr			4.43	0.57	5.00
Community Centre (includes kitchen)	Per hour	Mon-Fri	8am -4pm	39.82	5.18	45.00
		Mon-Fri	4pm-2am	48.67	6.33	55.00
		Sat-Sun		48.67	6.33	55.00
	Daily		8am -2am	420.35	54.65	475.00
		Qualifying Organisations / Youth	8am -2am	327.43	42.57	370.00
	Weekend	Friday 4pm to Sunday 10 pm Includes 10 hours of janitorial / mtce duties		884.96	115.04	1,000.00
	Funeral/Wake			250.44	32.56	283.00
	Funeral Meal Only			124.78	16.22	141.00
	Add'l Staffing	for janitorial duties	per hour	35.00		
	Cancelling	Less than 4 week notice		84.07	10.93	95.00
	Upcharges	Non-local organizations / people		15%		
	Security Deposit	Applicable to Community Centre rentals		100.00		
Fields: (per ea) Baseball Fields & Soccer Fields (includes canteen)	Per hour	Mon-Fri	8am -4pm	8.85	1.15	10.00
		Mon-Fri	4pm-2am	13.27	1.73	15.00
		Sat-Sun		13.27	1.73	15.00
	Daily		8am -2am	75.22	9.78	85.00
	Weekend	Friday 4pm to Sunday 10 pm Includes 2 hours of janitorial per day / mtce duties		141.59	18.41	160.00
	Add'l Staffing	for janitorial duties	per hour	35.00		
	Cancelling	Less than 24 hour notice unless extreme condition		13.27	1.73	15.00
	Upcharges	Non-local organizations / people		15%		
Horse Corral (Season - May, June, July, August, September)	Weekend	Friday, Saturday and Sunday		100.00	13.00	113.00
	Daily	Single day (Sunday to Saturday)		50.00	6.50	
	Registered Riders Surcharge	Per Registered Rider		5.00	0.65	5.65
	Security Deposit	Applicable to Horse Corral rentals		100.00		
Fitness Centre	Memberships (16-59 years of age)	2 weeks		15.00	1.95	16.95
		1 month		30.00	3.90	33.90
		3 months		75.00	9.75	84.75
		6 months		135.00	17.55	152.55
		1 year		240.00	31.20	271.20
	Memberships (60 years of age +)	2 weeks		13.00	1.69	14.69
		1 month		25.00	3.25	28.25
		3 months		60.00	7.80	67.80
		6 months		105.00	13.65	118.65
		1 year		190.00	24.70	214.70
	Family Pricing (Monthly)	1 member		30.00	3.90	33.90
		2 members		55.00	7.15	62.15
		3 members		70.00	9.10	79.10
		4 members		80.00	10.40	90.40
	Family Pricing (Yearly)	1 member		240.00	31.20	271.20
		2 members		420.00	54.60	474.60
		3 members		640.00	83.20	723.20
Summer Pricing (16-59 years of age)	1 month (effective May, June, July and August)		25.00	3.25	28.25	

**SCHEDULE "C" TO BY-LAW 2018-44  
FEES AND CHARGES BY-LAW**

**TRANSPORTATION AND ENVIRONMENTAL SERVICES**

				HST	Total
911 signs	New	(including installation and pole)	88.50	11.50	100.00
	Replacement	(including installation)	61.95	8.05	70.00
Sewer Connection			51.33	6.67	58.00
Private	Culvert	Installation and replacement	cost +15%	taxable	-
	Driveway	Inspection and approval	101.77	13.23	115.00
Garbage	Tires (no rims)		Free	-	-
	White metal goods		Free	-	-
	Fridges/freezers		Free	-	-
	Natural waste	(grass clippings, leaves, brush)	Free	-	-
	Recycling		Free	-	-
	Garbage	per bag (household only)	2.65	0.35	3.00
	Garbage Tags	(pkg of 5)	10.62	1.38	12.00
	Garbage Tags	(pkg of 10)	17.70	2.30	20.00
	Garbage Tags	(pkg of 15)	22.12	2.88	25.00
	Pick up truck load		26.55	3.45	30.00
	Single axle trailer	(less than 12ft)	26.55	3.45	30.00
	Tag along trailer	up to 5 ton	48.67	6.33	55.00
	Tandem Truck		101.77	13.23	115.00
	Tri-axle Truck		132.74	17.26	150.00
	Yearly business pass		150.44	19.56	170.00
Construction pass		199.12	25.88	225.00	

**SCHEDULE "D" TO BY-LAW 2018-44**  
**FEES AND CHARGES BY-LAW**

**ANIMAL CONTROL**

				HST	Total
Dog Licencing	New	per dog	15.00	-	15.00
	Replacement	per dog	10.00	-	10.00
	Discount	seniors (over 65)	10%	-	-
Dog Impound Fees	First Day	per dog	35.40	4.60	40.00
	Each add'l day	per dog	8.85	1.15	10.00

**SCHEDULE "E" TO BY-LAW 2018-44**

**FEEES AND CHARGES BY-LAW**

**QUALIFYING ORGANIZATIONS**

St.-Charles Fireman Association
St.-Charles Minor Hockey
St.-Charles Bowling Association
St.-Charles Borromee School
Ontario Provincial Police
Sudbury East Soccer League
Sudbury East Planning Board
St.-Charles Special Events Committee
St.-Charles Library Board
St.-Charles Curling Club
St.-Charles Minor Ball
St.-Charles Parish or Religious Groups (local)
Club Alidor - Senior Club
Sudbury East Economic Development Corporation
Warren and District Lion's Club

\* In order to be part of the list, a written request (via email is acceptable) to the Clerk or CAO to be brought forward at the next Regular Meeting of Council for Council consideration. The request must contain the reasons why you believe that your organization or club should be a qualifying organization.